

DRAFT letter to accompany submittal of SCL Review Panel work plan v. 8.6.18

August __, 2018

Honorable Jenny Durkan
Mayor, The City of Seattle

Honorable Bruce Harrell, President
And Members,
Seattle City Council

RE: SCL Review Panel 2018-2020 Work Plan

Dear Mayor Durkan and Council President Harrell:

With this letter, we submit the City Light Review Panel proposed work plan for September 2018 through June 2020, as required by Section 1 of Ordinance 124740, which states in part:

[A]fter the adoption of each update to the strategic plan, [the Panel will] work closely with staff designated by the Mayor and the Council to propose, in writing, a biennial work program to the Mayor and Council. Work program items may include, but are not limited to, financial policies, cost allocation, rate design, operational efficiency, issues requested by the Mayor or the Council, and issues the Panel believes the Mayor and the Council should consider.

Our proposed work plan is attached. The Panel anticipates spending most of the next seven months on the **rate design project** assigned to us by the City Council per Resolution 31819. The rate design project has a very aggressive timeline and broad scope. Our proposed approach to that effort is outlined by separate correspondence. The other substantive areas that the Panel anticipates to work between now and submittal of its comments on the next strategic plan update include:

- **Monitoring** the Utility's financial performance, its progress in implementing major capital projects, reaching cost savings targets, customer service and other metrics, as well as the goals and initiatives in the strategic plan.
- Providing advice into the **development and delivery of the next update of the strategic plan.**
- Assessing the **Utility's preparedness for addressing risks associated with the rapid changes in the electricity utility industry.**
- Tracking **progress on core business issues**, including in particular capital planning, energy efficiency, renewable energy and workforce issues.

We would be pleased to meet with you to confer regarding this proposed scope of work. Thank you for

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Honorable Bruce Harrell
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your continuing support of the work of this volunteer citizen panel.

Sincerely

Patrick Jablonski
Chair, SCL Review Panel

Gail Labanara
Vice Chair, SCL Review Panel

CC: James Baggs, Interim General Manager, SCL
Seattle City Council Members

Attachment: Review Panel Proposed September 2018-June 2020 Work Plan