

THE FOLLOWING RULES AND PROCEDURES GENERALLY CANNOT BE SUSPENDED

(These Rules and Procedures are based on Charter, RCW, or SMC provisions, and should not be suspended without consulting applicable provision(s))

CITY CHARTER PROVISIONS	RULE NO.	PAGE NO.	CHARTER REFERENCE
Councilmembers establish the rules for their proceedings	I. A. 1	Pg. 1	Article IV, Section 4
Individual Councilmembers shall not have or execute executive or administrative power.	I. A. 3	Pg. 1	Article IV, Section 4, Fifth
Council chooses President from among members	I. B. 1	Pg. 1	Article IV, Section 4, First
President performs usual functions of presiding officer	I. B. 1	Pg. 1	Article IV, Section 4, First
Removal of President	I. B. 2	Pg. 2	Article IV, Section 4, First
Council Bills are signed in open session (by President)	I. B. 3. b	Pg. 2	Article IV, Section 11
The President acting as Mayor	I. B. 3. i	Pg. 3	Article V, Section 9
The President heads the Legislative Department	I. B. 3. L	Pg. 3	Article III, Section 3
President Pro-Tem acts as President	I. C. 3. a	Pg. 3	Article V, Section 9
Regular Full Council meeting dates and times	II. A. 1	Pg. 3 and 4	Article IV, Section 6
Quorum for Full Council (majority of all members)	II. A. 1. h	Pg. 4	Article IV, Section 3
Provisions for Full Council Special Meetings	II. B. 1 a and b	Pg. 5	Article IV, Section 6, <i>also RCW 42.30.080</i>
Meeting location for Full Council Regular meetings	III. A. 2	Pg. 9	Article IV, Section 6
Council Bills cannot be introduced and passed at same meeting	IV. A. 2	Pg. 11	Article IV, Section 8
Council Bills require at least a majority of all members votes to pass	IV. A. 3	Pg. 11	Article IV, Section 8
President announces he/she is signing Council Bills when they are passed	IV. B. 2	Pg. 12	Article IV, Section 11
Council Bills to be read upon passage, if requested by a member	IV. B. 2	Pg. 12	Article IV, Section 11
Council Bills vetoed by the Mayor are voted on again by Council	IV. C. 1	Pg. 12	Article IV, Section 12
Reconsideration of vetoed bills must occur w/in 5 days of veto	IV. C. 2	Pg. 12	Article IV, Section 12
2/3 vote is required to pass a reconsidered bill that was vetoed	IV. C. 3	Pg. 12	Article IV, Section 12
Vetoed Bills cannot be reconsidered again if lost on reconsideration vote	IV. C. 4	Pg. 12	Article IV, Section 12
A roll call vote may be demanded by members or President	VI. B. 2	Pg. 16	Article IV, Section 4, Third

(Continued on Reverse)

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CITY CHARTER PROVISIONS (Continued)	RULE NO.	PAGE NO.	CHARTER REFERENCE
When passage of a Bill fails by vote, it cannot be reconsidered before the next regular Full Council meeting	VI. G. 1. b	Pg. 17	Article IV, Section 10
Quorum for Committee of the Whole is majority of all members	V11. B. 5	Pg. 18	Article IV, Section 3
Standing Committees are to facilitate legislative functions of the Council	V111	Pg. 18	Article IV, Section 4
Councilmembers must attend all regular Full Council meetings unless excused	X1. A. 1	Pg. 22	Article IV, Section 3
Attendance at Full Council meeting can be compelled	X1. A. 2	Pg. 22	Article IV, Section 3
Councilmembers have authority to punish members	X1. D. 1	Pg. 23	Article IV, Section 4

RCW PROVISIONS	RULE NO.	PAGE NO.	RCW REFERENCE
Who can call a special meeting	II. B. 1. a	Pg. 5	RCW 42.30.080, <i>also Charter Article IV, Section 6</i>
When an Executive Session can be held	II. C. 1	Pg. 6	RCW 42.30.140
How an Executive Session is conducted	II. C. 1	Pg. 6	RCW 42.30.110
Calling Special Emergency Meetings; mtg notice requirements	II. F	Pg. 9	RCW 42.30.070; 42.30.80; and 42.14.075
Notices of Full Council Special Meetings	II. B. 1. b	Pg. 5	RCW 42.30.80
Disrupted meetings can be adjourned and reconvened elsewhere	III. C. 2	Pg. 11	RCW 42.30.050

SMC PROVISIONS	RULE NO.	PAGE NO.	SMC REFERENCE
Appearance of Fairness disqualifications	I. A. 4. d	Pg. 1	SMC 4.16
Councilmembers must disqualify themselves from acting on certain City business	V1. A. 1	Pg. 15	SMC 4.16
Amendment of Rules and Procedures	X1. K	Pg. 26	SMC 3.02.030