



## Seattle Tax Advisory Group

### June Meeting Minutes:

Date: June 09, 2015

Location: Seattle Municipal Tower (700 Fifth Avenue) 40th Floor, Conference Room 4096

### Attending Members:

Jamie Carnell, FileLocal

Craig Goodrich, SVP Finance, Virginia Mason

Glen Lee, City Finance Director

Jeff Cahalan, State and Local Tax Director,  
Russell Investments

Joseph Cunha, Tax Administrator, City of  
Seattle

Mark Watterson, Tax Audit Manager

### **Update – FileLocal Project**

Jamie Carnell gave an update on the status of the FileLocal project. The FileLocal team expects to launch for a small closed set of businesses in July. In its first release FileLocal will look to include businesses that report in one city and gather feedback from businesses. This will be followed by a second release to a larger but still limited pool of businesses, especially ones that might report in more than one of the core cities to gather additional feedback and resolve possible issues prior to going live.

### **Voluntary Disclosure Update for City of Seattle Website Update & Feedback**

Mark provided draft version of voluntary disclosure language to appear on the City's website along with a draft of the application form that will be available to businesses to use in the voluntary disclosure process. There have been no comments or input since the draft voluntary disclosure was provided to the members in May. The City will now move forward and work to place the voluntary disclosure information and application on the City's website.

### **Combined Voluntary Disclosure Update**

Joseph added that the City of Seattle is leading an effort to bring a combined voluntary disclosure process into existence. The City of Seattle will speak to other Cities at their quarterly manager's meeting tomorrow about the combined voluntary disclosure. Stakeholders added that getting voluntary disclosure information out to professional organizations also would be helpful in advertising the program.

### **Next Steps**

- a. The City will continue to work towards arranging for a combined voluntary disclosure process for participating cities.
- b. Joseph to reach out and set up meeting with Rachel Le Mieux regarding apportionment and expectations for taxpayers on documentation.