

**SEATTLE MUNICIPAL COURT
TRANSFER (LOOK-SEE) REQUEST TO MENTAL HEALTH COURT (MHC)
FOR Non-Domestic Violence, Pre-Trial Referrals**

- Referral requests **must** include:
- Completed Transfer Request form
- Prosecutor's Sentence Recommendation
- Signed MHC releases of information for any treatment providers (current and past so we can verify Axis I diagnoses and understand their treatment experience). One release per agency is required to comply with privacy law.

When complete, please deliver to Judy Ashley, Mental Health Court Liaison at SMC's Probation Department on the 8th Floor of the SMC building or fax to 206-386-1272. If you have questions, contact Judy at Judy.Ashely@Seattle.gov or (206) 733-9152.

Depending on the needs of the case, it can take 1-2 weeks or longer to verify if the case should be moved to MHC. Please keep this in mind when talking to your client and scheduling their next hearing. If your client is out of jail, please have them contact Judy directly, in addition to filling out the referral form.

WHAT MAKES YOUR CLIENT ELIGIBLE FOR MENTAL HEALTH COURT?

- Significant mental health diagnoses, such as Schizophrenia, Bipolar Disorder, Major Depression with Psychotic Features. Depression without psychotic features, anxiety disorders, PTSD alone may not be enough.
- Amenability to mental health treatment.
- Amenability to substance abuse treatment if needed. All clients are required to be abstinent from alcohol and other drugs, and do UA's.
- Ability to attend a lot of appointments, such as hearings and meetings with probation.
- Willingness to be on intensive probation for up to 2 years.
- Willingness to resolve cases. We do not do trials in MHC.

Special Circumstances: DV cases must be approved by the DV Prosecutor; contact Prosecution before submitting a referral form. Cases already on probation can be referred through the SMC Probation Department. Please contact Joni Wilson, 206-233-2695 or joni.wilson@seattle.gov.

**PLEASE KEEP JUDY ASHLEY POSTED ON ANY CHANGES/UPDATES TO THIS CASE,
SUCH AS CHANGE IN CUSTODY STATUS OR INTEREST IN MHC.**