

Drainage and Wastewater CDWAC Briefing

DWW LOB Policy Program 2016 Work Plan



Seattle
 Public
Utilities

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- **Introduce CDWAC to DWW Policy Development**

AGENDA

- What is a policy?
- Why are they important to SPU?
- Policy Life Cycle
- DWW LOB Policy Program
- Policy Prioritization for 2016
- Next Steps

What is policy?

- Deliberate system of principles to guide decisions and achieve rational outcomes
- General statement of intent, management decisions, and predetermined courses of action that guide how SPU conducts business
- Specific action or inaction
- Assist in both *subjective* and *objective* decision making
- Support important organizational decisions
- Rhetoric

What are the differences between policies, procedures, and guidelines?



Why are policies and procedures important for the DWW Line of Business?

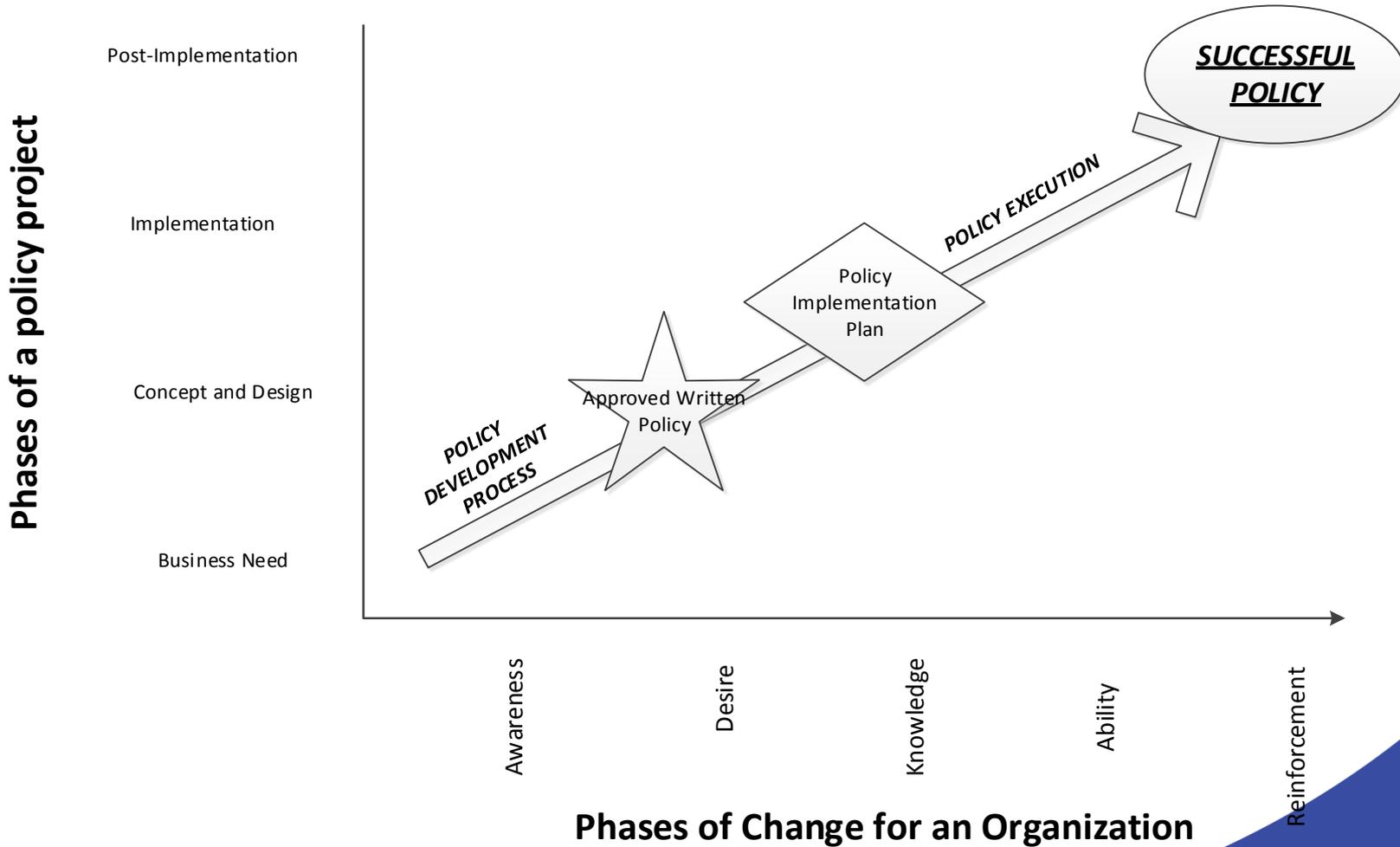
The 3 C's



Policy Development

PROPOSED SPU POLICY DEVELOPMENT STRATEGY

(reference: Hiatt, ADKAR 2006)

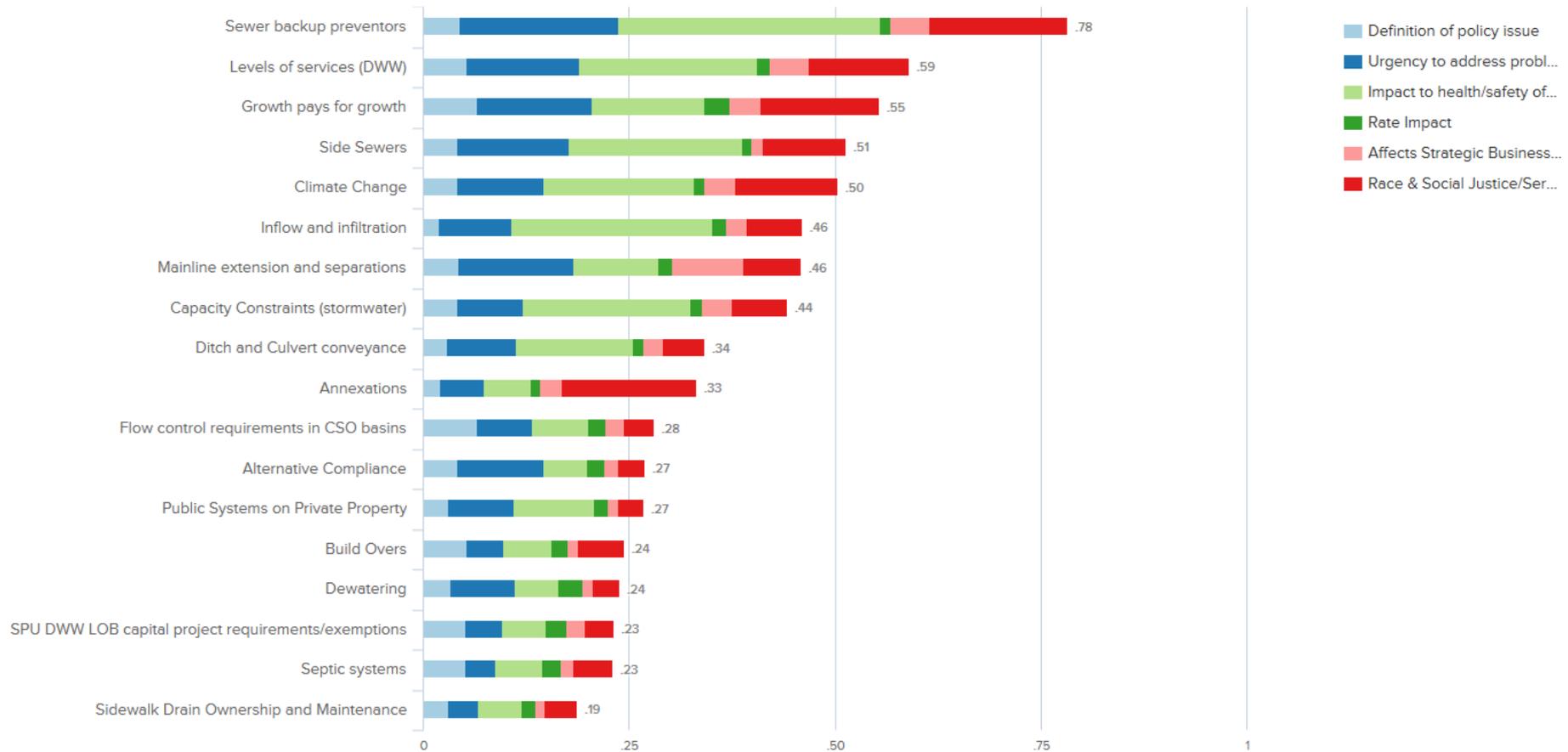


Drainage and Wastewater LOB Policy Program



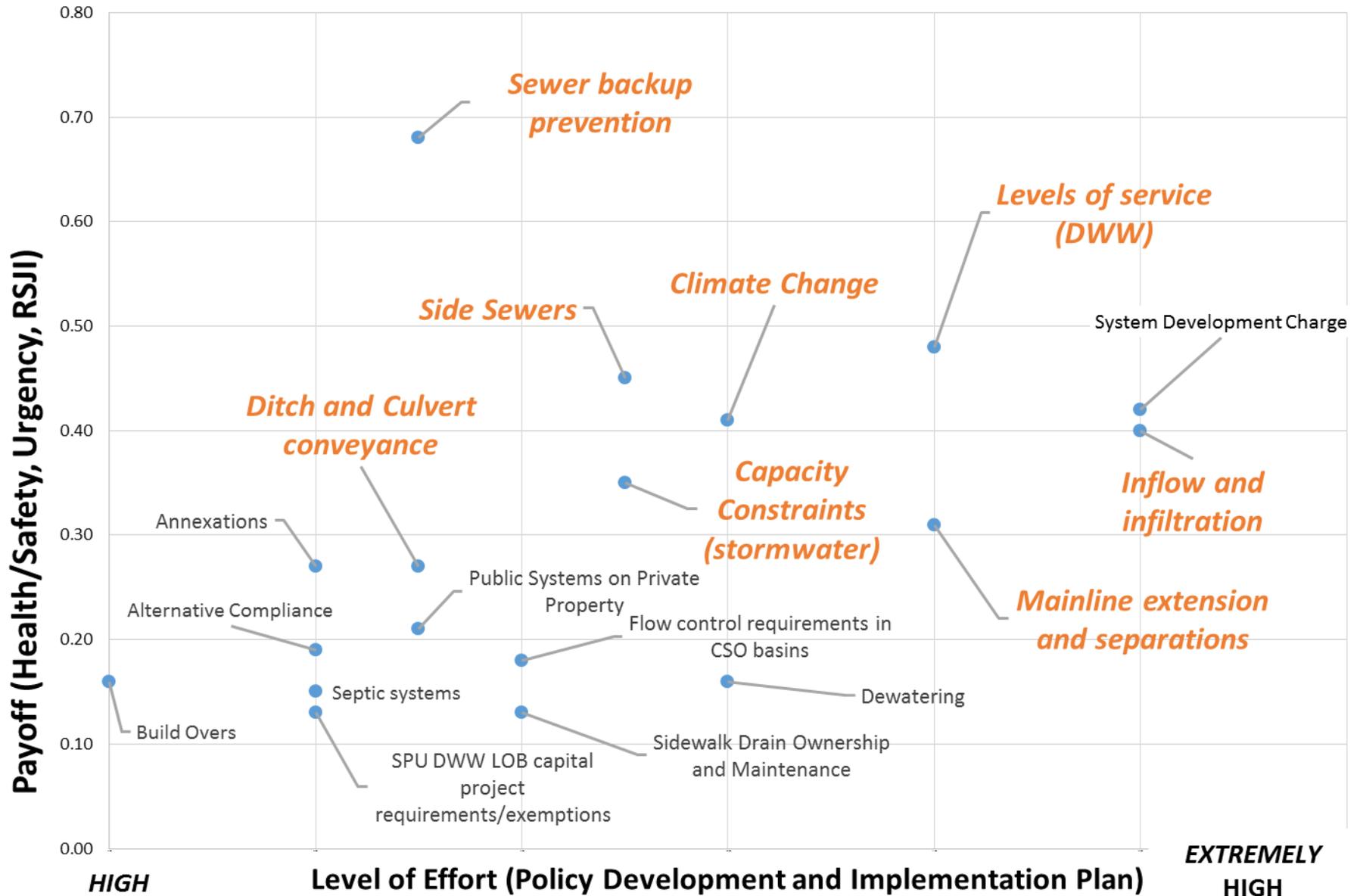
Policy Prioritization Effort Dec 2015

SUMMARY SCORESHEET ALIGNMENT Sort by: Score ▾



Policy Development for 2016

Payoff vs. Level of Effort



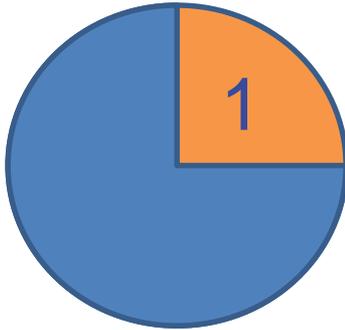
Policy Development 2016

Policy Issue
Sewer Backup Prevention
Side Sewers
Levels of Service
Climate Change
Inflow and Infiltration
Mainline Extensions and Separation
Stormwater Capacity Constraints
Ditch-Culvert Conveyance

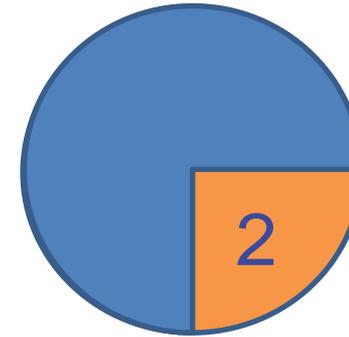
Core Team: 4 staff

Project Team: Core Team plus Identified Stakeholders

2016 Schedule for Policy Development

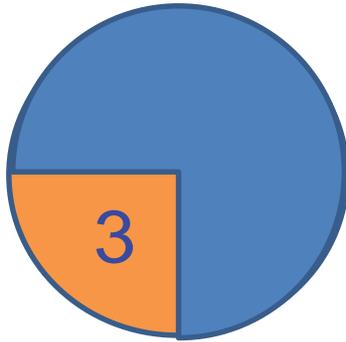


- Complete Program Charter
- Development of Policy Tools
- Agreement on Policy Approval Process
- Assign Teams and Leads for Policy Issue Projects
- Project Management Plans for each Policy Project
- Approval of 3-4 Policies developed in 2015

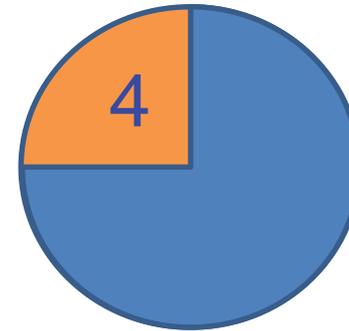


- Complete Program Tools
- Policy Development
 - Problem Identification
 - Interim Deliverables
- Communicate Policy Program and Project status

2016 Schedule for Policy Development



- Continue Policy Development
- Policy Recommendation Memos
- Communicate Policy Program and Project status (including CDWAC)



- Policy Recommendation Memos
- Policy Approvals
- Continued Policy Development
- Communicate Policy Program and Project status (including CDWAC)
- Prioritization for 2017

DWW LOB POLICY PROGRAM 2016

Policy Development Schedule

Key	
	Project plan
	Policy development
	Draft recommendation
	Management review & approval
	Implementation Plan
	Implementation

	2016				2017			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Policy 1								
Policy 2								
Policy 3								
Policy 4								
Policy 5								
Policy 6								
Policy 7								
Policy 8								

Challenges to Policy Development



