

## Final Draft North Transfer Station Stakeholder Group

### Meeting Agenda

October 21, 2010

5:00 – 8:00 p.m.

### Meeting Location

Institute for Systems Biology  
837 N 34th St

### Meeting Purpose

- Review four updated site concepts and up to five new site concepts
  - Further understand functional needs of recycling and transfer facilities
  - Apply community values to the various concepts, identify tradeoffs, narrow options and recommend five concepts to be further refined
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#### 5:00 p.m. **Welcome and Introductions**, *Penny Mabie, EnviroIssues*

- Introductions
- Recap of Workshop 1 (September 14) and action items
- Review Workshop 1 draft meeting summary
- Review agenda, purpose of meeting and ground rules

#### 5:15 p.m. **Nine Concepts – What’s New?** *Deb Frye, HDR*

- Overview of functional needs; comparison matrices and recycling building floor plan
- Description and overview of five new concepts
- Overview of four carried-over layouts and what’s been changed
- Clarifying questions about the concepts

#### 5:45 p.m. **Nine Concepts Workshop – Digging Deeper**, *Stakeholders and technical team*

- Individuals review each concept by visiting stations; record comments, questions, concerns and likes

#### 6:30 p.m. **Break**

#### 6:40 p.m. **Nine Concepts Discussion – Narrowing to Five**, *Penny Mabie, EnviroIssues & technical team*

- Overview of comments, questions, concerns and likes collected during workshop
- Stakeholder group discussion on concepts
- Development of recommendations on narrowing concepts for further development
- Overview of work to be done on the narrowed concepts for Workshop 3
  - Capital costs
  - Conceptual floor plans
  - Architectural elevation views and treatments
  - 3-D “flyover” building model
  - LEED Gold evaluation

#### 7:40 p.m. **Public Involvement Update**, *Erin Tam, EnviroIssues*

## **Final Draft**

### **North Transfer Station Stakeholder Group**

- Overview of activities to date and planned activities

#### **7:50 p.m. Review Action Items and Next Steps**

- Review workshop schedule, confirm Workshop 3 date

#### **8:00 p.m. Adjourn**

## **Selected Meeting Ground Rules**

### **Roles and responsibilities of members**

- All participants recognize the legitimacy of the concerns and interests of others whether or not they are in agreement with them.
- Members will seek to state their own concerns and interests clearly, listen carefully to others and explore issues from all points of view before forming conclusions.
- Members are encouraged to express all points of view and perspectives on issues and alternatives and to seek to identify areas of agreement as well as reasons for different points of view in providing their advice to the City.
- Members are asked to represent the points of view of their general interest area, including but not limited to the particular organization from which they come.
- Members will seek to share discussion time, encouraging everyone to participate fully.

### **Observers**

Stakeholder group meetings are open to the public. Observers are welcome at all stakeholders group meetings but will not be seated at the table or participate in discussions. A time may be set aside in the agenda of each meeting for comments or questions from observers.

### **Meetings**

Meetings will begin and end on time.