



Solid Waste Advisory Committee (SWAC) 2015 Work Plan, as of February 27, 2015

Business Area (BA) Key					
Col	Collection	FO	Facility Operations	CC	Clean City
PD	Processing & Disposal	HL	Historic Landfills	HW	Hazardous Waste
WP	Waste Prevention	NF	New Facilities	LOB	Line of Business -wide

* Topics will be adjusted as the year goes on to allow for emerging topics as well for time and SWAC interest

#	Topic*	Description	SWAC Role	When	Actual When	Actual Result	BA
1	Rates Briefing	Briefing on 2015 - 2016 Mid-term Rate Adjustment	4 - Informed	January		Complete	LOB
2	SPU Solid Waste Strategic Outlook	Solid Waste Director presents highlights of upcoming year	3 - Consulted	January		Complete	LOB
3	Product Stewardship Legislation - Paint	The Northwest Product Stewardship Council and others annually promote state legislation for product stewardship solutions for various problem products.	2 - Responsible	January		Pending letter	WP
4	SWAC Officer Elections & Membership Review	Elect 2015 SWAC Officers	2 - Responsible	January		Complete	LOB
5	Implementation of Composting Requirement	Staff to share and seek feedback regarding ordinance implementation plan, including education, outreach and enforcement.	3 - Consulted	February			COL
6	Request for Proposal (RFP) for new MRF contract	Staff presentation on RFP process and goals for new contract	4 - Informed	February			PD
7	WA State Department of Ecology	Ecology to share overview of and updates to regarding Beyond Waste, Washington State's plan for managing hazardous and solid waste.	3 - Consulted	March			LOB
8	Food Packaging Ordinance Improvements	Staff to share and seek feedback regarding proposed improvements to food packaging ordinance to reduce contamination of both compost and recycling streams.	2 - Responsible	March			WP
9	SWAC Charter (incl. member commitments)	The advisory committee program manager will lead a process to review and improve the committees' charter.	2 - Responsible	March			LOB
10	C&D Recycling - Transfer Station Diversion Pilot	Staff to provide update on transfer station diversion pilot	3 - Consulted	April			COL
11	Race and Social Justice Training	Provide CAC committees with training to increase their understanding of and capacity to support the department's race and social goals.	2 - Responsible	April			LOB
12	Textiles Recycling	Staff to share and seek feedback regarding program implementation.	3 - Consulted	April			WP

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13	SWAC Outreach & Engagement	Better understand SPU expectations of SWAC members with respect to outreach and engagement, e.g. guiding principles, tools (e.g. social media), events, and timing. Examples of events might include: participating in Strategic Business Plan outreach activities, attending meetings of other SWACs, attending and gathering input at neighborhood meetings, or city or district council meetings.	2 - Responsible	May			LOB
14	SPU Annual Recycling Report	A draft of the annual recycling report to council will need SWAC review at June meeting, followed by letter on short deadline.	2 - Responsible	June			LOB
15	Asphalt Shingle Ban	Staff to share and seek feedback regarding program implementation.	3 - Consulted	June			WP
16	Midyear Workplan Review	Review and revise 2015 SWAC Workplan as necessary and appropriate.	2 - Responsible	June			LOB
17	Multi-Family Composting & Recycling	Briefing on results of multi-family waste diversion rates, and overview of current education and outreach efforts.	3 - Consulted	August			COL
18	Transfer Station Rebuild - North	Staff provides status updates.	4 - Informed	August			NF
19	Transfer Station Rebuild - South, Phase 2	Staff provides status updates.	3 - Consulted	August			NF
20	Product Stewardship Legislation - Batteries	The Northwest Product Stewardship Council and others annually promote state legislation for product stewardship solutions for various problem products.	4 - Informed	September			WP
21	SPU Solid Waste Tonnage Update	Solid Waste Director presents mid-year trends in disposed tons.	4 - Informed	Quarterly			LOB
22	SPU Strategic Business Plan	Staff to provide update on progress of SPU Strategic Plan implementation, including impacts to solid waste policy-related initiatives, education and outreach	3 - Consulted	Quarterly			LOB
23	Joint CAC Meetings	Annual all-CAC meeting arranged by SPU.	2 - Responsible	Quarterly			LOB
24	SWAC Recruitment	Recruit diverse set of candidates for potential SWAC membership.	2 - Responsible	Ongoing			LOB
25	SWAC Guest Speakers	Identify guest speakers with expertise relevant to SWAC policy-related initiatives and work, e.g. Council Chair Sally Bagshaw	3 - Consulted	Ongoing			LOB
26	Contamination Research	Explore contamination trends in both recycling and compost waste streams, including drivers and implications	2 - Responsible	TBD			LOB
27	SWAC Field Trips	Identify and visit facilities that are materially connected to SWAC policy-related initiatives	2 - Responsible	TBD			LOB