**DRAFT Minutes**

**Seattle Water Supply System Operating Board**

**February 4, 2016**

**2:00 to 4:00**

**Mercer Island Council Chambers**

**9611 SE 36th Street**

**Mercer Island, WA 98040**

**Phone: (206) 236-5300**

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| **Board Members** | **Board Alternates** | **Utility Representatives** | **SPU Attendees** | **Other Attendees** |
| Rick Scott – ChairRay HoffmanRon Speer – V. ChairAlex ChenRon LittleByron MurgatroydDiane Pottinger- Alt |  Lynne Danielson  Matt Everett | Steve LeniszewskiPam MartinDick SwaabTerry OlsonShane YoungMargaret WigginsKaren SteebSean VanceDon FieneKen HoweBrian McDaniel | Kelly ORourkeWylie HarperUlysses Hillard | Walt CanterGary ClineCharlotte HainesDarcey PetersonJim RickSteve PlaffKathleen Quong-VermeireRon RickerKaren SteebJohn ThompsonJerry ThorntonLarry WestChris Cordi |

* **Welcome and Introductions**
* **Minutes/Agenda**

 The December 3, 2015 minutes were **approved 5-0.**

 The February 4, 2016 agenda was **accepted as written by 5-0.**

**New Business**

* **Operating Board Business**

Terri Gregg, Wholesale Contracts Manager announced the following changes to the Medium Category Group.

* + - Pam Martin, Commissioner from Coal Creek replaced Steve Moye as Coal Creeks Utility Representative. Since Steve Moye was the Medium Categories Alternate to the Board the Category voted in Diane Pottinger, North City Utility Representative to replace Steve Moye for the remainder of his term (end of 2016).
	+ Terri Gregg announced that the 7th Independent Member, Ron Little’s term had expired and he expressed interest in continuing his role on the Board. The Board would need to nominate him for the next 4 year term (2016-2019). Diane Pottinger motioned to nominate Ron Little as the 7th Independent Member, Ron Speer second the motion and the Board approved the nomination 5-0.
	+ Next, the election of the Chair and Vice Chair for 2016 was requested. Diane Pottinger made a motion to nominate Rick Scott, SPU OB Representative as Chair. Ron Speer second the motion and the Board approved the nomination 5-0.
	+ Finally, the election of Vice Chair for 2016 was requested. Diane Pottinger nominated Ron Speer, Large Category OB member and Rick Scott second the motion. Board approved the nomination 5-0.
	+ **Tolt Treatment Plant – Tier 2 TTV**

Wylie Harper, SPU Drinking Water Quality Direction gave a power point presentation on the events surrounding the Tier 2 Treatment Technique Violation at the Tolt Treatment Facility on December 29, 2015. Highlights of the presentation included:

* Details of what occurred on December 29th, 2015
* DOH’s role in the incident
* The violation and which Cities and Districts had to report out to the public
* After action items included a list of corrective and preventative measures that will be enacted to avoid this situation from happening again.

 Some discussion followed.

* **Briefing on Lead and Copper Rule**

Wylie Harper moved onto the topic the Lead and Copper Rule given the current events occurring in Flint, Michigan. Wylie gave a power point presentation which included a review of the recent testing results, the system history, what SPU is doing for corrosion control, the current sampling activities and how SPU communicates to customers on this topic. Wylie noted all regional participants are within regulatory compliance which is due in part from years of working closely with WDOH, the installation and optimization of treatment facilities and the ongoing monitoring. Some discussions followed.

* **Water Supply Update and Dam Safety Projects**

Ulysses HillardSPU’s Sr. Water Resources Engineer gave a power point presentation on the current water supply conditions and outlook. Ulysses noted we reached refill and have been in the flood management season for a while now, the snowpack is currently at 96% and our water supply situation is looking good

 Ulysses moved onto the next topic of SPU Dam safety programs. There are a multitude of small projects going on all the time but the larger ones currently occurring include the Tolt Spillway Conduit repair, the Tolt Ring Gate Rehabilitation Project and the Tolt Early Warning System all within the Tolt Watershed. After his presentation no discussion followed.

* **Wholesale Emergency Communication Listserv**

Chad Buechler of SPU Emergency Management discussed the concepts behind using a “Listserv” program to communicate between regional members on ongoing or emerging emergency events within their specific City’s or District’s. After some discussions and questions the Board requested that Chad bring back an example of how the Listserv works and is used. The Board has been asked to determine whether or not they want to implement this feature and if there should be some type of governance around its use.

* **Executive Summaries and Other Business**
	+ Wholesale Financial Workshop – Update. The Wholesale Financial Workshop has been delayed due to the contract signing process within SPU however Terri anticipates that we should have the process completed before March with the plans to move forward quickly.

* **Future Meetings**
* **March 3, 2016**
* **April 7, 2016**
* **For the Good of the Order**
* **Public Comment Period**

No comments provided

* **Material Presented at Meeting**
	+ Water Quality Power Point Presentation
	+ Lead and Copper Rule Monitoring
	+ Water Supply Update and Dam Safety Projects
	+ Emergency Coordination Listserv document

**Board Meeting Adjourned @ 3:55 PM**

**Approved by:**

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