

**City of Seattle  
Civil Service Commission  
January 24, 2007 Minutes**

**APPROVED FEBRUARY 21, 2007**

**Call to Order:** Commission Chair Steven Jewell called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

**In Attendance:**

Commissioner Ellis H. Casson  
Commissioner Jennifer Schubert  
Glenda Graham-Walton, Executive Director  
Teresa Jacobs, Administrative Staff Assistant

**ACTION ITEMS**

**Public Comment:** No one signed up for Public comment

1. **Approval of December 13, 2006 Meeting Minutes:** The Commission reviewed the December 13, 2006 minutes. Commissioner Casson moved to accept the minutes. Commissioner Schubert seconded the motion. The Commission approved the minutes as submitted, adopted them by acclamation and the Chair signed.
2. **Monthly Case Status Report & Appeals-New, Update & Review:**
  - **New/Assigned:** The Commission reviewed the following new appeals:  
Wagner v. SDOT; Stevens v. SPU; Lagerwey v. SDOT; Johnson v. City Light
  - **Review: Brittenham v. Fleets & Facilities-CSC No. 06-03-014:**  
The appellant a Fleets & Facilities employee alleges his pay raise was denied without cause or notice. The Commission reviewed the briefs and considered the appeal at its January 24, 2007 meeting. Based on the documentation received, the Commission believed that the appeal was not timely filed. The Executive Director will enter an Order dismissing the appeal.
  - **Update: Cunningham v. Seattle Center-CSC No. 06-01-006: Writ of Review:**  
Ms. Graham-Walton informed the Commission, that staff is currently preparing the record for filing at King County Superior Court.

**DISCUSSION ITEMS**

3. **Monthly Summit (Budget) Report:** Ms. Graham-Walton reported to the Commission that the 2006 Budget has closed and the 2007 Budget is on target.
4. **Work Plan:** The Commission reviewed the 2007 department Work Plan and the Mayor's Race and Social Justice Work Plan.

5. **Other:** The Commission will finalize the performance review for the Executive Director at its February meeting, which may also include an Executive Session.

**Adjourn**—The meeting adjourned at 10:26 a.m.

Respectfully Submitted:

/s/ Teresa R. Jacobs 2/21/07

Approved by:

/s/ Steven A. Jewell 2/21/07

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Teresa R. Jacobs  
Administrative Staff Assistant

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Steven A. Jewell  
Commission Chair

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Date