

## **Pre-Job Conference Packages**

### **Elliott Bay Seawall Replacement Project (GCCM), PW#2012-050AC**

#### **March 2014**

- Bravo Environmental NW (Waiver under Elcon)
- Bravo Environmental NW (Waiver under MidMountain)
- DBM Contractors, Inc.
- MidMountain Contractors, Inc. (Waiver)
- National Concrete Cutting, Inc. (Waiver)
- Olson Brothers Pro-Vac, LLC
- Penhall Company (Waiver)
- Pro USA, LLC (Waiver)
- Rainier Steel, Inc.
- Seattle Sweeping, Inc.
- W.E. Coates Surveying, LLC



City of Seattle  
Edward B. Murray, Mayor

Finance and Administrative Services  
Fred Podesta, Director



**CONTRACTOR REQUEST FOR WAIVER  
PLA PRE-JOB CONFERENCE**

Contractors who have already attended a pre-job conference for the Seawall Replacement Project may request a waiver from attending the pre-job conference for additional Seawall contract. Please complete this form and submit it with a signed Letter of Assent and Proposed Trade Assignment form to the General Contractors project office. Work cannot commence until waiver is approved by the Seattle/King County Building and Construction Trades Council, the Labor Equity Office, and the Final Trade Assignment has been submitted. A contractor working for the first time under this PLA cannot waive attendance and must submit a waiver request for each additional contract covered under the Seawall Community Workforce Agreement.

Contractor Name: Bravo Environmental NW Sub to: Elcon Corporation

Contract #: PW2012-050AC Project Name: Elliott Bay Seawall

Please describe the Scope of Work to be performed:

vactor services for patholing

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Please specify proposed Trade Assignment(s) and list Craft Union(s) and Local #

440 laborers

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Please list other project contract(s) performed under the Seawall PLA, list and describe any jurisdictional, dispatch, grievance, substance abuse, and/or PLA compliance disputes.

CONTRACT#	DISPUTE DESCRIPTION	
<u>PW2012-050 AC</u>	<u>Mortenson/manson</u>	<u>N/A</u>
<u>PW2012-050 AC</u>	<u>marshbank</u>	<u>N/A</u>
<u>PW2012-050 AC</u>	<u>I Alliance</u>	<u>N/A</u>

The contractor listed above requests a waiver of the Pre-job Conference attendance requirement contained within the Seawall PLA. The contractor recognizes and agrees that the Seattle/King County Building and Construction Trades Council and their Affiliated Local Union Members retain their rights as stipulated in the Seawall PLA to deny this waiver request, and to challenge any proposed trade assignment.

Signed: Ashley Babh Title: Project mgr Date: 3/5/14

Request reviewed by:

Seattle/King County  
Building Trades Council  
Labor Equity Office

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_Yes\_\_ No

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_Yes\_\_ No



City of Seattle  
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Fred Podesta, Director



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Contractor Name: Bravo Environmental NW Sub to: Midmountain Contractors

Contract #: PW2012-050AC Project Name: Elliott Bay Seawall

Please describe the Scope of Work to be performed:

Nactor field services for potholing and CCTV  
video inspection services.

Please specify proposed Trade Assignment(s) and list Craft Union(s) and Local #

440 laborers

Please list other project contract(s) performed under the Seawall PLA, list and describe any jurisdictional, dispatch, grievance, substance abuse, and/or PLA compliance disputes.

CONTRACT#	DISPUTE DESCRIPTION	
<u>PW2012-050AC</u>	<u>Mortenson/Marson</u>	<u>N/A</u>
<u>PW2012-050AC</u>	<u>I Alliance</u>	<u>N/A</u>
<u>PW2012-050AC</u>	<u>marshbank</u>	<u>N/A</u>

TURN OVER

The contractor listed above requests a waiver of the Pre-job Conference attendance requirement contained within the Seawall PLA. The contractor recognizes and agrees that the Seattle/King County Building and Construction Trades Council and their Affiliated Local Union Members retain their rights as stipulated in the Seawall PLA to deny this waiver request, and to challenge any proposed trade assignment.

Signed: Ashley Baldwin Title: Project Mgr Date: 3/5/14

Request reviewed by:

Seattle/King County

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved:  Yes  No

Building Trades Council

Labor Equity Office

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved:  Yes  No

## **SEAWALL Pre-Job Conference Package**

*Every Contractor (of any tier) must attend one Tuesday Pre-Job Conference Meeting.  
That meeting must be no later than two weeks before they start work.  
To prepare, Contractor submits this Package to [Jeanne.fulcher@seattle.gov](mailto:Jeanne.fulcher@seattle.gov) the Friday before*

### **Pre-Job Conference**

Standing Meeting

Every Tuesday @ 10am

*Seattle Building & Construction Trades Council Office*

6770 East Marginal Way S. Bldg E, #360

Seattle, WA 98108

### **Who attends:**

- Contractors of any tier who are scheduled to work onsite must each attend a Pre-Job two weeks before they are scheduled to be on site.
- City of Seattle
- Labor Union representatives

### **Agenda:**

- City explains the PLA and required documentation
- Subcontractor Rotation
  - In turn, each Subcontractor explains their contract scope, subcontractors, reviews their Package, answers questions
  - Subcontractor describes their Workforce Diversity plans (Attachment B)
  - Contractors ask for clarification(s) or guidance as needed
  - Attendees discuss jobsite conditions and proposed trade assignments

### **Prime/GCCM brings:**

- Bid Award info including Project scope, Project ID and job site address
- List of all planned and/or working subcontractors
- Job site conditions such as start/stop times, parking, water, restrooms, etc.

### **Next Step:**

- Contractor(s) makes trade assignments within one week after Pre-Job Conference and sends to [Jeanne.Fulcher@seattle.gov](mailto:Jeanne.Fulcher@seattle.gov)
- Union may challenge proposed craft assignments up to one week thereafter

**SEAWALL PRE-JOB PACKAGE**

**Subcontractor Emails this package Friday before your Pre-Job Conference (72 hours in advance) to [Jeanne.fulcher@seattle.gov](mailto:Jeanne.fulcher@seattle.gov)**

Subcontractor Name <b>DBM Contractors, Inc.</b>	
Subcontractor License# <b>DONALI*331RQ</b>	
Pre-Job Meeting Date: <b>3/18/14</b>	Time: 10:00 AM
Location: Seattle Building & Construction Trades, Seattle	
General Contractor: <b>Mortenson/Manson</b>	Prime Contractor (if any):
City of Seattle Contract #: <b>PW#2012-050AC</b>	Prime Contractor License #: <b>MORTEJV874BD</b>

**Subcontract Detail**

Contact Name	Jim Sexton
Contact Phone	(253) 838-1402
Subcontractor Address	PO Box 6139, Federal Way, WA 98063
Current Union Agreements	ADSC West Coast Chapter Agreement - Operators, Laborers; AGC of Washington - Operators, Laborers, Carpenters (pilebucks) & Teamsters; Ironworkers
Contract Subpackage Name	EBSW Drilled Shafts
Subcontract Dollar Amount	\$1,800,000
Approximate Start Date	April 2014
Approximate Completion Date	January 2015?
Job site Location	Pier 51 to Pier 58 on Alaskan Way, Seattle, WA
Job Superintendent	TBD
Job Site Phone	TBD
Craft Hiring Rep	TBD
Project Manager	Greg Radom
Shifts	1 shift/day, Monday - Friday
Payday(s)	___ / ___ / ___ Every Friday
Pay Period Ends	___ / ___ / ___ Previous Sunday
Insurance Provider	Worker's Compensation through Washington State Department of Labor & Industries

Disability	Worker's compensation through Washington State Department of Labor and Industries
Workers Comp	Washington State Department of Labor & Industries
First Aid Provider Hospital	US Healthworks - Occupational Health Clinic
Safety Representative	Jeff Wharton
Parking	TBD
Drinking Water Provided by	<input checked="" type="checkbox"/> General Contractor <input checked="" type="checkbox"/> Subcontractors
Sanitation Facilities Provided by	<input checked="" type="checkbox"/> General Contractor <input checked="" type="checkbox"/> Subcontractors
Number of Workers & Crafts Expected	Operators - 4 each; Laborers - 2 each; Pilebuck - 1 each
Scope of Work for subcontract, including prefabrication in Washington State	Construct drilled shafts, including furnish/install of permanent steel casing; furnish/install of shaft rebar cages; furnish/placement of concrete; handling/disposal of spoils; survey and layout
PLA Exclusions Applicable to this Subcontract Scope	N/A

## Seawall PLA – Proposed Trade Assignment

*All Workers, including core employees, must be dispatched through Union hall.*

List trade assignments by craft including scope of work for each. List each piece of equipment planned for use by craft. Include any/all “tools of the trade” or part-time use of equipment

Craft	Scope	Equipment/Tools
Operators	Shaft excavation & spoils handling	Drill rig, excavator, loader
Operators (Oilers)	Shaft excavation & spoils handling	Oilers for drill rig and crane
Laborers	Concrete placement	Place concrete, pump and manage drilling fluid
Operators (Oilers)	Concrete placement	Crane, Concrete pump
Laborers/Operators	Concrete cleanup	Vac trailer
Operators	Hoist rebar cages	Crane
Operators/Laborers	Rig rebar cages	Rigging components
Subcontract - Rainier Steel	Tying of shaft cages - off site	Hand tools
Subcontract - Trucker's Consortium	Spoils hauling	Dump trucks
Subcontract - WE Coates	Survey	Survey instruments

**Project Craft Demand List**

<b>Craft</b>	<b>Peak</b>	<b>Average</b>
Asbestos Workers		
Boiler Makers		
Brick Layers		
Carpenters		
Cement Masons		
Electrical Workers (Inside Wiremen)		
Electrical Workers (Outside Wiremen)		
Elevator Constructors		
Glaziers		
Insulators		
Iron Workers (Structural/Rebar)		
Iron Workers (Ornamental/Architectural)		
Laborers	2	2
Millwrights		
Operating Engineers	4	4
Painters		
Pile Drivers		
Pipefitters		
Plasterers		
Roofers		
Teamsters		

**Project Staff**

<b>Project Manager:</b>	Greg Radom
Office Contact #	(253) 838-1402
Cell Contact #	(206) 730-1317
Email Address	greg.radom@dbmcontractors.com
<b>Office Contact:</b>	
	Jim Sexton
Office Phone	(253) 838-1402
Cell Phone	(206) 730-3554
Email Address	jim.sexton@dbmcontractors.com
<b>Superintendent:</b>	
	TBD
Office Phone	(253) 838-1402
Cell Phone	
Email Address	
<b>Safety Representative:</b>	
	Jeff Wharton
Office Phone	(253) 838-1402
Cell Phone	(206) 730-3471
Email Address	jeff.wharton@dbmcontractors.com
<b>Drug Test Results Coordinator:</b>	
	<b>Sue Wolf</b>
Office Phone	(253) 838-1402
Cell Phone	N/A
Email Address	sue.wolf@dbmcontractors.com

### **Subcontractor Workforce Diversity Plan**

Describe plan for achieving following Seawall CWA goals

A. Distressed Zip Code Placement (15 Percent of Workforce) – *see Contractor Guidelines for a list of zip codes identified as economically distressed areas*

When requesting apprentices at time of dispatch, trade unions will be informed of zip codes and goals.

B. Preferred Entry for Pre-Apprenticeship Programs (20 Percent of Apprentices)

When requesting apprentices at time of dispatch, trade unions will be informed of this goal. We will rely on the respective trade unions to identify and dispatch employment candidates in accordance with this goal.

C. Apprentice Utilization (15 Percent of Contractor/Subcontractor's Total Hours)

Apprentices will be requested through trade unions at time of dispatch. Percentage of apprentice hours will be monitored on a weekly basis for comparison to the project goal.

D. Apprentice Diversity (21 Percent People of Color; 12 Percent Women)

When requesting apprentices at time of dispatch, trade unions will be informed of the project goals. Apprentice diversity percentages will be monitored on a weekly basis for comparison to the project goals.

E. Workforce Diversity (21 Percent People of Color; 12 Percent Women)

The intent will be to meet this overall workforce diversity goal by meeting the apprentice diversity goal.

# Community Workforce Agreement (CWA) Letter of Assent

## CONTRACTOR/SUBCONTRACTOR AGREEMENT TO BE BOUND

**Seawall Project**

**Public Works Contract Number:** PW2012-050AC

DBM Contractors, Inc. Contractor/Subcontractor has been awarded construction work within the scope of the Alaskan Way Seawall Replacement Project CWA and hereby agrees to be bound by all its terms and conditions.

Contractor/Subcontractor:

Steven J. Stylys  
Signature

Risk Manager  
Title

3/13/14  
Date

Confirmation of Receipt: Nancy Locke, CPCS Director

Date



# City of Seattle

Department of Finance and Administrative Services

## Apprenticeship Utilization Plan

Note: this form and instructions are available electronically on the Contracting Services web page at:  
[www.seattle.gov/contracting/apprentice.htm](http://www.seattle.gov/contracting/apprentice.htm)

**PW#**

**Plan Date**

**Project Name**

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
DBM Contractors, Inc.	2,040	360	2,500	15%	1	4/14/14
Subcontract info will be submitted when it comes available						
<b>Totals:</b>	TBD	TBD	TBD	TBD	TBD	TBD

Purchasing and Contracting Services Division  
700 Fifth Avenue, 41<sup>st</sup> Floor  
PO Box 94689  
Seattle, Washington 98124-4689

Tel (206) 684-0430  
Fax (206)684-4511  
contractingservices@seattle.gov  
<http://www.cityofseattle.gov/contracting>





## City of Seattle

Department of Finance and Administrative Services

### Apprenticeship Utilization Plan Instructions

The Apprenticeship utilization Plan is due at the Pre-Construction meeting. A copy of the Apprenticeship Utilization Plan should also be submitted to the appropriate Contract Analyst listed on the pre bid checklist the Contractor received at bid opening.

The itemized instructions below correspond to specific sections of the attached sample Apprenticeship Utilization Plan. The Apprenticeship Utilization Plan is available in a PDF form at the following web site: <http://www.seattle.gov/contracting/apprentice.htm>

**1**

**Project Information:**

List the Project Number (PW#) and Project Name that is found on the Award of Contract Notice.

**2**

**Plan Date:**

Enter the date your apprenticeship plan was created

**3**

**Contractor & all Subcontractors:**

List the name of the Prime and ALL subcontractors that are scheduled to work on this project.

**4**

**Journey and Apprentice Information:**

*Journey Level Labor Hours* - List the estimated number of labor hours to be performed by all journey level workers in full hour increments. The estimate should include the labor hours of all workers subject to prevailing wage requirements as defined in WAC 296-127-015.

*Apprentice Labor Hours* - List the estimated apprentice labor hours for apprentices enrolled in a state approved apprenticeship program in full hour increments. A list of state approved apprenticeship programs can be found on the State Department of Labor and Industries web site.

*Total Labor Hours* - Enter the total number of hours for each firm. This should equal the total from the journey and apprentice labor hour columns. This field will be automatically calculated on the electronic form.

*Apprentice Utilization Percentage* - Enter the percentage of apprentice utilization for each firm. The apprenticeship percentage should equal the total apprenticeship hours column divided by the total labor hours column. This field will be automatically calculated on the electronic form.

*Number of Apprentices* - List the total number of apprentices for each firm.

*Work Start Date* - List the estimated date each firm will begin work on this project.

**5**

**Totals:**

Please total each column in the Journey and Apprentice Information section. The fields will be automatically calculated on the electronic form.

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700 Fifth Avenue, 41<sup>st</sup> Floor  
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Seattle, Washington 98124-4689

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# City of Seattle

Department of Finance and Administrative Services

## Sample Apprenticeship Utilization Plan

**1**

PW#

**2**

Plan Date

Project Name

**3**

**4**

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
Prime Contractor for Project	5,000	800	5,800	13.79%	2	1/15/10
Subcontractor Number One	2,500	800	3,300	24.24%	1	2/28/10
Subcontractor Number Two	1,500	0	1,500	0%	0	3/1/10
<b>Totals:</b>	<b>9,000</b>	<b>1,600</b>	<b>10,600</b>	<b>15.09%</b>	<b>3</b>	

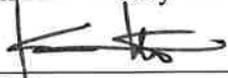
**5**

Purchasing and Contracting Services Division  
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PO Box 94689  
Seattle, Washington 98124-4689

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Fax (206)684-4511  
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<http://www.cityofseattle.gov/contracting>



The contractor listed above requests a waiver of the Pre-job Conference attendance requirement contained within the Seawall PLA. The contractor recognizes and agrees that the Seattle/King County Building and Construction Trades Council and their Affiliated Local Union Members retain their rights as stipulated in the Seawall PLA to deny this waiver request, and to challenge any proposed trade assignment.

Signed:  \_\_\_\_\_ Title: Project Manager Date: \_\_\_\_\_  
Kerton Wilde

Request reviewed by:  
Seattle/King County  
Building Trades Council  
Labor Equity Office

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved:  Yes  No

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved:  Yes  No



City of Seattle  
Edward B. Murray, Mayor

**Finance and Administrative Services**  
Fred Podesta, Director

Elliott Bay  **Seawall**  
Project

**CONTRACTOR REQUEST FOR WAIVER  
PLA PRE-JOB CONFERENCE**

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Contractor Name: National Concrete Cutting, Inc. Sub to: ELCON Corp

Contract #: \_\_\_\_\_ Project Name: ELLIOTT BAY SEAWALL

Please describe the Scope of Work to be performed:

Concrete Sawing & Drilling  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please specify proposed Trade Assignment(s) and list Craft Union(s) and Local #

LABORERS LOCAL 942/440  
\_\_\_\_\_  
\_\_\_\_\_

Please list other project contract(s) performed under the Seawall PLA, list and describe any jurisdictional, dispatch, grievance, substance abuse, and/or PLA compliance disputes.

CONTRACT#	DISPUTE DESCRIPTION
_____	<u>N/A</u>
_____	_____
_____	_____

TURN OVER

The contractor listed above requests a waiver of the Pre-job Conference attendance requirement contained within the Seawall PLA. The contractor recognizes and agrees that the Seattle/King County Building and Construction Trades Council and their Affiliated Local Union Members retain their rights as stipulated in the Seawall PLA to deny this waiver request, and to challenge any proposed trade assignment.

Signed:  Title: CONTRACT ADMIN Date: 3/1/04

Request reviewed by:  
Seattle/King County  
Building Trades Council  
Labor Equity Office

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_ Yes \_\_ No

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_ Yes \_\_ No

Subcontractor Name: \_\_\_\_\_

## **SEAWALL Pre-Job Conference Package**

*Every Contractor (of any tier) must attend one Tuesday Pre-Job Conference Meeting.  
That meeting must be no later than two weeks before they start work.  
To prepare, Contractor submits this Package to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov) the Friday before*

### **Pre-Job Conference**

Standing Meeting

Every Tuesday @ 10am

*Seattle Building & Construction Trades Council Office*

6770 East Marginal Way S. Bldg E, #360

Seattle, WA 98108

### **Who attends:**

- Contractors of any tier who are scheduled to work onsite must each attend a Pre-Job two weeks before they are scheduled to be on site.
- City of Seattle
- Labor Union representatives

### **Agenda:**

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- Subcontractor Rotation
  - In turn, each Subcontractor explains their contract scope, subcontractors, reviews their Package, answers questions
  - Subcontractor describes their Workforce Diversity plans
  - Contractors ask for clarification(s) or guidance as needed
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- Bid Award info including Project scope, Project ID and job site address
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- Job site conditions such as start/stop times, parking, water, restrooms, etc.

### **Next Step:**

- Contractor(s) makes trade assignments within one week after Pre-Job Conference and sends to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov)
- Union may challenge proposed craft assignments up to one week thereafter

Subcontractor Name: \_\_\_\_\_

## SEAWALL PRE-JOB PACKAGE

**Subcontractor Emails this package Friday before your Pre-Job Conference (72 hours in advance)  
to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov)**

Subcontractor Name	
Subcontractor License#	
Pre-Job Meeting Date:	Time: 10:00 AM
Location: Seattle Building & Construction Trades, Seattle	
General Contractor: <b>Mortenson/Manson</b>	Prime Contractor (if any):
City of Seattle Contract #:	Prime Contractor License #:

### Subcontract Detail

Contact Name	
Contact Phone	
Subcontractor Address	
Current Union Agreements	
Contract Subpackage Name	
Subcontract Dollar Amount	
Approximate Start Date	
Approximate Completion Date	
Job site Location	
Job Superintendent	
Job Site Phone	
Craft Hiring Rep	
Project Manager	
Shifts	
Payday(s)	___/___/___
Pay Period Ends	___/___/___
Insurance Provider	

Subcontractor Name: \_\_\_\_\_

Disability	
Workers Comp	
First Aid Provider Hospital	
Safety Representative	
Parking	
Drinking Water Provided by	<input type="checkbox"/> General Contractor <input type="checkbox"/> Subcontractors
Sanitation Facilities Provided by	<input type="checkbox"/> General Contractor <input type="checkbox"/> Subcontractors
Number of Workers & Crafts Expected	
Scope of Work for subcontract, including prefabrication in Washington State	
PLA Exclusions Applicable to this Subcontract Scope	



Subcontractor Name: \_\_\_\_\_

### Project Craft Demand List

Craft	Peak	Average
Asbestos Workers		
Boiler Makers		
Brick Layers		
Carpenters		
Cement Masons		
Electrical Workers (Inside Wiremen)		
Electrical Workers (Outside Wiremen)		
Elevator Constructors		
Glaziers		
Insulators		
Iron Workers (Structural/Rebar)		
Iron Workers (Ornamental/Architectural)		
Laborers		
Millwrights		
Operating Engineers		
Painters		
Pile Drivers		
Plumbers & Pipefitters		
Plasterers		
Roofers		
Teamsters		

Subcontractor Name: \_\_\_\_\_

**Project Staff**

<b>Project Manager:</b>	
Office Contact #	
Cell Contact #	
Email Address	
<b>Office Contact:</b>	
Office Phone	
Cell Phone	
Email Address	
<b>Superintendent:</b>	
Office Phone	
Cell Phone	
Email Address	
<b>Safety Representative:</b>	
Office Phone	
Cell Phone	
Email Address	
<b>Drug Test Results Coordinator:</b>	
Office Phone	
Cell Phone	
Email Address	



Subcontractor Name: \_\_\_\_\_

**Subcontractor Workforce Diversity Plan**

Describe plan for achieving following Seawall CWA goals

A. Distressed Zip Code Placement (15 Percent of Workforce) – *see Contractor Guidelines for a list of zip codes identified as economically distressed areas*

B. Preferred Entry for Pre-Apprenticeship Programs (20 Percent of Apprentices)

C. Apprentice Utilization (15 Percent of Contractor/Subcontractor's Total Hours)

D. Apprentice Diversity (21 Percent People of Color; 12 Percent Women)

E. Workforce Diversity (21 Percent People of Color; 12 Percent Women)



# City of Seattle

Department of Finance and Administrative Services

## Apprenticeship Utilization Plan

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PW#

Plan Date

Project Name

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
<b>Totals:</b>						

Purchasing and Contracting Services Division  
700 Fifth Avenue, 41<sup>st</sup> Floor  
PO Box 94689  
Seattle, Washington 98124-4689

Tel (206) 684-0430  
Fax (206)684-4511  
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*Work Start Date* - List the estimated date each firm will begin work on this project.

**5**

**Totals:**

Please total each column in the Journey and Apprentice Information section. The fields will be automatically calculated on the electronic form.

Purchasing and Contracting Services Division  
700 Fifth Avenue, 41<sup>st</sup> Floor  
PO Box 94689  
Seattle, Washington 98124-4689

Tel (206) 684-0430  
Fax (206)684-4511  
[contractingservices@seattle.gov](mailto:contractingservices@seattle.gov)  
<http://www.cityofseattle.gov/contracting>



# City of Seattle

Department of Finance and Administrative Services

## Sample Apprenticeship Utilization Plan

**1**

PW#

2010-001

**2**

Plan Date

January 1, 2010

Project Name

A Million Dollar Plus Contract

**4**

**3**

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
Prime Contractor for Project	5,000	800	5,800	13.79%	2	1/15/10
Subcontractor Number One	2,500	800	3,300	24.24%	1	2/28/10
Subcontractor Number Two	1,500	0	1,500	0%	0	3/1/10
<b>Totals:</b>	<b>9,000</b>	<b>1,600</b>	<b>10,600</b>	<b>15.09%</b>	<b>3</b>	

**5**

Purchasing and Contracting Services Division  
700 Fifth Avenue, 41<sup>st</sup> Floor  
PO Box 94689  
Seattle, Washington 98124-4689

Tel (206) 684-0430  
Fax (206)684-4511  
contractingservices@seattle.gov  
<http://www.cityofseattle.gov/contracting>



City of Seattle  
Edward B. Murray, Mayor

Finance and Administrative Services  
Fred Podesta, Director

Elliott Bay  Seawall  
Project

**CONTRACTOR REQUEST FOR WAIVER  
PLA PRE-JOB CONFERENCE**

Contractors who have already attended a pre-job conference for the Seawall Replacement Project may request a waiver from attending the pre-job conference for additional Seawall contract. Please complete this form and submit it with a signed Letter of Assent and Proposed Trade Assignment form to the General Contractors project office. Work cannot commence until waiver is approved by the Seattle/King County Building and Construction Trades Council, the Labor Equity Office, and the Final Trade Assignment has been submitted. A contractor working for the first time under this PLA cannot waive attendance and must submit a waiver request for each additional contract covered under the Seawall Community Workforce Agreement.

Contractor Name: Penhall Company Sub to: MID MOUNTAIN

Contract #: MMCI 142205 Project Name: ELLIOTT BAY SEAWALL PROJECT

Please describe the Scope of Work to be performed:

FLAT SAW CONCRETE, CORE DRILLING

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Please specify proposed Trade Assignment(s) and list Craft Union(s) and Local #

LOCALS 242, 32, 252, 440

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Please list other project contract(s) performed under the Seawall PLA, list and describe any jurisdictional, dispatch, grievance, substance abuse, and/or PLA compliance disputes.

CONTRACT#	DISPUTE DESCRIPTION
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

TURN OVER

The contractor listed above requests a waiver of the Pre-job Conference attendance requirement contained within the Seawall PLA. The contractor recognizes and agrees that the Seattle/King County Building and Construction Trades Council and their Affiliated Local Union Members retain their rights as stipulated in the Seawall PLA to deny this waiver request, and to challenge any proposed trade assignment.

Signed:  Title: PM Date: 3/3/14

Request reviewed by:  
Seattle/King County  
Building Trades Council  
Labor Equity Office

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_Yes\_\_ No

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_Yes\_\_ No



City of Seattle  
Edward B. Murray, Mayor

Finance and Administrative Services  
Fred Podesta, Director



**CONTRACTOR REQUEST FOR WAIVER  
PLA PRE-JOB CONFERENCE**

Contractors who have already attended a pre-job conference for the Seawall Replacement Project may request a waiver from attending the pre-job conference for additional Seawall contract. Please complete this form and submit it with a signed Letter of Assent and Proposed Trade Assignment form to the General Contractors project office. Work cannot commence until waiver is approved by the Seattle/King County Building and Construction Trades Council, the Labor Equity Office, and the Final Trade Assignment has been submitted. A contractor working for the first time under this PLA cannot waive attendance and must submit a waiver request for each additional contract covered under the Seawall Community Workforce Agreement.

Contractor Name: Pro USA, LLC. Sub to: MidMountain Contractors

Contract #: 2012-050AC Project Name: Seawall

Please describe the Scope of Work to be performed:

Dump Trucking by the hour

Please specify proposed Trade Assignment(s) and list Craft Union(s) and Local #

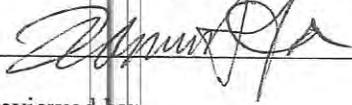
Local 174

Please list other project contract(s) performed under the Seawall PLA, list and describe any jurisdictional, dispatch, grievance, substance abuse, and/or PLA compliance disputes.

CONTRACT#	DISPUTE DESCRIPTION

TURN OVER

The contractor listed above requests a waiver of the Pre-job Conference attendance requirement contained within the Seawall PLA. The contractor recognizes and agrees that the Seattle/King County Building and Construction Trades Council and their Affiliated Local Union Members retain their rights as stipulated in the Seawall PLA to deny this waiver request, and to challenge any proposed trade assignment.

Signed:  Title: president Date: 2/28/14

Request reviewed by:  
Seattle/King County  
Building Trades Council  
Labor Equity Office

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_Yes \_\_ No

Initials: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_Yes \_\_ No

## **SEAWALL Pre-Job Conference Package**

*Every Contractor (of any tier) must attend one Tuesday Pre-Job Conference Meeting.*

*That meeting must be no later than two weeks before they start work.*

*To prepare, Contractor submits this Package to [Jeanne.fulcher@seattle.gov](mailto:Jeanne.fulcher@seattle.gov) the Friday before*

### **Pre-Job Conference**

Standing Meeting

Every Tuesday @ 10am

Seattle Building & Construction Trades Council Office

6770 East Marginal Way S. Bldg E, #360

Seattle, WA 98108

### **Who attends:**

- Contractors of any tier who are scheduled to work onsite must each attend a Pre-Job two weeks before they are scheduled to be on site.
- City of Seattle
- Labor Union representatives

### **Agenda:**

- City explains the PLA and required documentation
- Subcontractor Rotation
  - In turn, each Subcontractor explains their contract scope, subcontractors, reviews their Package, answers questions
  - Subcontractor describes their Workforce Diversity plans (Attachment B)
  - Contractors ask for clarification(s) or guidance as needed
  - Attendees discuss jobsite conditions and proposed trade assignments

### **Prime/GCCM brings:**

- Bid Award info including Project scope, Project ID and job site address
- List of all planned and/or working subcontractors
- Job site conditions such as start/stop times, parking, water, restrooms, etc.

### **Next Step:**

- Contractor(s) makes trade assignments within one week after Pre-Job Conference and sends to [Jeanne.Fulcher@seattle.gov](mailto:Jeanne.Fulcher@seattle.gov)
- Union may challenge proposed craft assignments up to one week thereafter

Subcontractor Name: Rainier Steel Inc.

## SEAWALL PRE-JOB PACKAGE

Subcontractor Emails this package Friday before your Pre-Job Conference (72 hours in advance)  
to [Jeanne.fulcher@seattle.gov](mailto:Jeanne.fulcher@seattle.gov)

Subcontractor Name Rainier Steel Inc.	
Subcontractor License# RAINII*219PA	
Pre-Job Meeting Date:	Time: 10:00 AM
Location: Seattle Building & Construction Trades, Seattle	
General Contractor: <b>Mortenson/Manson</b>	Prime Contractor (if any):
City of Seattle Contract #:	Prime Contractor License #:

### Subcontract Detail

Contact Name	Reece Olney
Contact Phone	253.852.0000
Subcontractor Address	PO Box 1437 Auburn WA 98071
Current Union Agreements	PNW Ironworkers locals, 14,29,86
Contract Subpackage Name	101B
Subcontract Dollar Amount	\$156,000
Approximate Start Date	04/07/2014
Approximate Completion Date	05/31/14
Job site Location	Pier 50 Seattle WA
Job Superintendent	Todd Zielsdorf
Job Site Phone	206.719.2017
Craft Hiring Rep	Jeff Glockner
Project Manager	Chuck Olney
Shifts	contracted for day shift, others available at premium
Payday(s)	___/___/___ every Thursday
Pay Period Ends	___/___/___ Saturday
Insurance Provider	HUB International (agent)

Subcontractor Name: Rainier Steel Inc.

Disability	
Workers Comp	
First Aid Provider Hospital	US Healthworks, nearest hospital if necessary
Safety Representative	Chuck Olney
Parking	
Drinking Water Provided by	<input type="checkbox"/> General Contractor <input type="checkbox"/> Subcontractors
Sanitation Facilities Provided by	<input type="checkbox"/> General Contractor <input type="checkbox"/> Subcontractors
Number of Workers & Crafts Expected	<b>Ironworkers, Appox. 3</b>
Scope of Work for subcontract, including prefabrication in Washington State	furnish labor and materials to build shafts for DBM to set.
PLA Exclusions Applicable to this Subcontract Scope	None

## Seawall PLA – Proposed Trade Assignment

*All Workers, including core employees, must be dispatched through Union hall.*

List trade assignments by craft including scope of work for each. List each piece of equipment planned for use by craft. Include any/all “tools of the trade” or part-time use of equipment

Craft	Scope	Equipment/Tools
Ironworkers	Pre-tie shafts	Pliers
		Hot saw
		Welding Machine

**Project Craft Demand List**

<b>Craft</b>	<b>Peak</b>	<b>Average</b>
Asbestos Workers		
Boiler Makers		
Brick Layers		
Carpenters		
Cement Masons		
Electrical Workers (Inside Wiremen)		
Electrical Workers (Outside Wiremen)		
Elevator Constructors		
Glaziers		
Insulators		
Iron Workers (Structural/Rebar)	4	2
Iron Workers (Ornamental/Architectural)		
Laborers		
Millwrights		
Operating Engineers		
Painters		
Pile Drivers		
Pipefitters		
Plasterers		
Roofers		
Teamsters		

**Project Staff**

<b>Project Manager:</b>	Chuck Olney
Office Contact #	253.852.0000
Cell Contact #	206.949.7092
Email Address	Chuck@Rainiersteel.com
<b>Office Contact:</b>	
	Danielle Elliott
Office Phone	253.852.0000
Cell Phone	N/A
Email Address	Dani@Rainiersteel.com
<b>Superintendent:</b>	
	Todd Zielsdorf
Office Phone	253.852.0000
Cell Phone	206.719.2017
Email Address	Todd@Rainiersteel.com
<b>Safety Representative:</b>	
	Chuck Olney
Office Phone	253.852.0000
Cell Phone	206.949.7092
Email Address	Chuck@Rainiersteel.com
<b>Drug Test Results Coordinator:</b>	
	Pacific NW Ironworkers
Office Phone	206.248.4246
Cell Phone	N/A
Email Address	

Subcontractor Name: Rainier Steel Inc.

## Community Workforce Agreement (CWA) Letter of Assent

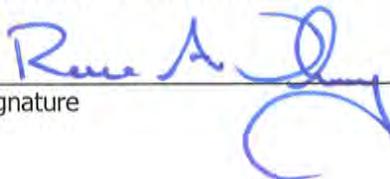
### CONTRACTOR/SUBCONTRACTOR AGREEMENT TO BE BOUND

**Seawall Project**

**Public Works Contract Number:** PW2012-050AC

Rainier Steel Inc. Contractor/Subcontractor has been awarded construction work within the scope of the Alaskan Way Seawall Replacement Project CWA and hereby agrees to be bound by all its terms and conditions.

Contractor/Subcontractor:

	General Mgr.	03/07/2014
Signature	Title	Date

Confirmation of Receipt: Nancy Locke, CPCS Director	Date
---	------

### **Subcontractor Workforce Diversity Plan**

Describe plan for achieving following Seawall CWA goals

A. Distressed Zip Code Placement (15 Percent of Workforce) – *see Contractor Guidelines for a list of zip codes identified as economically distressed areas*

As all Ironworkers must be dispatched from the union hall per this agreement, our plan is to ask that ironworkers meeting this criteria be given priority.

B. Preferred Entry for Pre-Apprenticeship Programs (20 Percent of Apprentices)

Pacific NW Ironworkers does not offer a pre-apprenticeship program.

C. Apprentice Utilization (15 Percent of Contractor/Subcontractor's Total Hours)

As all Ironworkers must be dispatched from the union hall per this agreement, our plan is to ask that ironworkers meeting this criteria be given priority.

D. Apprentice Diversity (21 Percent People of Color; 12 Percent Women)

As all Ironworkers must be dispatched from the union hall per this agreement, our plan is to ask that ironworkers meeting this criteria be given priority.

E. Workforce Diversity (21 Percent People of Color; 12 Percent Women)

As all Ironworkers must be dispatched from the union hall per this agreement, our plan is to ask that ironworkers meeting this criteria be given priority.



**City of Seattle**  
Department of Finance and Administrative Services

**Apprenticeship Utilization Plan**

Note: this form and instructions are available electronically on the Contracting Services web page at:  
[www.seattle.gov/contracting/apprentice.htm](http://www.seattle.gov/contracting/apprentice.htm)

**PW#**  **Plan Date**

**Project Name**

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
Rainier Steel	272	48	320	15	1	04/2014
<b>Totals:</b>						

Purchasing and Contracting Services Division  
700 Fifth Avenue, 41<sup>st</sup> Floor  
PO Box 94689  
Seattle, Washington 98124-4689

Tel (206) 684-0430  
Fax (206)684-4511  
contractingservices@seattle.gov  
<http://www.cityofseattle.gov/contracting>

# Fax Cover Sheet

Seattle Sweeping, Inc  
PO Box 611  
North Bend, WA 98045  
425-831-6777  
425-831-7882 FAX

Send to: MORSHANK	From: Jim Sailors
Attention: ATTN Rachelle	Date: 3-4-14
Office location:	email seattlesweeping@comcast.net
Fax number: 425 377 0709	Phone number: 425-864-0627 (Jim)

see our website at [seattlesweeping.com](http://seattlesweeping.com)

Total pages, including cover: 9

Comments:

Sea wall conference package

Note comments on signature page. I will attend a meeting if necessary but really don't see the point as I think this job is nearly over. Let me know  
Thanks Jim

## **SEAWALL Pre-Job Conference Package**

*Every Contractor (of any tier) must attend one Tuesday Pre-Job Conference Meeting.  
That meeting must be no later than two weeks before they start work.  
To prepare, Contractor submits this Package to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov) the Friday before*

### **Pre-Job Conference**

Standing Meeting

Every Tuesday @ 10am

Seattle Building & Construction Trades Council Office

6770 East Marginal Way S. Bldg E, #360

Seattle, WA 98108

### **Who attends:**

- Contractors of any tier who are scheduled to work onsite must each attend a Pre-Job two weeks before they are scheduled to be on site.
- City of Seattle
- Labor Union representatives

### **Agenda:**

- City explains the PLA and required documentation
- Subcontractor Rotation
  - In turn, each Subcontractor explains their contract scope, subcontractors, reviews their Package, answers questions
  - Subcontractor describes their Workforce Diversity plans
  - Contractors ask for clarification(s) or guidance as needed
  - Attendees discuss jobsite conditions and proposed trade assignments

### **Prime/GCCM brings:**

- Bid Award info including Project scope, Project ID and job site address
- List of all planned and/or working subcontractors
- Job site conditions such as start/stop times, parking, water, restrooms, etc.

### **Next Step:**

- Contractor(s) makes trade assignments within one week after Pre-Job Conference and sends to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov)
- Union may challenge proposed craft assignments up to one week thereafter

## SEAWALL PRE-JOB PACKAGE

**Subcontractor Emails this package Friday before your Pre-Job Conference (72 hours in advance)  
to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov)**

Subcontractor Name <b>SEATTLE SWEEPING, INC</b>	
Subcontractor License# <b>SEATTSI924MS</b>	
Pre-Job Meeting Date: <b>03/04/2014</b>	Time: 10:00 AM
Location: Seattle Building & Construction Trades, Seattle	
General Contractor: <b>Mortenson/Manson</b>	Prime Contractor (if any): <b>MORTENSON</b>
City of Seattle Contract #: <b>201205A</b>	Prime Contractor License #:

### Subcontract Detail

Contact Name	<b>JIM SAILORS</b>
Contact Phone	<b>425-864-0627</b>
Subcontractor Address	<b>PO BOX 611 NORTH BEND, WA 98045</b>
Current Union Agreements	<b>NONE</b>
Contract Subpackage Name	<b>STREET SWEEPING</b>
Subcontract Dollar Amount	<b>HOURLY</b>
Approximate Start Date	<b>11/27/2013</b>
Approximate Completion Date	<b>MARCH 2014 APPROX</b>
Job site Location	<b>ALASKAN WAY, SEATTLE</b>
Job Superintendent	<b>JIM SAILORS</b>
Job Site Phone	<b>864-0627</b>
Craft Hiring Rep	<b>JIM SAILORS</b>
Project Manager	<b>JIM SAILORS</b>
Shifts	<b>2 HOUR MINIMUM</b>
Payday(s)	<b>FRIDAY / ___</b>
Pay Period Ends	<b>FRIDAY ___</b>
Insurance Provider	<b>PROGRESSIVE</b>

Subcontractor Name: Seattle Sweeping

Disability	
Workers Comp	DEPT OF L&I
First Aid Provider Hospital	HARBORVIEW
Safety Representative	JIM SAILORS
Parking	N/A
Drinking Water Provided by	<input type="checkbox"/> General Contractor <input checked="" type="checkbox"/> Subcontractors
Sanitation Facilities Provided by	<input checked="" type="checkbox"/> General Contractor <input type="checkbox"/> Subcontractors
Number of Workers & Crafts Expected	2 WORKERS 1 CRAFT
Scope of Work for subcontract, including prefabrication in Washington State	EQUIPMENT OPERATOR - BROOMS STREET SWEEPING
PLA Exclusions Applicable to this Subcontract Scope	WORK PERFORMED TO THIS DATE LAST DATE WORKED WAS 2-13-14

NOTE: one worker is owner operator



**Project Craft Demand List**

Craft	Peak	Average
Asbestos Workers		
Boiler Makers		
Brick Layers		
Carpenters		
Cement Masons		
Electrical Workers (Inside Wiremen)		
Electrical Workers (Outside Wiremen)		
Elevator Constructors		
Glaziers		
Insulators		
Iron Workers (Structural/Rebar)		
Iron Workers (Ornamental/Architectural)		
Laborers		
Millwrights		
Operating Engineers	BROOMS	60 hours worked TO DATE FROM 11-27-13 to 2-13-14
Painters		
Pile Drivers		
Plumbers & Pipefitters		
Plasterers		
Roofers		
Teamsters		

**Project Staff**

<b>Project Manager:</b>	JIM SAILORS
Office Contact #	425-864-0627
Cell Contact #	
Email Address	seattlesweeping@comcast.net
<b>Office Contact:</b>	JIM SAILORS
Office Phone	
Cell Phone	
Email Address	
<b>Superintendent:</b>	JIM SAILORS
Office Phone	
Cell Phone	
Email Address	
<b>Safety Representative:</b>	JIM SAILORS
Office Phone	
Cell Phone	
Email Address	
<b>Drug Test Results Coordinator:</b>	JIM SAILORS
Office Phone	
Cell Phone	
Email Address	

**Subcontractor Workforce Diversity Plan**

Describe plan for achieving following Seawall CWA goals

A. Distressed Zip Code Placement (15 Percent of Workforce) – *see Contractor Guidelines for a list of zip codes identified as economically distressed areas*

N/A

B. Preferred Entry for Pre-Apprenticeship Programs (20 Percent of Apprentices)

N/A

C. Apprentice Utilization (15 Percent of Contractor/Subcontractor's Total Hours)

N/A

D. Apprentice Diversity (21 Percent People of Color; 12 Percent Women)

N/A

E. Workforce Diversity (21 Percent People of Color; 12 Percent Women)

N/A



## **SEAWALL Pre-Job Conference Package**

*Every Contractor (of any tier) must attend one Tuesday Pre-Job Conference Meeting.  
That meeting must be no later than two weeks before they start work.  
To prepare, Contractor submits this Package to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov) the Friday before*

### **Pre-Job Conference**

Standing Meeting

Every Tuesday @ 10am

Seattle Building & Construction Trades Council Office

6770 East Marginal Way S. Bldg E, #360

Seattle, WA 98108

### **Who attends:**

- Contractors of any tier who are scheduled to work onsite must each attend a Pre-Job two weeks before they are scheduled to be on site.
- City of Seattle
- Labor Union representatives

### **Agenda:**

- City explains the PLA and required documentation
- Subcontractor Rotation
  - In turn, each Subcontractor explains their contract scope, subcontractors, reviews their Package, answers questions
  - Subcontractor describes their Workforce Diversity plans
  - Contractors ask for clarification(s) or guidance as needed
  - Attendees discuss jobsite conditions and proposed trade assignments

### **Prime/GCCM brings:**

- Bid Award info including Project scope, Project ID and job site address
- List of all planned and/or working subcontractors
- Job site conditions such as start/stop times, parking, water, restrooms, etc.

### **Next Step:**

- Contractor(s) makes trade assignments within one week after Pre-Job Conference and sends to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov)
- Union may challenge proposed craft assignments up to one week thereafter

**SEAWALL PRE-JOB PACKAGE**

**Subcontractor Emails this package Friday before your Pre-Job Conference (72 hours in advance)**  
to [seawallcwa@seattle.gov](mailto:seawallcwa@seattle.gov)

Subcontractor Name <b>W. E. COATES SURVEYING, LLC</b>	
Subcontractor License# <b>2325</b>	
Pre-Job Meeting Date:	Time: <b>10:00 AM</b>
Location: <b>Seattle Building &amp; Construction Trades, Seattle</b>	
General Contractor: <b>Mortenson/Manson</b>	Prime Contractor (if any):
City of Seattle Contract #: <b>PW2012-050AC</b>	Prime Contractor License #:

**Subcontract Detail**

Contact Name	<b>TERI COATES</b>
Contact Phone	<b>360-413-0510</b>
Subcontractor Address	<b>9825 GLORY DR SE OLYMPIA, WA 98513</b>
Current Union Agreements	
Contract Subpackage Name	
Subcontract Dollar Amount	<b>\$63,472.00</b>
Approximate Start Date	<b>11/8/2013</b>
Approximate Completion Date	<b>6/30/2016</b>
Job site Location	<b>SEATTLE SEAWALL</b>
Job Superintendent	<b>WADE COATES</b>
Job Site Phone	<b>253-677-3049</b>
Craft Hiring Rep	
Project Manager	
Shifts	<b>ON CALL/ AS NEEDED</b>
Payday(s)	<b>FRIDAYS __</b>
Pay Period Ends	<b>SATURDAYS</b>
Insurance Provider	<b>LIBERTY NORTHWEST</b>

Disability	
Workers Comp	LABOR & INDUSTRIES
First Aid Provider Hospital	HARBORVIEW MEDICAL CENTER
Safety Representative	TRENT COATES
Parking	
Drinking Water Provided by	<input type="checkbox"/> General Contractor <input checked="" type="checkbox"/> Subcontractors
Sanitation Facilities Provided by	<input checked="" type="checkbox"/> General Contractor <input type="checkbox"/> Subcontractors
Number of Workers & Crafts Expected	2
Scope of Work for subcontract, including prefabrication in Washington State	SURVEYING
PLA Exclusions Applicable to this Subcontract Scope	



**Project Craft Demand List**

<b>Craft</b>	<b>Peak</b>	<b>Average</b>
Asbestos Workers		
Boiler Makers		
Brick Layers		
Carpenters		
Cement Masons		
Electrical Workers (Inside Wiremen)		
Electrical Workers (Outside Wiremen)		
Elevator Constructors		
Glaziers		
Insulators		
Iron Workers (Structural/Rebar)		
Iron Workers (Ornamental/Architectural)		
Laborers		
Millwrights		
Operating Engineers		
Painters		
Pile Drivers		
Plumbers & Pipefitters		
Plasterers		
Roofers		
Teamsters		

**Project Staff**

<b>Project Manager:</b>	WADE COATES
Office Contact #	253-677-3049
Cell Contact #	253-677-3049
Email Address	WADECOATES@WECOATESSURVEYING.COM
<b>Office Contact:</b>	TERI COATES
Office Phone	360-413-0510
Cell Phone	
Email Address	TERICOATES@WECOATESSURVEYING.COM
<b>Superintendent:</b>	WADE COATES
Office Phone	253-677-3049
Cell Phone	253-677-3049
Email Address	WADECOATES@WECOATESSURVEYING.COM
<b>Safety Representative:</b>	TRENT COATES
Office Phone	
Cell Phone	253-677-3092
Email Address	TRENTCOATES@WECOATESSURVEYING.COM
<b>Drug Test Results Coordinator:</b>	
Office Phone	
Cell Phone	
Email Address	

# Community Workforce Agreement (CWA) Letter of Assent

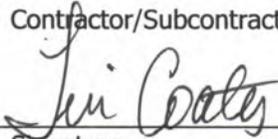
## CONTRACTOR/SUBCONTRACTOR AGREEMENT TO BE BOUND

Seawall Project

Public Works Contract Number: PW 2012-050AC

W. E. COATES SURVEYING, LLC Contractor/Subcontractor has been awarded construction work within the scope of the Alaskan Way Seawall Replacement Project CWA and hereby agrees to be bound by all its terms and conditions.

Contractor/Subcontractor:



Signature

MANAGER/MEMBER 3/13/2014

Title

Date

Confirmation of Receipt: Nancy Locke, CPCS Director

Date

**Subcontractor Workforce Diversity Plan**

Describe plan for achieving following Seawall CWA goals

A. Distressed Zip Code Placement (15 Percent of Workforce) – *see Contractor Guidelines for a list of zip codes identified as economically distressed areas*

98513

B. Preferred Entry for Pre-Apprenticeship Programs (20 Percent of Apprentices)

NO APPRENTICE PROGRAM FOR SURVEYORS.

C. Apprentice Utilization (15 Percent of Contractor/Subcontractor's Total Hours)

D. Apprentice Diversity (21 Percent People of Color; 12 Percent Women)

E. Workforce Diversity (21 Percent People of Color; 12 Percent Women)

OWNER - WADE COATES BLACK  
EMPLOYEE - TRENT COATES BLACK  
EMPLOYEE - ROSS RIIPINEN WHITE



# City of Seattle

Department of Finance and Administrative Services

## Apprenticeship Utilization Plan

Note: this form and instructions are available electronically on the Contracting Services web page at:  
[www.seattle.gov/contracting/apprentice.htm](http://www.seattle.gov/contracting/apprentice.htm)

PW#

Plan Date

Project Name

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
W. E. COATES SURVEYING, LLC						
NO APPRENTICE PROGRAM						
<b>Totals:</b>						

Purchasing and Contracting Services Division  
700 Fifth Avenue, 41<sup>st</sup> Floor  
PO Box 94689  
Seattle, Washington 98124-4689

Tel (206) 684-0430  
Fax (206)684-4511  
contractingservices@seattle.gov  
<http://www.cityofseattle.gov/contracting>





## City of Seattle

Department of Finance and Administrative Services

### Apprenticeship Utilization Plan Instructions

The Apprenticeship utilization Plan is due at the Pre-Construction meeting. A copy of the Apprenticeship Utilization Plan should also be submitted to the appropriate Contract Analyst listed on the pre bid checklist the Contractor received at bid opening.

The itemized instructions below correspond to specific sections of the attached sample Apprenticeship Utilization Plan. The Apprenticeship Utilization Plan is available in a PDF form at the following web site: <http://www.seattle.gov/contracting/apprentice.htm>

- 1 Project Information:**  
List the Project Number (PW#) and Project Name that is found on the Award of Contract Notice.
- 2 Plan Date:**  
Enter the date your apprenticeship plan was created
- 3 Contractor & all Subcontractors:**  
List the name of the Prime and ALL subcontractors that are scheduled to work on this project.
- 4 Journey and Apprentice Information:**
  - Journey Level Labor Hours* - List the estimated number of labor hours to be performed by all journey level workers in full hour increments. The estimate should include the labor hours of all workers subject to prevailing wage requirements as defined in WAC 296-127-015.
  - Apprentice Labor Hours* - List the estimated apprentice labor hours for apprentices enrolled in a state approved apprenticeship program in full hour increments. A list of state approved apprenticeship programs can be found on the State Department of Labor and Industries web site.
  - Total Labor Hours* - Enter the total number of hours for each firm. This should equal the total from the journey and apprentice labor hour columns. This field will be automatically calculated on the electronic form.
  - Apprentice Utilization Percentage* - Enter the percentage of apprentice utilization for each firm. The apprenticeship percentage should equal the total apprenticeship hours column divided by the total labor hours column. This field will be automatically calculated on the electronic form.
  - Number of Apprentices* - List the total number of apprentices for each firm.
  - Work Start Date* - List the estimated date each firm will begin work on this project.
- 5 Totals:**  
Please total each column in the Journey and Apprentice Information section. The fields will be automatically calculated on the electronic form.

Purchasing and Contracting Services Division  
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<http://www.cityofseattle.gov/contracting>



# City of Seattle

Department of Finance and Administrative Services

## Sample Apprenticeship Utilization Plan

**1**

PW#

**2**

Plan Date

Project Name

**3**

**4**

Prime and all Subcontractors	Journey Labor Hours	Apprentice Labor Hours	Total Labor Hours	Apprentice Percentage	# of Apprentices	Work Start Date
Prime Contractor for Project	5,000	800	5,800	13.79%	2	1/15/10
Subcontractor Number One	2,500	800	3,300	24.24%	1	2/28/10
Subcontractor Number Two	1,500	0	1,500	0%	0	3/1/10
<b>Totals:</b>	<b>9,000</b>	<b>1,600</b>	<b>10,600</b>	<b>15.09%</b>	<b>3</b>	

**5**

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**City of Seattle**  
 Department of Finance and Administrative Services  
**CORE EMPLOYEE LIST**

**\*\* For Open Shop Contractors Only \*\***

Open Shop Contractors without a collective bargaining relationship with the Unions signatory to the Seawall CWA may employ up to 2 of their own core employees.

A **core employee** is a craft employee who appears on the contractor’s payroll a minimum of 1200 hours in the 18 months prior to the project, and on the Contractor’s active payroll a minimum of 60 days prior to start of work on the project. Core employees shall meet the minimum journey level qualifications of the craft they are performing, and shall hold all required licenses and certifications for the work of their craft. (Seawall CWA Article VIII Section 8)

Core employees include working foremen, lead (journeymen), working City-operators, and apprentices and shall not be supervisory, management or non-working non-signatory contractors.

**Core workers must go to union halls to register.**

**CORE WORKER LIST:**

Employee Name	Last 4 SSN digits	Address	Classification	Date Employed
TRENT COATES	3414	1625 7TH AVE SW PUYALLUP, WA 98371	SURVEYING	12/21/2009
ROSS RIIPINEN	8431	33020 10TH AVE SW #K202 FEDERAL WAY, WA 98023	SURVEYING	08/09/2010

**PERSON VERIFYING INFORMATION PROVIDED ABOVE:**

Name	Phone #	Email Address
TERI COATES	360-413-0510	TERICOATES@WECOATESSURVEYING.COM



City of Seattle

## PREVAILING WAGE TRUST PAYMENT WAIVER APPLICATION

**Approved**

**Declined**

**Date:**

**Authorized By:**

**The contract your company has been awarded requires the payment of Prevailing Wages (PW) to all eligible employees.** The prevailing wage rates which went into effect for King County August 31, 2013 are the established prevailing wage rates for the *Seattle Seawall Community Workforce Agreement (CWA)*, are listed by classification at [www.LNI.wa.gov](http://www.LNI.wa.gov) and should be reviewed for each covered employee classification within the scope of work of the awarded contract.

Employers who are not signatory to a union agreement which automatically include trust fund payments on behalf of its workers may make payments to the Union Health and Welfare and/or Pension Trust Funds which cover the specific trade classification(s) of their employees **OR** they may apply for a waiver of those trust fund payments, for their qualified "core workers" by meeting ALL of the following conditions:

1. The employer must have an existing wage and benefit structure in place that is equal to or greater than the established prevailing wage for EACH classification of worker it employs under the terms of the contract it is awarded.
2. The employee(s) for whom continued coverage under the company plan will be maintained must be qualified "core employee(s)" under the terms of the CWA.
3. The employer must provide evidence of the wage structure in place for each core worker under consideration for a minimum period of six (6) months prior to the award of the contract for which they are applying for a waiver.
4. The employer must maintain the approved wage package for the duration of the contract for each qualified core employee.

The employer will submit ALL approved wage package information through the established certified payroll submission process. All employers of any tier, including those with core employees, will participate in the appropriate union plans for their Union-referred employees.

All employers who have satisfied the Health and Welfare and Pension benefit obligation for their core employees, either through a company plan or a union plan, may pay all other benefits stipulated in the appropriate prevailing wage determination on the employees check.

Employers are advised that the City of Seattle will review and approve or deny the Prevailing Wage Trust Payment Waiver Application in accordance with the standards and intent of the CWA governing the contract award. Any dispute arising from the Prevailing Wage Trust Payment Waiver Application and any decision made by City personnel tied to this application is subject to the grievance process outlined in the CWA governing the contract award. ALL parties will use the grievance process to address issues related to this process. Employers are encouraged to use the "Additional Information" section to explain any special circumstance they feel may be pertinent to the application and may attach additional pages if required.

Employers certify by their acceptance of the contract award that they are subject to payment of wages equal to OR greater than established prevailing wage rates and therefore acknowledge that the approval of this application does NOT exempt the employer from payment of prevailing wages and this process is designed only to address the form in which the correct prevailing wage rates are paid to workers who perform covered work on awarded City of Seattle projects.

Please submit this application and all supporting documentation a minimum of three (3) business days prior to the commencement of work to seawallcwa@seattle.gov.

TOTAL COMPENSATION						
Employer Name:						
Employer Address:						
Authorized Contact Person:						
Contact Phone:						
Date:						
	{Employer Total Compensation}	{Employer Wages}	{Employer Benefits}	{PW Total Compensation}	{PW Wages}	{PW Benefits}
Employee Name: TRENT COATES SS# last 4: 3414	52.58	47.96	4.62			
Employee Name: ROSS RIIPINEN SS# last 4: 8431	52.58	48.83	3.75			

ADDITIONAL INFORMATION:

W.E. COATES SURVEYING ALSO PROVIDES 6 CORE HOLIDAYS PER YEAR AND VACATION TIME AS PART OF THEIR BENEFIT PACKAGE.

TRENT: VACATION \$1.51 PER HOUR  
HOLIDAY .90 PER HOUR

ROSS: VACATION \$ .96 PER HOUR  
HOLIDAY \$ .58 PER HOUR

**Benefits Analysis Sheet**

Use this to compare benefits packages from providers you are using to establish Prevailing Wage packages. Type provider name in the {Provider} placeholder and Classifications at the top of each column and enter itemized information to compare information at a glance. **Your application is subject to rejection if the Prevailing Wage rates listed are found to be incorrect – please verify you are using the correct rates for each worker and each classification.**

Health				
HEALTH PLAN	{Provider}	{Classification 1}	{Classification 2}	{Classification 3}
Employer Cost:	UNITED HEALTHCARE	\$342.24	N/A	N/A
Employee Cost:	0			
Covered:	Trent Coates Ross Riipinen			
Not Covered:				
Additional Information:				

Dental				
DENTAL PLAN	{Provider}	{Classification 1}	{Classification 2}	{Classification 3}
Employer Cost:	Sunlife	\$44.15	N/A	N/A
Employee Cost:	0			
Covered:	Trent Coates & Ross Riipinen			
Not Covered:				
Additional Information:				

Vision				
VISION PLAN	{Provider}	{Classification 1}	{Classification 2}	{Classification 3}
Employer Cost:		.		
Employee Cost:				
Covered:				
Not Covered:				
Additional Information:				

Life				
LIFE PLAN	{Provider}	{Classification 1}	{Classification 2}	{Classification 3}
Employer Cost:				
Employee Cost:				
Covered:				
Not Covered:				
Additional Information:				

Retirement				
RETIREMENT PLAN	{Provider}	{Classification 1}	{Classification 2}	{Classification 3}
Employer Cost:				
Employee Cost:				
Covered:				
Not Covered:				
Additional Information:				

***Please submit this application and all supporting documentation a minimum of three (3) business days prior to the commencement of work to seawallcwa@seattle.gov.***