

City of Seattle CIVIL SERVICE COMMISSION

700 5th Avenue, Suite 1670 PO Box 94729 Seattle, WA 9124-4729 Office: 206-233-7118

Fax: 206-684-0755

COMPLAINT TO THE CIVIL SERVICE COMMISSION RE:

Political Patronage in Hiring/Promotion

Pursuant to Art. XVI of the City Charter and SMC 4.04.250.K.4, the Civil Service Commission are authorized to investigate and issue findings regarding allegations of political patronage in the hiring process for any candidate for City employment.

CSC Rule 4.01 POLITICAL PATRONAGE - SCOPE- Commission staff shall investigate any complaints alleging that the Mayor, a City Councilmember, or member of their immediate staff has initiated a recommendation regarding a candidate for City employment, or that such person has used inappropriate pressure to effect the hiring of any candidate for City employment.

CSC Rule 4.02 POLITICAL PATRONAGE - INAPPROPRIATE PRESSURE- Inappropriate pressure includes any suggestion (either by oral or written communication) to a City employee, the effect of which would:

- **A.** Preclude job advertising for, or open consideration of, qualified applicants; or
- **B.** Result in the selection of an employee for reasons other than relative ability, knowledge, and skill.

CSC Rule 4.03 POLITICAL PATRONAGE HEARING- Commission staff shall report the results of its investigation to the Commission. The Commission, upon review of the report, may dismiss the complaint or set the matter for a full hearing.

COMPLAINANT CONTACT INFORMATION		
Full Name	Employee ID	
Email	Job Title	
Home/Cell/ Email address	Department	
Residence Address	Work Address	
City State Zip	Work Telephone	

COMPLAINT INSTRUCTIONS

On the lines below or in an attachment, provide a detailed description of the facts related to the alleged violation(s) and attach/enclose any supporting documentation with your complaint. Staff will then contact the complainant for an intake before deciding whether to investigate.

A detailed description of the facts should include:

- a. Who violated the rules against political patronage/who is the Subject of the allegation?
- b. What hiring process was involved? When did the events occur?
- c. What did the Subject do that constituted political patronage in hiring?
- d. When did the events occur?
- e. Who else has information or knowledge of the events?

1.	Describe the facts that support your complaint:

2. Have you complained about	out these facts to another a	gency, or do you plan to do so?
identify the agency or organiz	zation where you reported the other agency regarding your c	cts to other agencies or organizations. If yes, e matter and provide the status. If you have omplaint, summarize what that response was lence.
Have you reported these facts	s to another agency? 🛘 Yes	□No
Do you have representation?	Yes No	
Do you have representation? ☐ I have attorney represe		
☐ I have attorney represe	ntation:	ttorney submit a Notice of Appearance to the
☐ I have attorney represe	ntation:	ttorney submit a NOTICE OF APPEARANCE to the Telephone
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 $All\ documents\ and\ information\ related\ to\ the\ complaint\ will\ go\ to\ the\ attorney\ or\ representative.$

SIGNATURE OF COMPLAINANT	DATE	
SIGNATURE OF ATTORNEY OR REPRESENTATIVE (IF FILLING OUT THIS FORM	DATE	

 $I\,represent\,that\,my\,statements\,in\,this\,complaint\,are\,true\,and\,correct\,to\,the\,best\,of\,my\,knowledge\,and\,belief.$