## Good Afternoon,

The Democracy Voucher Program will periodically send email updates about the program. These updates might include new FAQs, additions or updates to resources such as the Candidate Toolkit, and any program changes we have made or are under review by our Commission or Executive Director.

## How to Contact Us

The Seattle Municipal Tower is closed to the public until at least early July, but the Democracy Voucher staff will be in the office regularly. If you have documents to deliver to us, send an email to <u>democracyvoucher@seattle.gov</u> and we will arrange to meet you in front of our building.

If you have a question, send an email to <u>democracyvoucher@seattle.gov</u> so that we can contact you. This email is actively monitored, so this is the most immediate way to get a response.

## **Electronic Document Signing**

If you are using an electronic signing system for the Candidate Qualifying form, ensure the signature area requires the "draw" option. Also, we recommend the signer use their smart phone/pad in a horizontal position and draw with their finger or a stylus. If the signer uses the mouse or touchpad on a computer, the signature might not match their voter registration signature.

#### Resources

There are many updated resources for candidates and campaigns available on the <u>Candidate and</u> <u>Campaign Resources page</u>, including the <u>2021 Candidate Toolkit</u> and new training videos.

Especially see the following videos:

Candidate Qualifying Form Tutorial

Draw Signature Option for Remote Signature Gathering

Completing the Qualifying Tracker

#### **Voucher Artwork**

PDFs of the voucher packet artwork is attached for your use. We can provide the design files upon request.

#### Collecting Qualifying Contributions Using Peer-to-Peer apps such as Venmo

The resident completes the bottom portion of the Candidate Qualifying Form or completes the SEEC remit envelope. Just like with a cash contribution, a signature from the resident is required so that we can validate who the contribution came from.

# **First Checks to Campaigns**

We will run our first invoicing process on Feb 25, 2021. All qualified campaigns will be notified of the amount to expect in a check.



Democracy Voucher Program City of Seattle - Seattle Ethics and Elections Commission Office: 206-727-8855 <u>Website I Twitter I Facebook</u>