



**City Light Review Panel Meeting  
Meeting Minutes  
DRAFT**

**Date of Meeting: January 24, 2017**

<b>MEETING ATTENDANCE</b>					
<b>Panel Members:</b>					
<b>Names</b>		<b>Name</b>		<b>Name</b>	
Tom Lienesch	✓	David Allen	X	Gail Labanara	✓
Julie Ryan	✓	Patrick Jablonski	✓		
Sara Patton	✓	Leon Garnett	✓		
Thomas Buchanan	X	John Putz	✓		
<b>Staff and Others:</b>					
Larry Weis	✓	Leigh Barreca	✓	Tony Kilduff	✓
Mike Jones	✓	Ellen Javines	✓	Calvin Chow	✓
Mike Haynes	✓	Kirsty Grainger	✓	Gregory Shiring	✓
Paula Laschober	✓	Kelly Enright	✓	Calvin Goings	✓
Maura Brueger	✓	Mike Haynes	✓	Karen Reed – Contractor/ Review Panel Facilitator	✓
<b>Guest(s):</b>					
Rollin Fatland, Public Guest	✓				

Call to Order: The meeting was convened at 11:05 a.m. Karen Reed reviewed the agenda.

Introduction: Tom led a round of introductions.

Meeting Minutes: Minutes from 12/15/16 meeting were approved as submitted.

Public Comment: There were no public comments

Chair’s Report:

- Tom asked what topics are upcoming on the City Council energy committee meeting. Tony Kilduff advised that pole camera surveillance is being discussed. It is Tony’s hope that City Light will not get involved with the installation and removal of the utility Poles on which the cameras are placed by other agencies. Per the State, the ATF, FBI and SPU have cameras on the poles.



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Communications to Panel:

- An email was received regarding the Review Panel's role in dealing with recent City Light power outages. The email was forwarded to SCL Communications for response. No action required by Panel.

Julie Ryan has informed the Review Panel that she will be vacating her position at the end of her term in May. ***Tom Lienesch will draft a request to the Council Committee asking for them to find a new member to replace her.***

**Long-Term Visioning Process Overview** (presented by Mike Jones)- [Long term planning summary](#)

Mike Jones spoke about other planning efforts underway at the Utility, including the long term (20-year planning horizon) plans for the load forecast, the Conservation Potential Assessment (CPA), and the Integrated Resource Plan (IRP). The Load Forecast and CPA are inputs into the IRP. Conservation is assumed to be the first resource deployed after hydro power. There are two other Utility-appointed panels providing input on the Load Forecast and IRP; the Utility is seeking to combine these panels. The IRP is required by state law and is updated every two years.

Discussion and comments included:

- When is the CPA coming to the Panel?
  - **A:** It probably won't. It's an input into the IRP. The IRP will come to the Panel.
- When is the IRP coming to the Panel? Can we look at it sooner than its final approval since it has an impact on the Plan?
  - **A:** The next update isn't scheduled to go to the state until September 2018, after we've finished the next Strategic Plan. We also need to focus first on what we can do on the conservation side in regards to I-937.
- When will the Initiatives come to the Panel?
  - **A:** The calendar shows they start in November of this year; the work plan shows they are to be discussed from October 2017 through February 2018.
- Does the utility look at conservation potential independent of customer actions (like major businesses installing their own conservation measures)?
  - **A:** yes.



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- Comprehensive benchmarking is an important input into a strategic planning process. Has any occurred since the UMS study in 2009?
  - **A:** No comprehensive benchmarking has occurred, but the Utility has done benchmarking to compare various programs. **Staff will come back with a presentation on benchmarking work.**
- Can we confirm the other planning efforts are being connected to the Strategic Planning effort?
  - **A:** Yes.

*The group took a short break*

**Work & Asset Management System** (presented by Kelly Enright & Mike Haynes) – [Work and Asset Mgmt Systems Overview](#)

Kelly reviewed the history and capacities of WAMS. Mike noted that it provides an 18-24-month advance look at preventative maintenance issues and helps manage generation CIP issues. Reporting is one weakness of the system—the Utility is working to develop unit dashboards.

Discussion and comments included:

- Is this system shared with other City Departments?
  - **A:** No.
- How many of the Utility's assets are covered in WAMS?
  - **A:** Don't know an exact count. Tens of thousands. Poles, yes; meters, no.
- Does the system meet your expectations?
  - **A:** We'll never be perfectly happy but it has provided important new capacity, especially in addressing customer communications.
- Are you doing your own tweaks to the system?
  - **A:** No. Very little customization is occurring. Customization of WAMS would be expensive and difficult.
- What is your return on investment assessment?
  - **A:** Not easy to measure. We had a business need and the system has provided good value. It is a tool that is getting more sophisticated over time, growing capacity. It has enabled us to replace some legacy systems and improved customer request intakes allowed us to operate with less paper.
- Is it integrated with the new customer billing system?
  - **A:** Yes.



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**Challenges and the road ahead:** \$27 Million cost to stabilize the system. Upgrade will be cheaper and will need it soon.

- System is cumbersome and takes time to learn
- Reporting
- Data repository for customers drawings
- Major upgrade planned for next year (for inventory)

**State and Federal Legislative Update** (presented by Maura Brueger) - [Federal & State Priorities Presentation](#)

The Utility has a staff person working the session in Olympia. In terms of federal issues, they primarily work through a variety of trade and industry groups of which SCL is a member.

Discussion and questions included:

- What is the Utility's position on a carbon tax?
  - **A:** The City doesn't have a position, so the Utility doesn't have a position.
- What I-937 Amendments is the Utility supporting?
  - **A:** None.
- What are the issues that are prioritized?
  - **A:**
    - Clean Energy III Funds
    - VW Settlement Funds – \$130 million for the state fund
    - Customer owned & operated infrastructure.
- Does SCL still support the Solar Incentive Program?
  - **A:** We support but are not deeply involved. Support "fix" to the WA Solar Incentive Program.
- Under the Federal legislative agenda, what issues does the Utility support?
  - **A:**
    - Tax & Finance regulations applicable to Utility – continuing to watch
    - Energy & Natural Resources
    - Climate Policy & Regulations
    - Transportation Electrification
- ***Please share the EIS comments submitted by the Utility on the ESA lawsuit against EPA.***



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**Baseline Cont'd: Customer Service, Compliance and Other** (presented by Paula Laschober) - [Strategic Plan Baseline Customer Svc](#)

This is a relatively small part of the budget. It includes customer billing and AMI, as well as government affairs, communications legal affairs and regulatory compliance.

Discussion and questions included:

- How many customer accounts are there?
  - **A:** About 410,000.
- What is the life span of the new customer billing system?
  - **A:** About 10 years.

**Open Discussion: Panel Work Plan**

Karen shared the Panel's mission statement as defined by Council, and reviewed the work plan at a high level. The work plan includes 5 components: Monitoring, Baseline/Cost Centers/Revenues; Loads, Energy Efficiency and Retail Revenue; Efficiencies; and Strategic Plan Development and Delivery. She noted that the Panel is authorized to "advise the Council as to other issues that should be included as part of City Light's strategic planning framework," and noted that within the scope of the mission, the Panel can propose new or different topics for review than those included in the work plan.

Discussion and questions included:

- Can we have a refresher presentation on the Rate Stabilization Account and Financial Policies?
- Interested in looking at electric vehicles, AMI and demand response.

**Next meeting Agenda Items.**

The next agenda will start with a quick roundtable discussion of the work plan after the new members have had more time to review it, so we can see if there are other items that we should consider adding to the work plan.

**Adjournment:** The meeting was adjourned at 2:00 p.m.