



City of Seattle
REQUEST FOR STATEMENTS OF QUALIFICATIONS
RFQ# CDCM 2013-05

On-Call Civil Engineering Consultant Services

Submittals due by 2:00 p.m. PST, Wednesday, October 2, 2013

The City of Seattle Department of Finance and Administrative Services (FAS), Capital Development & Construction Management office (CDCM) seeks consultant **civil engineers** to provide professional services on an on-call, as-needed basis over the course of the next five years 2014 through 2018. The City anticipates executing up to three contracts as a result of this process. The maximum amount for *each* contract for the five-year contract period shall not exceed \$500,000. There is no guarantee the full value of the contract(s) will be expended over the five year period.

The Capital Development & Construction Management office of FAS is responsible for conducting public works projects and associated planning and studies in the general government facilities of the City of Seattle. These facilities include City Hall, the Seattle Justice Center, the Seattle Municipal Tower, police precincts, fire stations, shop and yard facilities, and other miscellaneous properties.

CDCM uses on-call contracts for a variety of consultant services for small and mid-sized projects, building and project evaluation, option analyses, and master planning. Individual projects and scopes of work will be developed and authorized by FAS on an as-needed basis, according to available City resources, potentially up to, but not exceeding, the total dollar amount of the particular on-call contract. *Specific projects, their exact scope of work and the fee for the work will be determined by mutual agreement between the consultant and the negotiating City project manager assigned to the work, and that work will be issued by Letter of Authorization issued by CDCM.*

TO RECEIVE A COMPLETE COPY OF THE FULL RFQ, MANDATORY FORMS, and the City's BOILERPLATE CONSULTANT CONTRACT TERMS, PLEASE VISIT THE CITY OF SEATTLE PROCUREMENT WEB SITES AT:

<https://www.ebidexchange.com/seattle> and/or
<http://www.seattle.gov/html/business/consultant.htm>

If you haven't previously done so, potential consultants must complete a brief, free online registration on the eBid Exchange site prior to viewing, printing and saving the RFQ to their own equipment.

Consultant selection for this RFQ is subject to all applicable laws and ordinances.

The City of Seattle has a strong cultural value toward inclusion of small, minority and women-owned businesses and always seeks opportunities to share work with such qualified firms, who are strongly encouraged to participate in this solicitation.

For additional questions contact the RFQ Program Manager **Leslie Helm** at leslie.helm@seattle.gov or 206.684.0243.

Dates advertised in the Daily Journal of Commerce: September 11 and 12, 2013.