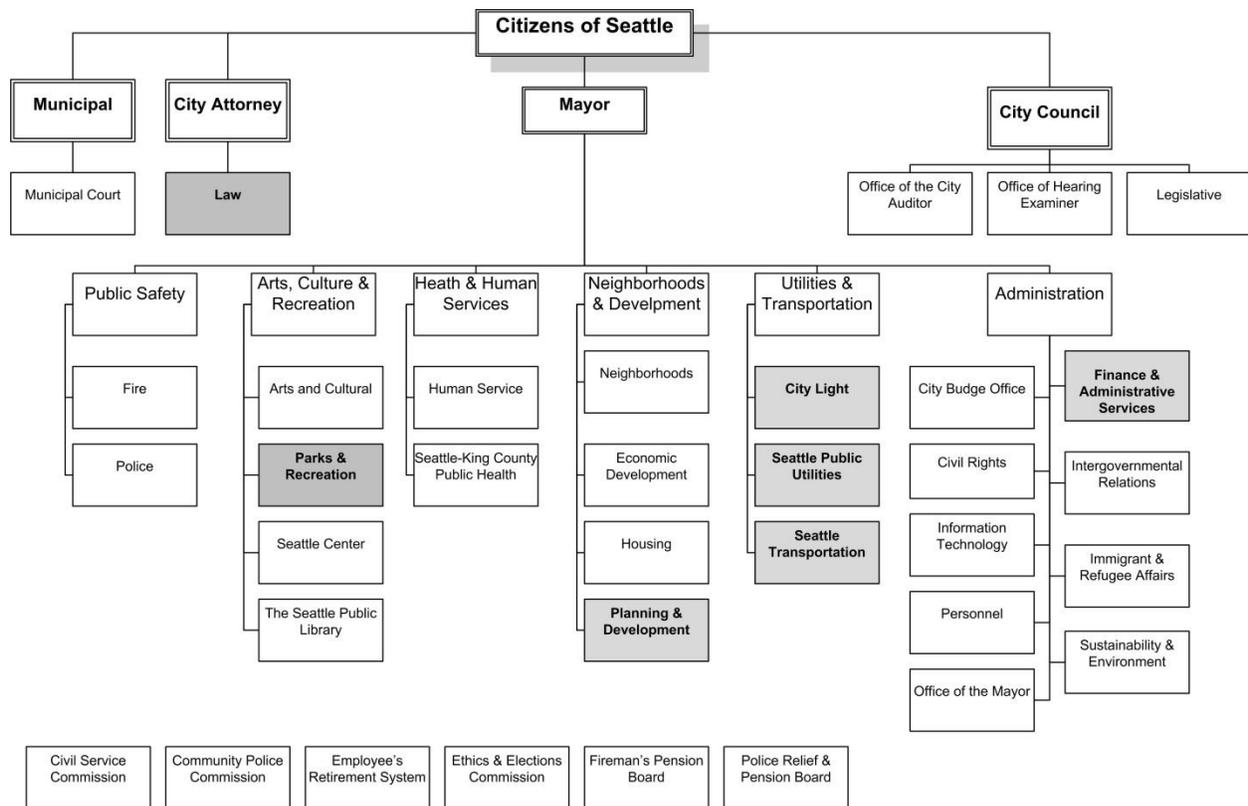


# 10 – Internal Coordination

SPU is the lead City department for implementing Permit coordination requirements in the Stormwater Management Program (SWMP). Among the many City departments serving the residents of Seattle, there are six departments (highlighted on Figure 1) primarily responsible for implementation of programs and projects for stormwater management within the City’s MS4. Departments with major Permit-related responsibilities include the Department of Planning and Development (DPD), Seattle Parks and Recreation (Parks), Seattle Department of Finance and Administrative Services (FAS), Seattle City Light (SCL), and Seattle Department of Transportation (SDOT). These departments and SPU have been implementing many of the Permit-required programs for many years and in some cases well before the first NPDES municipal separate storm sewer system (MS4) permit was issued in 1995. SPU coordinates with the various departments to facilitate the stormwater management program for the City.

Figure 1 City Organizational Chart



Note: Bold and Shaded indicate City Departments Directly Involved in SWMP

## **Seattle Public Utilities**

SPU is the City-designated lead department for managing municipal stormwater, including meeting Phase I Permit requirements, conducting water quality programs, and managing drainage-related capital projects. SPU conducts inspections, maintenance and repair of stormwater facilities in the right-of-way.

## **Department of Planning and Development**

DPD is the City department responsible for developing, administering, and enforcing development standards. DPD issues development permits as required under the Stormwater Code and other ordinances and inspects sites prior to and during construction. SPU and DPD share complaint response and enforcement (i.e., inspection and response) responsibilities. Both SPU and DPD have authority to issue notices of violation and initiate enforcement for drainage related issues. DPD manages customer complaints and inquiries related to current construction activities. SPU manages customer complaints and inquiries unrelated to development permits.

## **Seattle Parks and Recreation**

Parks is responsible for several hundred parks and park facilities and plays a key role in environmental stewardship. Parks trains its staff in comprehensive BMPs for various maintenance activities, works in partnership with SPU on creek improvement projects, and is involved in programs designed to reduce pesticide use, remove invasive plants, and replant native species on property managed by Parks.

## **Seattle Department of Finance and Administrative Services**

FAS manages most of the City's non-utility real estate portfolio, oversees the design, construction and occupancy of City facilities, maintains City buildings, and purchases, maintains and repairs the City's fleet of vehicles. FAS trains its staff in BMPs related to its business activities and works to reduce impacts on stormwater. FAS is responsible for implementation of the Stormwater Code at facilities under its management.

## **Seattle City Light**

Created by the citizens of Seattle in 1902, SCL provides customers with electricity and related services. SCL is dedicated to managing all of its activities in an environmentally responsible manner. SCL trains its staff in BMPs related to its business activities and works to reduce adverse impacts on stormwater. SCL is responsible for implementation of the Stormwater Code at facilities under its management.

## **Seattle Department of Transportation**

SDOT is responsible for the City's streets, bridges, sidewalks, bike paths, street trees, and traffic operations. SDOT performs such roadway maintenance activities as street sweeping and snow and ice control. The Capital Projects Division of SDOT oversees all aspects of Transportation Capital Improvement Programs (CIPs) and coordinates development and implementation of large-scale City projects. SPU works with SDOT during implementation of projects to design stormwater facilities in the right-of-way. At project completion, SPU takes over operation and maintenance of all stormwater facilities in the right-of-way.

## **Internal Coordination Meetings**

SPU leads inter-departmental meetings to coordinate the City's stormwater management and Permit reporting efforts. These meetings are typically held quarterly and have enabled the different departments to better coordinate stormwater-related policies, programs and projects. Departments with major Permit-related responsibilities (SPU, SDOT, DPD, FAS, SCL. And Parks) have a designated stormwater coordinator who coordinates stormwater permit requirements within their Department. The inter-departmental team includes coordinators from SPU, SDOT, DPD, FAS, SCL, and Parks, and any other interested parties

## **Executive Order**

The Permit requires SPU to “establish, in writing...intra-governmental (internal) coordination agreement(s) or Executive Directive(s) to facilitate compliance with the terms of the permit.” Executive Order # 01-08 (attached) was issued on January 29, 2008, by the Mayor of Seattle to meet this Permit requirement. The Executive Order prescribes the following responsibilities and orders all departments to coordinate all stormwater-related policies, programs, and projects:

- Each department director will be responsible for meeting the Permit requirements that apply to his or her respective department.
- SPU will serve as the lead department for overseeing City compliance with the Permit.
- SPU will provide each department with information, technical support, and a forum for inter-departmental coordination.
- All City departments must provide SPU with all necessary reporting elements and supporting material necessary to comply with the reporting requirements and associated deadlines of the Permit.



**Office of the Mayor**  
**City of Seattle**  
Gregory J. Nickels, Mayor

**Executive Order: 01-08**  
**NPDES Municipal Stormwater Permit**

*An Executive Order directing all City Departments to coordinate together to comply with the requirements of the City's National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater Permit, which has been issued to the City of Seattle by the Washington State Department of Ecology under the provisions of the federal Clean Water Act.*

WHEREAS, the City of Seattle has long prided itself on its commitment to the environment;

WHEREAS, the Mayor's Executive Order 03-04 directs City departments with responsibilities for and connections to water quality and aquatic habitat issues to develop a shared, broad-based strategy know as 'Restore our Waters' to better protect and restore water quality and aquatic habitat within the City;

WHEREAS, managing municipal stormwater runoff is a critical component of any strategy to meet the City of Seattle's long-standing objective to protect, improve, and enhance the City's lakes, creeks, bays, rivers, and other surface and ground waters;

WHEREAS, the Washington State Department of Ecology has issued to the City a permit under the National Pollutant Discharge Elimination System (NPDES) of the federal Clean Water Act that contains a suite of conditions and requirements for managing municipal stormwater runoff;

WHEREAS, compliance with the City's NPDES Municipal Stormwater Permit is a responsibility of the entire city and all City departments;

WHEREAS, the City's NPDES Municipal Stormwater Permit contains a specific requirement to establish in writing an Executive Directive requiring internal coordination among all departments affected by the permit;

NOW, THEREFORE, I, GREGORY J. NICKELS, Seattle Mayor, do order all City departments to coordinate all stormwater-related policies, programs, and projects to the maximum extent practicable and I order all City departments to eliminate barriers to compliance with the terms of the permit.

FURTHERMORE, I direct all City departments to review the NPDES Municipal Stormwater Permit that has been issued by Ecology and to identify all requirements for which they are responsible and each Director will be responsible for meeting those requirements and associated deadlines that apply to his or her respective department.

FURTHERMORE, I direct Seattle Public Utilities to serve as the lead department in all matters related to overall City compliance with the permit.

FURTHERMORE, I direct Seattle Public Utilities to provide sufficient information to each department, including technical support, and providing a forum for intra-governmental coordination so the City is able to meet the requirements of the permit.

FURTHERMORE, I direct all City departments to provide to Seattle Public Utilities all necessary reporting elements and supporting material necessary to comply with the reporting requirements and associated deadlines of the permit.