

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Work-Readiness Arts Time Sheet[[1]](#footnote-1) | | | | | | | | | |
|  | |  | | |  | | | | | |
| Participant name: | |  | | | Project Title: | | |  | | |
| SYVPI number: | |  | | | Project Period: | | |  | | |
| Organization: | |  | | | Supervisor: | | |  | | |
|  |  | | | | | | | | | |
| Date | Start Time | | End Time | **Total Hours** | | ON Time | Participation (0-3)[[2]](#footnote-2) | | | Initials |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
|  |  | |  |  | | Y / N |  | | |  |
| Totals: | | | |  | |
|  |  | | | | | | | | | |
| Participant signature: | | | | | | | | | Date: | |
| Supervisor signature: | | | | | | | | | Date: | |

**PARTICIPATION SCALE:**

**3/excellent** = Youth contributed to and completed the assigned activities. Demonstrated perseverance and a positive attitude and were helpful and encouraging to the work of their colleagues while promoting a respectful work environment.

**2/good =** Youth contributed to and completed the assigned activities.

**1/poor =** Student rarely and reluctantly contributed to assigned activities; disrespectful; often noticeably disinterested in instructor's and peers' contributions.

**0/absent =** Student was not present.

1. Attach additional copies as necessary [↑](#footnote-ref-1)
2. Engagement Scale: 0 = Absent, 1= Poor, 2= Good, 3= Excellent [↑](#footnote-ref-2)