Seattle Fire Department Permit Application
Code 3201 **Tent or Air-Supported Structure, Temporary**

☐ **Tent only, no assembly permit required**	**$292.00**	**Code: 3201**
☐ **Tent in association with City of Seattle Special Events permit**	**$292.00**	**Code: 3201CTY**
☐ **Tent in association with valid SFD temporary assembly permit**	**$0.00**	**Code: 3201SFD**

TO BE COMPLETED BY PERMIT APPLICANT (PLEASE PRINT)

FIRM/APPLICANT NAME:		
MAILING ADDRESS:		SUITE:
CITY:	STATE:	ZIP:
EVENT TITLE: EVENT ADDRESS: ASSEMBLY PERMIT HOLDER FIRM NAME:		
SET-UP DATE(S): EVENT DATE(S):	SET-UP TIME(S): EVENT START TIME(S):	
CONTACT PERSON: PHONE NUMBER: ( ) E-MAIL ADDRESS:	ON-SITE CONTACT: PHONE NUMBER: ( ) E-MAIL ADDRESS:	

PLEASE INCLUDE PLANS & TENT DOCUMENTATION WITH THIS APPLICATION
Make check payable to CITY OF SEATTLE

Permit applications may be submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to:

Seattle Fire Department
Fire Marshal's Office – Permits
220 Third Ave S, 2nd Floor
Seattle, WA 98104-2608

To pay with a Visa or Master Card: Fax or email this application
THEN CALL US TO CONFIRM RECEIPT AND MAKE PAYMENT
Tel: (206) 386-1450 / Fax: (206) 386-1348
E-mail: permits@seattle.gov

PAYMENT MUST ACCOMPANY ALL APPLICATIONS. PAYMENTS RECEIVED LESS THAN 30 DAYS PRIOR TO THE EVENT WILL BE ASSESSED A LATE FEE EQUAL TO 50% OF THE ORIGINAL PERMIT FEE.

FMO OFFICE USE ONLY:

Approved by:		Date:
Permit cc:		
❑ Cancel, refund requested (Approval attached)	❑ Cancel, no refund Reason:	Initials:
Application ID#	Check No.:	Receipt No.: