

THE MUNICIPAL COURT OF SEATTLE



**Seattle Municipal Court
CPI (Court Public Information)
User Guide**

Seattle Justice Center, 600 5th Avenue, P.O. Box 34987, Seattle, WA 98124-4987
TTY (Hearing & Speech Impaired) 684-5210

www.seattle.gov/courts

“Printed on Recycled Paper”

What is CPI?

- CPI (Court Public Information) allows “view only” Internet access to non-confidential court records filed in Seattle Municipal Court. CPI interfaces with the Municipal Court Information System (MCIS).
- CPI enhances the current public access application (courthouse kiosks) that is only available for use during Court business hours and is located at the Seattle Justice Center
- You can access the CPI home page through the Internet by going to <http://web1.seattle.gov/courts/cpi>

Home Page:

Court Public Information

Search Menu

- Overview
- Attorney
- Case
- Citation
- Defendant
- CourtRoom Calendar
- Vehicle
- *Code Definitions
- Help

Overview

Welcome to the Seattle Municipal Court improved public information service, designed/developed to assist our customers with their court business.

This service provides access to basic court information. Please use the menu on the left to guide your search. In addition to providing the results you have requested, many searches provide links to other court information related to your search. This should allow you to easily navigate to what you are looking for.

Other online service can be found at:

To pay a ticket, [click here.](#)

To schedule a hearing, [click here.](#)

Public Information

All information provided in this portion of the web site has been reviewed by the court and determined to be public. You can find our privacy policy [here.](#)

Disclaimer:

The Seattle Municipal Court

1. does not warrant that the data or information is accurate or complete;
2. makes no representations regarding the identity of any persons whose names appear in data or information; and
3. does not assume liability resulting from the release or use of the data or information.

The user should verify the information by personally consulting the "official" record filed at Seattle Municipal Court.

Questions

If you have additional questions, please call or email the Public Services Department [\[E\]](#) of the Municipal Court of Seattle. The Public Service Department can also be reached by phone during the hours of 8:00 AM - 5:00 PM Monday through Friday by dialing (206) 684-5600 and choosing option "0" to speak with a customer service representative.

Attorney Search:

There are two ways to search by Attorney: Bar Number and Last Name. Depending on the search results, a list of names may be displayed. Click on the appropriate row. Once the Attorney Details screen is displayed you can view Cases, Defendants, and Hearings associated with the Attorney.

The screenshot shows a web application interface titled "Court Public Information". On the left is a vertical "Search Menu" with the following items: Overview, Attorney, Case, Citation, Defendant, CourtRoom Calendar, Vehicle, *Code Definitions, and Help. The main content area features a search bar with two input fields: "Search By Bar No." and "Attorney First Name", followed by an "OR" separator, another two input fields: "Attorney Last Name" and "Search". There are also "Search" buttons next to each input field.

Case Search:

There are two ways to search by Case: Case Number and Incident Number. A search by police incident number may result in multiple case records. Click on the appropriate row. Once the Case Details screen is displayed you can view Charges, Citations, Hearings, and Obligation information associated with the Case.

The screenshot shows a web application interface titled "Court Public Information". On the left is a vertical "Search Menu" with the following items: Overview, Attorney, Case, Citation, Defendant, CourtRoom Calendar, Vehicle, *Code Definitions, and Help. The main content area features a search bar with two input fields: "Search By Case No." and "Search By Incident No.", followed by an "OR" separator, and two "Search" buttons.

Citation Search:

Enter the citation (ticket) number in this field. Once the Citation Details screen is displayed, you can view Charges and Obligations associated with the Citation. To view the charge history, click on the appropriate row.

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Defendant Search:

To search by Defendant, enter the Defendant First and Last Name and Date of Birth. Only Defendant Last name is required. Partial search is allowed and First Name refines the Defendant search. Date of Birth should be of the form mm/dd/yyyy or m/d/yy. Different versions of the name may be displayed. Click on the appropriate row to the Defendant Details screen. Click on the Case Number row to view the specific Charges, Citations, Hearings, and Obligations associated with the Defendant.

The screenshot shows the same "Court Public Information" interface. The search bar now contains three input fields: "Defendant First Name", "Defendant Last Name" (with a red asterisk indicating it is required), and "Birth Date" (with a calendar icon). A "Search" button is to the right of the fields. A red asterisk and the word "required" are visible to the right of the "Birth Date" field.

CourtRoom Calendar:

There are multiple ways to perform a Calendar search for a case. Utilize the Court Room drop-down menu to select a specific Court Room number, select a court Date, and then choose either the Day or Week view. The Hearing Type drop-down menu can also be used to filter for any specific hearing types. The search result displays the Case Number, Court Time, Case Type/Category/Expiration Date, and Attorney information. The Case Details screen can be displayed by clicking on the specific Case Number.

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Court Room: Hearing Type:

← → today ▾ 04/13/2009 Day Week

Monday, 13 April 2009

Time	Hearing Type	Hearing Status	Case Number	Case Type	Case Category	Case Expiration Date	Defendant	Defense Attorney	Prosecuting Attorney
No records to display.									

Vehicle Search:

Enter the exact Vehicle plate information and select State or Country from the drop down menu. Click on the appropriate row to the Vehicle Details screen. You can view Cases, Citations, and Defendant associated with the Vehicle plate.

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Code Definitions:

The Code Definitions link launches a document listing out all the CPI codes and corresponding descriptions.

Help:

The Help link launches a help document that references CPI.