

## RainWise Rebate Overview

In order to meet stormwater permit requirements, Seattle Public Utilities and King County Wastewater Treatment Division are addressing combined sewer overflows (CSOs) with a combination of traditional “gray” and “green” stormwater infrastructure. In target areas, qualifying properties may be eligible to receive a rebate of up to \$3.50 for each square foot of runoff controlled using a rain garden and/or cistern, both forms of green infrastructure.

### To qualify for the RainWise Rebates:

- 1) Qualifying rain gardens or cisterns must be installed on properties within a target CSO basin. Maps of eligible basins are posted at [www.rainwise.seattle.gov](http://www.rainwise.seattle.gov)
- 2) Work must be completed by a contractor who has taken RainWise contractor training and is licensed to do business in Seattle and the state of Washington to be eligible. For information on licensing and hiring contractors, check the Labor and Industries website <http://www.lni.wa.gov/TradesLicensing/Contractors/HireCon/> or call 1-800-647-0982.
- 3) All RainWise design requirements must be met and verified by a RainWise inspector.
- 4) Rebate applications must be received within 90 days after approval of the installation by a RainWise inspector.

### Steps to getting your project started and getting your rebate:

- 1) Verify that you live within an approved CSO basin area. Qualifying areas can be found at the RainWise Tools website at [www.rainwise.seattle.gov](http://www.rainwise.seattle.gov)
- 2) Contact a contractor via the RainWise Tools website. Contractors who have attended the RainWise contractor training workshops are familiar with the requirements of the program.
- 3) Choose your contractor and make a plan. The contractor will make arrangements for a pre-construction inspection or will submit a Notice of RainWise Project form.
- 4) After the pre-construction inspection is approved or Notice of RainWise Project form is submitted, they may construct your rain garden or cistern.
- 5) The contractor will make arrangements for a final inspection by a RainWise inspector upon completion.
- 6) Make sure your contractor shows you how to maintain your system or that you contract with them to maintain the system.
- 7) RainWise Rebates may be considered income under federal tax law. As part of your rebate package submittal, applicants must complete and sign IRS Form “W-9”-“Request for Taxpayer Identification Number and Certification”.  
*You should consult with your tax advisor regarding potential tax consequences of receiving a RainWise Rebate.*
- 8) Within 90 days of the final inspection approval, fill out your rebate package. To be sure your submission is complete be sure to use the RainWise rebate Checklist. Send the completed rebate package to:  
**Attn: RainWise Rebate Program**  
**Seattle Public Utilities/King County WTD RainWise**  
**700 5th Avenue, Suite 4900**  
**PO Box 34018**  
**Seattle, WA 98124-4018**

Please register your project on the RainWise website at [www.rainwise.seattle.gov](http://www.rainwise.seattle.gov) Your address will not be shown, but will appear as a water drop on the map on the site. *Revised 5/9/13*

## RainWise Rebate Checklist

*Print and return this form on the front of your rebate package*

**Name:** \_\_\_\_\_

**Site address:** \_\_\_\_\_

*Please check that you have completed and included the following items in your submission.*

- The completed rebate form
- A copy of the approved pre-construction inspection sheet or Notice of RainWise Project
- A copy of the approved post-construction inspection sheet
- The itemized invoice from the contractor showing business name, address, license number and detailed costs of installation and materials. *Note: No rebate will exceed the total cost of the installation of the rain garden or cistern facilities.*
- A signed Homeowner Agreement with the RainWise Program
- A completed and signed Form W-9 (Request for Taxpayer Identification Number and Certification)
- A contractor signed Rain Garden and/or Cistern warranty
- A signed Statement of Rain Garden and/or Cistern Function
- If you have installed a rain garden, a signed Infiltration Test and Certification
- If you have a rockery or wall, a signed Rockery Release Form

**Please verify the following items:**

- I have been shown how to maintain and operate my rain garden and/or cistern by my installer and know where to find additional information on the RainWise website [www.seattle.gov/util/rainwise](http://www.seattle.gov/util/rainwise)
- I have entered my project on the map on the RainWise website [www.rainwise.seattle.gov](http://www.rainwise.seattle.gov)

## RainWise Rebate Form

*Please print and return this form*

**Name:** \_\_\_\_\_

**Site address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Mailing address** (if different): \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Phone:** (\_\_\_\_\_) \_\_\_\_\_

**Type of installation:**

- Rain Garden
- Cistern overflowing to rain garden
- Cistern overflowing to conveyance channel
- Cistern overflowing back to sewer

**Roof area draining to facility:** \_\_\_\_\_ **square feet**

**Cost to install facility:** \$\_\_\_\_\_

By signing this form, I certify that I am the owner of the installation site, that the information I have provided is complete and accurate, that I will maintain and keep the installed system in good working order for a minimum of five years, and that I grant the city or county (the utility providing the rebate) permission to conduct site inspections of my stormwater facility at times that are mutually acceptable to me and the utility.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## Homeowner Agreement

This Agreement (Agreement) is made on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Seattle Public Utilities (SPU) or King County Wastewater Treatment Division (WTD) and

\_\_\_\_\_ (Homeowner).

This Agreement establishes the understanding between SPU or WTD and the Homeowner regarding the terms and conditions governing the Homeowner's participation in SPU and WTD's RainWise Rebate Project. The Homeowner owns and occupies the real property located at

\_\_\_\_\_, Seattle, Washington (Property).

### TERMS AND CONDITIONS

In consideration of their mutual promises and commitments, SPU or WTD and the Homeowner hereby mutually agree as follows:

1. Homeowner grants SPU/WTD permission to enter onto the Property at reasonable times to be arranged in advance by mutual agreement, to:
  - a. evaluate whether the Property is an appropriate site for receiving a rebate for a rain garden and/or cistern (System);
  - b. inspect the final installation to determine if the System meets program standards; and
  - c. monitor and evaluate the maintenance and performance of the System.
2. Homeowner is responsible for choosing an appropriate location with respect to utility conflicts and proper water conveyance to and from the System.
3. This Agreement is effective as of the date entered above and will expire five years after the date of final inspection sign off by SPU or WTD.
4. During the term of this Agreement, Homeowner will operate and maintain the System in accordance with the operation and maintenance procedures provided by SPU/WTD and exercise reasonable care to avoid interference with, damage to, or loss of function of the System. There shall be no further compensation to the Homeowner other than the promises and commitments made by SPU/WTD as part of the RainWise Rebate. Homeowner assumes the risk and agrees to hold harmless the City and County for any claim relating to the installation and operation of the System.
5. As part of the rebate program, Homeowner grants the City of Seattle and King County the irrevocable right to use photographs of their RainWise installations in all forms and media.
6. Nothing contained in this Agreement shall be construed to require the Homeowner to alter or improve the Property or any access to the Property. Homeowner will provide prior written notice to and consult with SPU/WTD regarding any planned alterations to the Property that may affect System performance. (*Examples would include additions to the property that would affect roof drainage area or alterations to gutters or downspouts.*)

7. During the term of this Agreement, if the Homeowner lists the Property for sale, then the Homeowner will as soon as possible, but no later than three days after listing the Property for sale, provide written notice to SPU/WTD of Homeowner's intentions to sell the Property. Homeowner will make agents and buyers aware of this agreement via MLS Form 17, Seller's Disclosure Form.

8. All written notices or reports required under this Agreement shall be given by posting in first class mail as follows:

To SPU: Seattle Public Utilities  
Real Estate Services  
700 5th Avenue, Suite 4900  
P.O. Box 34018  
Seattle, WA 98124-4018

To WTD: King County WTD  
Real Property Agent  
201 S. Jackson Street  
KSC-NR-0512  
Seattle, WA 98104

To Homeowner: (complete if mailing address is different than premises address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. SPU/WTD reserves the right to seek damages in the event the Homeowner should fail to fulfill the obligations set forth in this Agreement.

SPU/WTD and Homeowner have executed this Agreement in duplicate, effective on the date first written above.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Seattle Public Utilities or King County Wastewater Treatment Division

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Homeowner

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a “saving clause.” Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.–China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.–China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

#### **Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

### **Updating Your Information**

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

### **Penalties**

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

### **Specific Instructions**

#### **Name**

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the “Name” line. You may enter your business, trade, or “doing business as (DBA)” name on the “Business name/disregarded entity name” line.

**Partnership, C Corporation, or S Corporation.** Enter the entity's name on the “Name” line and any business, trade, or “doing business as (DBA) name” on the “Business name/disregarded entity name” line.

**Disregarded entity.** Enter the owner's name on the “Name” line. The name of the entity entered on the “Name” line should never be a disregarded entity. The name on the “Name” line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the “Name” line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the “Business name/disregarded entity name” line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

**Note.** Check the appropriate box for the federal tax classification of the person whose name is entered on the “Name” line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

**Limited Liability Company (LLC).** If the person identified on the “Name” line is an LLC, check the “Limited liability company” box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter “P” for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter “C” for C corporation or “S” for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the “Name” line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the “Name” line.

**Other entities.** Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

**Exempt Payee**

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
  2. The United States or any of its agencies or instrumentalities,
  3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
  4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
  5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
  7. A foreign central bank of issue,
  8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
  9. A futures commission merchant registered with the Commodity Futures Trading Commission,
  10. A real estate investment trust,
  11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
  12. A common trust fund operated by a bank under section 584(a),
  13. A financial institution,
  14. A middleman known in the investment community as a nominee or custodian, or
  15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 7 <sup>2</sup>

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

**Part I. Taxpayer Identification Number (TIN)**

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [IRS.gov](http://IRS.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

**Part II. Certification**

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

**Signature requirements.** Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

### What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee <sup>1</sup> The actual owner <sup>1</sup>
5. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

\*Note. Grantor also must provide a Form W-9 to trustee of trust.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

### Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

#### Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 1-877-IDTHEFT (1-877-438-4338).

Visit [IRS.gov](http://IRS.gov) to learn more about identity theft and how to reduce your risk.

### Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

# Statement of Rain Garden Function

In order to reduce excess stormwater flows to the combined sewer system, Lake Washington and Puget Sound, rain garden systems must be designed to meet or exceed the RainWise program's standards and constructed so they cause no harm to you or your neighbors. While our inspector is able to check for minimum standards of primary importance to the city or county (such as sizing and appropriate setbacks), only you, the homeowner, live with your new rain garden on a daily basis. You are in the best position to evaluate whether your system is functioning as designed. Your evaluation of system function via this document ensures that our ratepayers are getting the value of the service we are funding through the RainWise rebate program, and also ensures you have a functioning system before you make your final payment to your contractor.

***Please follow the instructions below, answer the question, and sign and return this document with your rebate package.***

**IT IS YOUR RESPONSIBILITY TO EVALUATE AND CONFIRM TO SPU/WTD THAT YOUR SYSTEM IS FUNCTIONING PROPERLY.**

## Rain Garden Systems

### ***Ponding duration***

Observe your rain garden during and after rain events. During summer or extended dry periods, use a hose to fill your rain garden to its ponding depth (up to the level of the overflow). Ponding is normal in a rain garden, but in the absence of continuous rain the majority of your rain garden should drain over a 24 hour period after it stops raining.

### ***Overflow conveyance***

Observe your rain garden during large rain events, or use a hose to simulate flows. Ensure that water leaving the rain garden discharges to the approved discharge location and not your neighbor's property or your basement.

**If your rain garden does not function properly, notify both your contractor and the RainWise Program.**

You may call 206-684-0100 or email [inspectionrequest@seattle.gov](mailto:inspectionrequest@seattle.gov)

Your contractor will work with you according to the terms of the RainWise warranty agreement to make sure your rain garden functions correctly. Seattle Public Utilities and King County Wastewater Treatment Division are not responsible for construction practices undertaken by the contractor that could cause the system to be nonfunctional. Examples would be failure to test for soil infiltration, over-compacting the soil, or allowing silts or other fine materials to contaminate the bio-retention soils which could impede proper draining of a rain garden.

### **Certification:**

I have observed my rain garden and its function, and assert that it drains within a 24 hour period and overflows to an approved discharge location.

**Printed name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

*Revised 10/2/2014*

# Statement of Cistern Function

In order to reduce excess stormwater flows to the combined sewer system, Lake Washington and Puget Sound, cistern systems must be designed to meet or exceed the RainWise Program's standards and constructed so they cause no harm to you or your neighbors. While our inspector is able to check for minimum standards of primary importance to the city and county (such as sizing and appropriate setbacks), only you, the homeowner, live with your new cistern every day. That puts you in the best position to evaluate whether your system is functioning as designed. Your evaluation of system function via this document ensures that our ratepayers are getting the value of the service we are funding through the RainWise rebate program, and also ensures you have a functioning system before you make your final payment to your contractor.

***Please follow the instructions below, answer the question, and sign and return this document with your rebate package.***

**IT IS YOUR RESPONSIBILITY TO EVALUATE AND CONFIRM TO THE RAINWISE PROGRAM THAT YOUR SYSTEM IS FUNCTIONING PROPERLY.**

## ***Cistern Function***

Observe your cistern during and after rain events. During summer or extended dry periods, use a hose to fill your cistern up to the level of the overflow with the low flow orifice closed. Observe the overflow to ensure that water leaving the cistern discharges to the approved discharge location and not your neighbor's property or your basement.

## ***Low flow orifice***

Open the low flow orifice on your cistern when it has water in it. Water should drain through the valve and to the overflow plumbing or an approved discharge point.

## ***Leaks***

Observe your cistern and plumbing. Your cistern should not leak.

**If your cistern does not function properly, notify both your contractor and the RainWise Program.**

You may call 206-684-0100 or email [inspectionrequest@seattle.gov](mailto:inspectionrequest@seattle.gov)

Your contractor will work with you according to the terms of the RainWise warranty agreement to make sure your cistern functions correctly. Seattle Public Utilities and King County Wastewater Treatment Division not responsible for construction practices undertaken by the contractor that could cause the system to be nonfunctional. Examples would be failure to build an adequate foundation, faulty plumbing connections, or misjudgment of terrain or pipe grades.

## **Certification:**

I have observed my cistern and its function, and assert that it holds water, discharges over time through a low flow orifice, and overflows to an approved discharge location.

***Printed name*** \_\_\_\_\_

***Signature*** \_\_\_\_\_

***Date*** \_\_\_\_\_

## Rockery Release Form

The RainWise program has developed design details for green stormwater infrastructure that provide for stormwater conveyance, detention, and infiltration which meet the goal of reducing combined stormwater overflows (CSOs) to Lake Washington and Puget Sound.

As part of this, we have developed siting and location details to limit these installations to sites where they will be suitable to perform their function, and also be safe for the installing and neighboring properties.

**If your rain garden or cistern installation is on a property with a wall or rockery, you must fill out and submit this form with your rebate package to be eligible to receive a RainWise rebate.**

**Design details and field engineering considerations concerning the installation of rain gardens and cisterns and their overflow conveyances take into account design function, public safety, and possible property damage.**

**However, walls and rockeries may be subject to failure when water is infiltrated behind them. Seattle Public Utilities and King County Wastewater Treatment Division and their employees (engineers and field inspectors) cannot know the construction methods, substrate and/or soils associated with a wall or rockery, nor predict the longevity of a wall or rockery. If you choose to install a rain garden or cistern behind a wall or rockery, you agree to assume the risk associated with that installation.**

I \_\_\_\_\_ property owner at  
Homeowner (print)

\_\_\_\_\_  
Property Address

Understand and agree to the following

- 1) I am aware that despite following the RainWise Program design guidelines for installation of rain gardens and cisterns behind a wall or rockery that damage could occur to the wall or rockery. Damages may include cracking, buckling, and partial or full collapse of the rockery structure, erosion through or around the wall or rockery, subsidence of retained soils, or other physical damage.
- 2) I have decided to install a rain garden or cistern behind a wall or rockery of my own free will, having been informed of such possible damages.
- 3) I will hold harmless the City of Seattle and King County Wastewater Treatment Division for these modifications and their consequences and voluntarily assume all risk associated with the installation of a rain garden or cistern behind my wall or rockery.

**Printed name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_