

**STREET IMPROVEMENT PLAN (SIP) APPLICATION MATERIAL TRANSMITTAL
FOR FORMAL REVIEW OR MYLAR SUBMITTALS**

This form must accompany **all** SIP **Formal Review** application materials and **Mylars** submitted to the SDOT Street Use Counter.

SIP Project # _____ Project Address _____

Application Materials Submitted by _____
(Sign and Print Name)

Check the box that applies to your submittal

Formal Review Submittal	
<input type="checkbox"/> 90% Complete Submittal Check all boxes that identify materials being submitted at this time	Required Material Submittals: <input type="checkbox"/> 2 Paper Copies of 90% Plans on SIP title block <input type="checkbox"/> 1 Electronic file of 90% Plans in PDF format <input type="checkbox"/> Project Scope and Details Form (if not previously submitted) <input type="checkbox"/> 90% Complete Street Improvement Plan Checklist <input type="checkbox"/> Base Map and Survey Checklist (if "Base Map Complete" condition in Hansen has not been satisfied) See CAM 2212 <input type="checkbox"/> Site Photos (if not previously submitted) <input type="checkbox"/> 60% Complete SIP Approved Plan if 60% Complete SIP Approval has been obtained. <hr/> Optional Material Submittals: <input type="checkbox"/> 1 CADD file of 90% plans. <hr/> Other Materials Submitted <input type="checkbox"/> _____ <input type="checkbox"/> _____
Formal Review Correction Meeting	
<input type="checkbox"/> Revised 90% Submittal Check all boxes that identify materials being submitted at this time	Required Material Submittals: <input type="checkbox"/> Paper Copy of revised plans, <input type="checkbox"/> 1 Electronic file of revised 90% Plans in PDF format <input type="checkbox"/> Comment Sheet with Response to Comments filled out. <hr/> Optional Material Submittals: <input type="checkbox"/> 1 CADD file of revised 90% plans. <hr/> Other Materials Submitted <input type="checkbox"/> _____ <input type="checkbox"/> _____
Mylar Submittal	
<input type="checkbox"/> 100% Mylars	<input type="checkbox"/> 1 Set of reverse readable Mylars with Engineer's wet signature
Pre-permit Issuance Materials	
<input type="checkbox"/> Pre-permit Issuance Materials Check all boxes that identify materials being submitted at this time	<input type="checkbox"/> Construction Phase Deposit <input type="checkbox"/> Bond <input type="checkbox"/> Cash in lieu of a Bond <input type="checkbox"/> Permit Fee <hr/> Other Materials Submitted <input type="checkbox"/> _____ <input type="checkbox"/> _____

For Official Use Only

DATE STAMP HERE

**SDOT STREET USE STAFF TO FILL OUT
BOTTOM PORTION OF FORM**



Seattle Department of Transportation | Street Use Division
 700 Fifth Avenue, Suite 2300 | PO Box 34996
 Seattle, Washington 98124-4996
 (206) 684-5253 | SDOTPermits@Seattle.gov
STREET USE—RECEIPT OF DOCUMENTS

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DATE STAMP HERE

SIP PROJECT # _____ PROJECT ADDRESS _____

<input type="checkbox"/> SIP Application Material Transmittal Form <input type="checkbox"/> ___# of Paper Copies of revised 90% Plans <input type="checkbox"/> 1 Electronic file of 90% Plans in PDF format <input type="checkbox"/> Project Scope and Details Form <input type="checkbox"/> 90% Complete Street Improvement Plan Checklist <input type="checkbox"/> Base Map and Survey Checklist <input type="checkbox"/> Site Photos	<input type="checkbox"/> Reverse Readable Mylars <input type="checkbox"/> Construction Phase Deposit <input type="checkbox"/> Bond <input type="checkbox"/> Cash in lieu of a Bond <input type="checkbox"/> Permit Fee <input type="checkbox"/> Other materials submitted _____ _____
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