

VENDOR BLENDER NEWSLETTER

JUNE 2016

NOTICE OF NO VENDING:

8 PM Thursday, June 16 Through 8 AM on Sunday, June 19

The Rock n' Roll Marathon is changing its course this year and will finish on Occidental Ave S. Due to the set-up requirements of the event, **all vending equipment will need to be removed from the right of way by 8 PM on Thursday, June 16.** This includes, but is not limited to, all tents, grills, tables, chairs, and box trucks. Vending sites must be left clean and free of debris and garbage. Any vending related equipment remaining on the public space after 8 PM on June 16 will be removed by SDOT crews. If equipment is not removed, vendors will be charged removal and storage fees and issued a citation. If there is garbage or debris left on site, vendors will be issued a citation. Vendors may vend at the next Stadium or Exhibition Center event after 8 AM on June 19. Thank you for your cooperation.

SUSTAINABLE CITY

Seattle Public Utilities (SPU) is teaming up with SDOT Public Space Management (PSM) in the effort to create a world-class sustainable city. What does this mean for you? SPU will be out making sure that all of our vending sites have compost, recycling, and garbage bins. To help this effort, SPU is also providing free bins on a first-come, first-serve basis. You can contact greenbusiness@seattle.gov for more details.

SITE PLAN CONSULTATION

As you know by the letter sent in September, SDOT is requesting more complete and detailed site plans during the permit-review process. SDOT wants to set all of our vendors up for a streamlined permit-application process. Every Thursday from 10:30 AM – 3:30 PM, the vending team will be managing the counter on the 23rd floor of the Seattle Municipal Tower. During these hours, the vending team will offer site-plan consultation and coaching at no cost. You can also contact DOT_Vending@seattle.gov to make an appointment. Below are a few examples of items we will be looking for on your site plan during your next permit application. We will need to know the location and dimensions of the following items:

- Waste/recycle/compost receptacles
- Tables or chairs
- Customer line queuing
- Location of decal sticker
- Merchandise display and bag checks
- Generators



STADIUM VENDING FEES INCREASED

The review-deposit fee for all Street Use permit types was increased to \$196 effective March 31, 2016. All other vending permit fees remain the same. The table below lists the current fees for Stadium Vending permits.

Stadium Vending Fee Type	Cost
Review Deposit for Renewals, charged one time per year	\$196
Review Deposit for New Sites, due at time of application	\$392
Permit Issuance Fee, Charged at Issuance for Fall and Spring	\$146
April – September Occupation Fee	\$170 per month
October – March Occupation Fee	\$110 per month

STADIUM VENDING FEES EXPLAINED

There have been questions on how Street Use applies Stadium Vending fees by site. Street Use charges a yearly review deposit fee for renewal applications. This fee is due at the time of application for the spring season for our year-round vendors.



Review-deposit fees are charged to capture the cost of the time it takes staff to complete the review of the application and supplementary materials. Street Use routinely charges one review-deposit fee per contiguous vending site. For example, if a vendor has two sites adjacent to each other, the sites are on the same site plan, and have the same address, typically one review-deposit fee of \$196 will be charged. Street Use recognizes it may not actually take more time to review multiple, contiguous sites and wants to charge for our time accurately. Be advised additional review fees may be charged if the time it takes to review the application takes longer than the standard hour. Examples of situations when additional review-deposit fees may be charged are: when the site conditions have changed, a new layout of the vending site is proposed, or if the site plan is missing required elements and has to go through several corrections prior to permit approval. If you have questions on how fees are applied, please let us know.

ENFORCEMENT UPDATE

SDOT has been out several times already this season on enforcement patrols. Thank you for keeping clean, well-managed sites! It is looking great this year! At the beginning of the season, we reminded all vendors to keep portable signs (A-Frames) touching the fog line. Remember all vending items (e.g. coolers, chip stands, chairs) must be within your permitted site boundaries and behind the white fog line. Also, SDOT has done enforcement on non-permitted vendors operating with the Stadium Vending boundaries this season. If you see unpermitted vending activity occurring, please contact us with the location or email us a picture so we can follow up with an inspection.

QUESTIONS/CONTACT INFORMATION

Counter Coaching Available on the 23rd Floor: M, T, W, Fr 8 AM to 4:30 PM, and Th 10:30 to 4:30. Please arrive by 3:30 PM to make sure you have time to have your questions answered. Email: DOT_Vending@seattle.gov

FALL IS JUST AROUND THE CORNER!

When should you apply for your fall permit? Fall vending season runs from October through the end of March. In order to reserve priority for your vending site, you must submit a complete application 30 days prior to the start of the next season. For fall, SDOT needs to receive your complete application (with all the supplemental materials) on or before August 31, 2016.

WHAT IS A COMPLETE APPLICATION?

A complete application is required for each site when applying for both spring and fall seasons. An application is considered complete when it has all of the following items:

- Signed Street Use Vending Permit Application,
- A clear site plan
- Current King County Health Permit (if required)
- Copy of Seattle Business License
- Seattle Fire Marshall Permit (if required)
- Review Deposit Fee - \$196 for renewals
- Current Access Affidavit from the adjacent property owner (if required)

UPCOMING EVENTS

- June 4: COPA America, 4:30 PM
- June 14: COPA America, 7 PM
- June 16: COPA America Quarterfinal, 6:30 PM
- June 16: Vacate for Rock 'n' Roll Marathon by 8 PM
- June 19: Cage the Elephant, doors at 6 PM
- June 25: Seattle Sounders vs. NYC, 2 PM
- July 1: Boston 40th Anniversary, doors at 7 PM
- July 5: Seattle Sounders vs. West Ham United, 7:30 PM
- July 9: Seattle Sounders vs. LA Galaxy, 12 PM
- July 13: Seattle Sounders vs. FC Dallas, 7:30 PM
- July 16: Meghan Trainor, doors at 6 PM
- July 23: Kenny Chesney, doors at 5 PM
- July 24: Sublime, doors at 6 PM
- July 26: Shawn Mendes, SOLDOUT, doors at 6:30 PM
- July 31: Seattle Sounders vs. LA Galaxy, 1 PM
- August 5 to 7: Seattle Art Fair, 11 AM to 7 PM, 12 to 6 PM
- August 12: Guns & Roses, doors at 7:30 PM
- August 14 Seattle Sounders vs. Real Salt Lake, 4 PM
- August 18: Seahawks vs. Minnesota Vikings, 7 PM
- August 21: Seattle Sounders vs. Portland Timbers, 6:30 PM
- August 25: Seattle Seahawks vs. Dallas Cowboys, 7 PM