

**City of Seattle
Civil Service Commission
October 25, 2006 Minutes**

APPROVED: NOVEMBER 15, 2006

Call to Order:

Commission Chair Jennifer Schubert called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commissioner Steven A. Jewell
Commissioner Ellis H. Casson
Glenda Graham-Walton, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant
Gary Keese, Assistant City Attorney

Public Comment: Katrina Kelly, Assistant City Attorney who represented the Respondent department Seattle Center in the Cunningham v. Seattle Center appeal was present to request a motion to submit the transcript that was not available when the Respondent filed the Petition for Review. The Commission is giving Respondent until November 2nd the opportunity to submit the transcripts and include record citations in its brief. The Commission also determined that allowing the filing of the hearing transcript would enable it to create a complete record.

1. **Approval of September 20, 2006 Regular Meeting Minutes:** The Commission reviewed the September 20, 2006 minutes. Commissioner Jewell moved to accept the minutes. Commissioner Casson seconded the motion. The Commission approved the minutes as submitted, adopted them by acclamation and the Chair signed.
2. **Review Monthly Case Status Report Appeals-New, Update & Review:** The Commission reviewed the Monthly Case Status for September.
 - **New Appeal:** **Aquino v. SDOT-CSC No. 06-01-012-** The Commission reviewed an appeal filed by a Department of Transportation employee alleging his suspension was not for a justifiable cause. The appeal is assigned to Hearing Officer Diane Hess Taylor.
 - **Withdrawn:** The Commission reviewed the following appeals that have been withdrawn: Wheeler v. SPU-CSC No. 06-01-011 •Wong v. Fleets & Facilities-CSC No. 06-01-007•Ramos v. DPD-CSC No. 04-03-010B
 - **Review:** Cunningham v. Seattle Center-CSC No. 06-01-006: Review Findings and Decision of the Hearing Examiner and Respondent's Petition for review and Appellant's Opposition to Petition for Review—*Commissioner Jewell, Reviewing Officer: **Executive Session*** The Commission went into Executive Session at 9:55 a.m. The Executive Session ended at 10:40 a.m. The Commission will defer issuance of a written decision until its next scheduled meeting on November 15, 2006.
3. **Probationary Periods: Review Prior Correspondence, Data & Decisions:** The Commission reviewed prior documents including opinions from the law department

regarding probationary periods. The Commission will continue to discuss this topic in order to articulate a position. The Commission will also invite the new Personnel Director to meet and discuss this issue after he/she is appointed.

4. **Monthly Summit (Budget) Report:** Ms. Graham-Walton reported to the Commission that CSC is on target for the month of October, and that a supplemental budget request was submitted to ensure that the salary adjustment as a result of the recent reclassification of the ED position and the payment to PSCS for hearing room chairs does not exceed the Commission's budget..
5. **Other:** *No discussion*

Adjournment: Commission Chair Schubert adjourned the meeting at 11:02 a.m.

Respectfully Submitted:

/s/ Teresa R. Jacobs, 11/15/06

Teresa R. Jacobs
Administrative Staff Assistant

Approved by:

/s/ Jennifer K. Schubert, 11/15/06

Jennifer K. Schubert
Commission Chair

Date