

Minutes
Seattle Water Supply System Operating Board
June 7, 2012
2:00 – 4:00 p.m.

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040

<u>Board Members</u>	<u>Board Alternates</u>	<u>Wholesale Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Nancy Ahern	Lynne Danielson	Abdoul Gafour	Regina Carpenter	Charlotte Haines
Matt Everett	Steve Moye	Mike Harris	Terri Gregg	Gary Cline
Dave Hilmoie	Ron Speer	Steve Leniszewski	Keith Ward	Tom Hoffman
Ray Hoffman		Terry Olson	Cyndy Holtz	Jim Rick
Ron Little		Mark Parsons	Eugene Mantchev	Ron Ricker
Byron Murgatroyd		Diane Pottinger	Wylie Harper	John Thompson
Ron Sheadel		Terry Smith		Jerry Thornton
		Dick Swaab		Fanny Yee
		Margaret Wiggins		

- **Welcome and Introductions**

- **Minutes/Agenda**

May 3, 2012 minutes were approved with one minor change.

The agenda for the June 7, 2012 meeting was approved with one minor change to the agenda.

- **New Business**

- **Equivalent Residential Units (ERU) Review**

Regina Carpenter, SPU Sr. Economist conducted a review of the March 3, 2012 Operating Board ERU discussion. After much discussion Matt Everett, Large category Board member called for a caucus. The Board agreed to a 5 minute caucus. After the caucus and another review of the options, Matt Everett motioned to move the proposed option to combine the 5/8", 3/4" and 1" size to be equivalent to 1.12 ERU's forward, and Ron Sheadel, Medium Category Board member seconded the motion. The Board agreed to the new proposal with two Board members approving the option, and four Board members abstaining. Bryon Murgatroyd, Small category Board member, requested that the Board give future consideration to other alternatives. The new proposed method will go to City Council for final approval in the fall of 2012. The new facility charge should go into effect in January 2013.

- **Project Delivery/Stage Gates**
Keith Ward, Project Management Manager presented on how SPU has improved project delivery and asset management principals through the incorporation of a new process called Stage Gates. The presentation included how Stages Gates defines the key decision points in the development and delivery of a project, and who is accountable for them.

- **Draft 2013-2018 CIP Report** (Attachment 3)
Matt Hennen, SPU Budget Analyst gave a presentation on the Drinking Water draft 6-year Capital Improvement Projects. A request was made for more information on the MLPP business case which SPU plans to present on at a future Operating Board meeting.

- **Unregulated Contaminant Monitoring Rule 3 (UCMR3)**
Wylie Harper, WQ Division Director gave an update and a handout on the new EPA monitoring rule and how SPU will manage new requirement. SPU determined that it will not be conducting the testing at the SPU WQ lab and SPU will be sending out there our own tests to a private lab. However, SPU has not selected a lab to date. The anticipated cost to the Districts will be roughly \$5-7K and larger Cities such as Bellevue and Seattle \$13-15K. If requested SPU will provide a sample training to Wholesale customers.

Executive Summaries and Other Business

- **City of Shoreline – Purchase of SPU Assets Update – Judi Gladstone, Corporate Policy and Performance Manager** gave an update on the status of negotiations with the City of Shoreline. Request to return to OB sometime after the November election if approved by Shoreline voters.

- **Lake Youngs By-Pass Operations – Dave Hilmoe, Drinking Water Director** gave a brief update on the by-passing of Lake Youngs. SPU has been by-passing Lake Youngs for six weeks except for two incidents where SPU had to go off by-pass for a short period of time due to water quality conditions in the river.

- **MLPP Tour – Fall 2012 – Terri Gregg**, requested to see if there was interest in having a tour of the MLPP project. OB members and Utility Representatives confirmed their interest.

- **August 2, 2012 OB meeting – Cancel?** Board approved the cancellation of the August 2, 2012 meeting by a vote of 5-0.

Material presented:

- March 3, 2012 ERU power point presentation
- Quick Guide to how FC's are arrived at - handout
- Improving Project Delivery at SPU through the Stage Gates System – Power point
- SPU Proposed 2013-2018 CIP draft
- The Third Unregulated Contaminant Monitoring Rule (UCMR3) Briefing doc
- EPA UCMR3

- Future Meetings
 - July 5, 2012
 - August 2, 2012
- For the Good of the Order
- Public Comment Period

No comments provided.

7. Meeting Adjourned @ 3:30 PM

Approved by:

Chair, Nancy Ahern
Seattle Water Supply System Operating Board

Date