

# PIKE PEOPLE STREET ACTIVATION APPLICATION



## GENERAL INFORMATION

SUBMIT APPLICATION TO: [SETH.GEISER@SEATTLE.GOV](mailto:SETH.GEISER@SEATTLE.GOV), 206-615-1035

Contact Name	
Business or Organization Name (if applicable)	
Email	
Phone	

## ACTIVITY INFORMATION

What type of pop-up project are you planning to create?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Sidewalk Cafe<br>Includes table and alcohol service | <input type="checkbox"/> Tables and Chairs<br>Open to the public | <input type="checkbox"/> Merchandise Display<br>Adjacent to associated business storefront |
| <input type="checkbox"/> Art Display   | <input type="checkbox"/> Performance/Game                        | <input type="checkbox"/> Other: _____  |

Which date(s) are you planning for? (Check all that apply)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Friday, October 7<br>11 PM-3 AM | <input type="checkbox"/> Thursday, October 13<br>4 PM-10 PM | <input type="checkbox"/> Sunday, October 16<br>12 PM-4 PM |
|--|---|---|

## DESCRIPTION

Please identify the space you want to use and provide a description of activities.

Description of location: _____ _____
Description of activity: _____ _____

## TERMS AND CONDITIONS

**Indemnification:** The Permittee agrees to defend, indemnify, and hold harmless the City of Seattle, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right of way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit. **Acceptance of terms, conditions, and requirements:** Permittee shall accept the terms, conditions, and requirements of the permit and agree to comply with them to the satisfaction of the Seattle Department of Transportation, Street Use Division. Permittee further agrees to comply with all applicable city ordinances, including but not limited to Title 15 SMC, and all applicable requirements of state and federal law. Work shall begin within six months from the date of approval unless other arrangements are made, otherwise the application shall be void. **Applicant/Permittee or Authorized Agent Statement:** I declare under penalty of perjury under the laws of the State of Washington that: I am the Applicant/Permittee OR the authorized agent of the Applicant/Permittee; that the information provided is correct and complete; and that I have the authority to bind the Applicant/Permittee to this application.

**APPLICANT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

# PIKE PEOPLE STREET SIDEWALK CAFE APPLICATION

If you'd like to provide direct table service to your customers, please provide the additional documentation described below.

## REQUIREMENTS

- Site Plan:** Complete the template on the next page or provide your own site plan of your seating area with dimensions of the cafe footprint, location of tables/chairs, and location of fencing.
- Letter of Authorization:** Complete the form on page 3 that verifies that you're operating a licensed food-service establishment.
- Certificate of Liability Insurance and Endorsement:** For insurance, you'll need to add the City of Seattle as an additional insured to your commercial general liability. We will also need a copy of Endorsements Form CG 20 12 or CG 20 26. If alcohol is provided, you will need to show \$2 million in liquor liability. Please see our Client Assistance Memo (CAM) 2102 for additional information on insurance requirements.
- Liquor License:** If alcohol will be served to customers, it is the responsibility of the license holder to comply with all applicable regulations of the Washington State Liquor and Cannabis Board.

## RULES

### Area

- The cafe area may be no wider than your business' frontage
- Seating and fencing may not extend further than 15' from the curblin on E Pike St or 10' from the curblin on 11th Ave

### Fencing (see CAM 2503 VI. F for more information)

- All sidewalk cafes need to be enclosed by a fence of 30"-42".
- Fencing must also have a toe rail with a top edge at 6" min in height and bottom edge no higher than ½-1" above the ground
- If alcohol will be sold, fencing of 42" high must be placed around the perimeter of the cafe space that complies with Liquor and Cannabis Control Board Guidelines.

### Duration

- All sidewalk cafe elements must be placed and removed during the pilot street hours.

## TERMS AND CONDITIONS

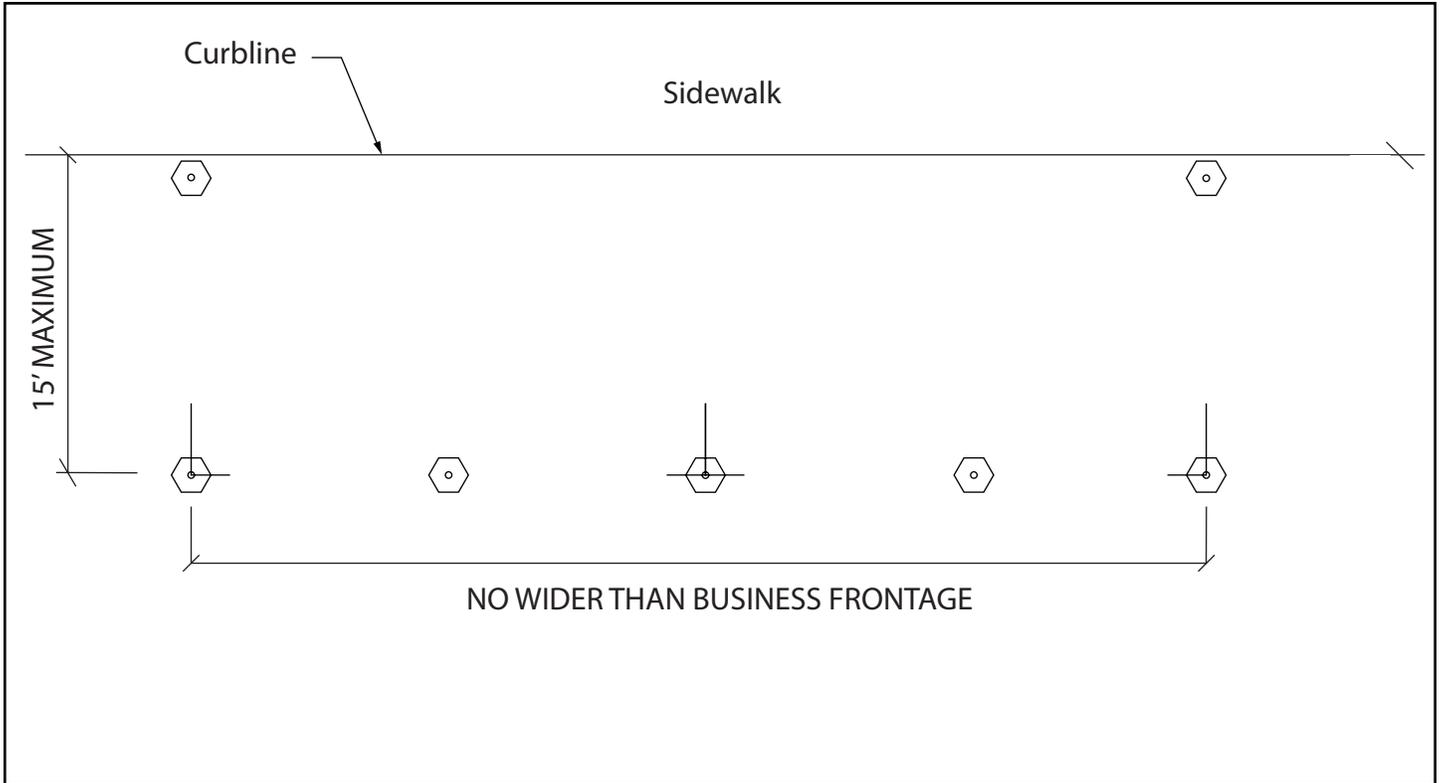
**Indemnification:** The Permittee agrees to defend, indemnify, and hold harmless the City of Seattle, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right of way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit. **Acceptance of terms, conditions, and requirements:** Permittee shall accept the terms, conditions, and requirements of the permit and agree to comply with them to the satisfaction of the Seattle Department of Transportation, Street Use Division. Permittee further agrees to comply with all applicable city ordinances, including but not limited to Title 15 SMC, and all applicable requirements of state and federal law. Work shall begin within six months from the date of approval unless other arrangements are made, otherwise the application shall be void. **Applicant/Permittee or Authorized Agent Statement:** I declare under penalty of perjury under the laws of the State of Washington that: I am the Applicant/Permittee OR the authorized agent of the Applicant/Permittee; that the information provided is correct and complete; and that I have the authority to bind the Applicant/Permittee to this application.

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

## SITE PLAN

Additional on site plan standards can be found in our Client Assistance Memo (CAM) 2503



SITE PLAN: TOP VIEW

## FENCE DETAIL





Seattle Department of Transportation  
 Street Use & Urban Forestry Division  
 700 Fifth Avenue, Suite 2300 | P.O. Box 34996  
 Seattle, Washington 98124-4996  
 (206) 684-3679 | [annualpermits@seattle.gov](mailto:annualpermits@seattle.gov)

SDOT Permit Number

(Official Use Only)

DATE STAMP  
HERE

PUBLIC SPACE MANAGEMENT  
**SIDEWALK CAFÉ/STREATERY LETTER OF AUTHORIZATION**

**OWNER/AGENT INFORMATION**

**Owner (Business or Property)**

Address

City, State, Zip Code

Phone Number

Fax Number

Email Address

Contact Name (if different than above)

**Authorized Agent**

Address

City, State, Zip Code

Phone Number

Fax Number

Email Address

Contact Name (if different than above)

**TO WHOM IT MAY CONCERN**

As owner(s), I/we authorize: \_\_\_\_\_

Authorized Agent Name

to act as Permittee for the SDOT Sidewalk Café/Streatery Permit for the property located at:

Project Address

As owner, I verify the sidewalk café/streatery will only be operated by a food-service establishment as defined by King County Board of Health Code 5.04.290

**Owner's Signature:** \_\_\_\_\_

**Owner's Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_