

**City of Seattle
Civil Service Commission
September 20, 2006 Minutes**

APPROVED: OCTOBER 25, 2006

Call to Order:

Commission Chair Jennifer Schubert called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commissioner Steven A. Jewell
Commissioner Ellis H. Casson
Glenda Graham-Walton, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant
Gary Keese, Assistant City Attorney

Public Comment: Patricia Rose, Attorney, was present to address the Commission regarding the appeal filed by her client, and the hearing process. The statements by Ms. Rose were not a Petition for Review of the decision filed by the Hearing Officer. Ms. Rose was allowed to address the Commission after the Commission reviewed and voted on Johnsen v. City Light decision (item 5). Daniel Berger, Assistant City Attorney, who represented City Light was permitted to address the Commission regarding comments made by Ms. Rose. Mr. Berger briefly addressed the Commission.

1. **Approval of June 21, 2006 Regular Meeting Minutes:** The Commission reviewed the June 21, 2006 minutes. Commissioner Jewell moved to accept the minutes. Commissioner Casson seconded the motion. The Commission approved the minutes as submitted, adopted them by acclamation and the Chair signed.
2. **Review Monthly Case Status Report Appeals-New, Update & Review::** The Commission reviewed the Monthly Case Status for September.
3. **New Appeal: Marangon v. SDOT-CSC No. 06-01-010-** The Commission reviewed an appeal filed by a Department of Transportation employee alleging her suspension was not for a justifiable cause. The appeal will be assigned to a hearing officer.
4. **Review: Ramos v. DPD-CSC No. 04-03-010: Order on Motion for Award of Back Pay, and Disposing of Appeal & Petition for Review (Commissioner Jewell, Reviewing Officer):** The office of the Hearing Examiner presided over the appeal as delegated by the Civil Service Commission and submitted a decision. Commissioner Jewell was the Reviewing Officer. The Appellant submitted a Petition of Review, to which the Department responded. Commissioner Jewell moved to affirm the decision of the Hearing Examiner and deny the Petition for Review. Commissioner Casson seconded. The Commission accepted the Hearing Officer's decision by acclamation.
5. **Review: Johnsen v. City Light-CSC No. 05-01-008: Findings and Decision (Commission Chair Schubert, Reviewing Officer):** Hearing Officer Gary McLean presided over the appeal and submitted a decision. Commission Chair Schubert was the Reviewing Officer. Commissioner Schubert moved to affirm the decision of the hearing

officer. Commissioner Casson seconded. The Commission accepted the Hearing Officer's decision by acclamation.

6. **Commission Rules-Review Section Changes/Finalize/Sign or Revise Reformatted Rules:** The Commission reviewed the rules. Commissioner Jewell moved to accept the rules. Commissioner Casson seconded. The rules were accepted and adopted.
7. **Prior Correspondence, Data & Decisions Re: Probationary Period:** Ms. Graham-Walton suggested to the Commission that they invite the new Director of Personnel to meet with the Commission and discuss this issue after he/she is appointed. The Commission will discuss this issue at its October meeting to articulate a position.
8. **Monthly Summit (Budget) Report:** Ms. Graham-Walton reported to the Commission that CSC is on target for the month of September.
 - **2007-2008 Budget Submittal-BIPs:** Ms. Graham-Walton reported to the Commission on the 2007-2008 Budget Issue papers.
 - **Note:** \$1700 was transferred from the CSC's budget to reimburse the PSCSC for chairs purchased by the CSC for the Hearing Room.

Adjournment: Commission Chair Schubert adjourned the meeting at 10:34 a.m.

Respectfully Submitted:

/s/ Teresa R. Jacobs, 10/25/06

Teresa R. Jacobs
Administrative Staff Assistant

Approved by:

/s/ Jennifer K. Schubert, 10/25/06

Jennifer K. Schubert
Commission Chair

Date