

***Design Standards and Guidelines***

**Final Design Package Deliverables**

# Purpose

The **Project Engineer** works with the Project Team to ensures that the deliverable meets the expectations documented in this checklist, quality control is complete, and exceptions are documented.

The **Project Manager** ensures that the Project Engineer has completed this checklist, saves it in the project files, and includes it with the Stage Gate 3 approval request.

|  |  |
| --- | --- |
| **Project Name** | Enter Project Name |
| **Project Number** | Enter Project Number |
| **Project Manager** | Enter Project Manager |
| **Project Engineer** | Enter Project Engineer <<Sign here>> |
| **Summary of Quality Control** | * Civil Design/<<Checker Name>> * Mechanical Design/<<Checker Name>> * Structural Design/<<Checker Name>> * Electrical Design/<<Checker Name>> * <<Other Discipline>>/<<Checker Name>> * <<Other Discipline>>/<<Checker Name>> |

**Describe exceptions from the standard Design Package below**

# Deliverables Expected at Final Design

The 100% submittal should include agreed upon changes from the 90% submittal. This submittal should reflect coordination between all design disciplines.

Final Drawings and Specifications (Includes seal/stamp of the responsible Professional Engineers)

Final Geotechnical Interpretive Report (GIR), Geotechnical Data Report (GDR) and Geotechnical Baseline Report (GBR) (where required)

Final equipment list

Final permits obtained

Final easements recorded

Construction Stormwater and Erosion Control Plan

Basis of Design, Basis of Estimate, Cost Estimate, Final Design Package Deliverable and Technical QC Review Report filed in the P:\drive project folder