



# **Water Pipe Worker Apprentice**

## **How to Apply & The Hiring Process**

**Provided by:  
SPU Human Resources**

# Apprentice Program Overview

- **Two-year formal on-the-job training**
- **288 hours of classroom training**
- **Paid + benefits**
- **CDL training**
- **Water Distribution Manager (WDM)  
certification training**

# Benefits

- **Medical, dental, and vision**
- **Retirement**
- **Paid leave (vacation, sick, holidays)**
- **Group term life insurance**
- **Long term disability**
- **Commute trip reduction**
- **Flexible spending account**

# Minimum Qualifications

- **Be at least 18 years of age**
- **Possess high school diploma, GED or vocational college degree**
- **Possess a valid driver's license**

# Application Process Overview

- Recruitment opened January 2, 2013
  - Recruitment closes February 19, 2013
  - Complete on-line application at:  
[www.seattle.gov/jobs/](http://www.seattle.gov/jobs/)
  - Attach current 'Complete' driving record with application
  - All communications will be done via e-mail
- \* Current = within 30 days of applying*



## Career Center

Building your career and your community

City of Seattle Personnel Department

### How to Apply

- ☒ Job Openings
- ☐ Create Account or Log In
- ☐ Frequently Asked Questions

### Additional Employment Info

- ☐ Fire and Police Exams
- ☐ Temporary Employment
- ☐ Work Study
- ☐ Internships
- ☐ Apprenticeships

### Benefits and Pay

- ☐ Pay
- ☐ Employment Benefits

## Build Your Career and Community with City of Seattle Employment

The City of Seattle offers an amazing array of career opportunities, with more than 1,100 job titles from 26 operating departments. The nearly 10,000 employees of the City of Seattle enjoy competitive pay and benefits packages, generous leave programs, and the satisfaction of doing work that helps make Seattle a great place to live, work, and play.

We invite you to explore the exciting and fulfilling public sector careers available with the City of Seattle. Check out our current [Job Openings](#) for opportunities to build your career and



A step-by-step guide to applying online for City of Seattle jobs.

Position ▼	Emp. Type ▲	Salary ▲	Opening Date ▲	Closing Date ▲
<a href="#">Senior Software Developer (IT Pro B)</a>	Classified Civil Service, Regular, Full-Time	\$34.36 - \$51.54 Hourly	11/21/12	02/05/13
<b>NEW!</b> <a href="#">Software Developer - Temporary (IT Pro B...</a>	Temporary - Benefit Eligible	\$34.36 - \$51.54 Hourly	01/28/13	02/12/13
<a href="#">Strategic Human Resources Advisor (SA 3 ...</a>	Civil Service Exempt, Regular, Full-time	\$39.40 - \$54.00 Hourly	01/22/13	02/05/13
<a href="#">Street Use Inspector (CE Spec Assoc)</a>	Classified Civil Service, Regular, Full-Time	\$33.12 - \$38.56 Hourly	01/17/13	02/05/13
<a href="#">Systems Librarian</a>	Civil Service Exempt, Regular, Full-time	\$90,222.48 - \$109,640.88 Annually	01/23/13	02/04/13
<a href="#">Technical Resources Civil CADD Technicia...</a>	Temporary - Benefit Eligible	\$32.06 - \$37.33 Hourly	01/24/13	02/05/13
<a href="#">Teen Services Librarian</a>	Civil Service Exempt, Regular, Full-time	\$28.05 - \$34.00 Hourly	09/28/12	
<a href="#">Temporary Personnel Specialist</a>	Temporary - Non-Benefit Eligible	\$28.84/Hour	01/14/13	Continuous
<a href="#">Water Pipe Worker Apprentice</a>	Classified Civil Service, Regular, Full-Time	\$23.89 - \$26.41 Hourly	01/02/13	02/19/13

Page # 3 of 3 go

#### Navigate to:

Seattle.gov Home Page  
Business In Seattle  
Living in Seattle  
Mayor's Office  
City Council  
City Departments

#### We're Here to Help...

Questions / Complaints  
FAQs  
Employee Directory

#### Follow Us

CityLink Blogs  
Social Media Sites  
Data.seattle.gov

## Job Opportunities

powered by  
**NEOGOV™**

**Job Title:** Water Pipe Worker Apprentice

**Job Number:** 2012-02160

**Salary:** \$23.89 - \$26.41 Hourly

**Location:** Various - Seattle area, Washington

**Job Type:** Classified Civil Service, Regular, Full-Time

**Shift:** Day

**Department:** Seattle Public Utilities

**Bargaining Unit:** Plumbers and Pipefitters, Local 32

**Closing Date/Time:** Tue. 02/19/13 4:00 PM Pacific Time

[Print Job Information](#) | [Apply](#)

### Position Description

### Benefits

### Supplemental Questions

Seattle Public Utilities (SPU) is presently recruiting for Water Pipe Worker Apprentices. entry-level positions at SPU, where employees participate in a formal two-year, on-the training program. Upon successful completion of this program, apprentices advance to Worker, currently at \$25.99 to \$29.22/hour.

Apprentices will learn how to respond to and resolve customer complaints and will play role in solving problems. Work is performed on a rotational basis in North and South Se outlying areas including Lake Youngs and Tolt Water Sheds. In addition to the on-the during normal working hours, apprentices will be required to complete a minimum of 28



**Contact Information**[Edit Contact Information](#)

Name:	Dat Nguyen	Address:	700 - 5th Ave Seattle, Washington 98124
		Email:	<a href="mailto:dat.nguyen@seattle.gov">dat.nguyen@seattle.gov</a>
		Notification Preference:	Email
Home Phone:		Alternate Phone:	
Former Last Name:		Month and Day of Birth:	12/25

**Personal Information**[Edit Personal Information](#)

Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Bachelor's Degree

**Preferences**[Edit Preferences](#)

Preferred Salary:	\$800.00 per hour; \$10,000.00 per year
Are you willing to relocate?	Yes

Types of positions you will accept:	Regular
Types of work you will accept:	Full Time
Types of shifts you will accept:	Day

**Objective****Education**[Add Education](#)

<b>College</b> 123 Univ 9/1988 - 6/1992 Seattle, Washington	Did you graduate: Yes College Major/Minor: Nothing Units Completed: Semester Degree Received: Bachelor's
--	---

[Edit](#) | [Delete](#)**Work Experience**[Add Work Experience](#)

<b>Selection Specialist</b> 1/2003 - Present  Idontknow Seattle, Washington	Hours worked per week: 40 Monthly Salary: \$3,000.00 May we contact this employer? Yes
---	--

[Edit](#) | [Delete](#)**Duties**

Selection

**Certificates and Licenses**[Add Certificates or Licenses](#)**Skills**[Add Skills](#)

Office Skills

[Edit](#)Typing: 0  
Data Entry: 0**Additional Information**[Add Additional Information](#)**References**

City of Seattle has chosen not to collect this information for this job posting.

**Resume**[Edit Resume](#)[Text Resume](#)**Attachments**[Add Attachment\(s\)](#)[Go to Step 2: Agency-wide Questions](#)



## Job Opportunities

Welcome, Dat Nguyen

Help

Logout

[Main Menu](#)

[Application Status](#)

[My Account](#)

[Maintenance Laborer](#) - Application process steps:

① [Job Application](#)    ② [Agency-wide Questions](#)    ③ [Supplemental Questions](#)    ④ [Confirm Application](#)    ⑤ [Certify & Submit](#)

Job Application » Review

\* Required Field

\* File Description

\* Attachment Type

===Select One===

\* File

===Select One===

Cover Letter

**License**

Other

References

Resume

[Attach another file](#)

\* Required Field



# **Submitting Your COMPLETE Driving Record**

- **Your 'Complete' driving record will be used to assess you as a potential candidate. Record must be dated within 30 days of applying.**
- **Go back as far as five (5) years**
- **Records are assessed based on point system**
- **Records exceeding five (5) points will no longer be considered (for example, speeding equals 1 point and DUI equals 5 points)**



# Submitting Your **COMPLETE** Driving Record

- **Complete driving records must be received by Human Resources by not later than February 19, 2013 at 4:00pm (PST) (if not attached w/application)**
- **Obtain Complete Driving Record on-line at:**

<http://www.dol.wa.gov/driverslicense/requestyourrecord.html>



# **Submitting Your COMPLETE Driving Record**

**If you did not attach your current Complete  
Driving Record, you can:**

**Fax (Donna Newson)- (206) 233-7867**

**Deliver or Mail to:**

**SPU HR**

**Attn: Donna Newson  
700 – 5<sup>th</sup> Ave 49<sup>th</sup> floor  
Seattle, WA 98124**



# **Complete Driving Record**

**Whether you fax, deliver or mail your Complete Driving Record to us, it must be received by us by 4:00PM (PST) on February 19, 2013**

**We will not accept Complete Driving Records that are postmarked by February 19, 2013 and are not responsible for lost mail.**

Internet Explorer browser window showing the Washington State Department of Licensing website.

The address bar displays <http://www.dol.wa.gov/>.

The website header includes the Washington State Department of Licensing logo and navigation links: [Home](#), [Driver Licenses](#), [Vehicle & Boat Registration](#), [Business & Professional Licenses](#), [List of Licenses](#), and [Moving to WA](#).

The **Driver Licenses** menu is expanded, showing options:

- Getting a license
- Renewal and updates
- Lost or stolen license
- Enhanced driver license/ID card (EDL/EID)
- Motorcycles
- Commercial Driver License (CDL)
- ID cards
- Fees
- Driving record
- Suspended license
- Driving safety and accidents
- Driver licensing offices

The main content area features a "License eXpress Quick Tour" video player with the text: "Securely manage your license/ID card, cars, motorcycles, watercraft, and trailers all in one place." A yellow sticky note on the video player says: "Take the quick video tour".



Search

[Login to License eXpress](#) | [Office Locations](#) | [Forms](#)[Home](#)[Driver Licenses](#)[Vehicle & Boat Registration](#)[Business & Professional Licenses](#)[List of Licenses](#)[Moving to WA](#)[Getting a license](#)[Renewal and updates](#)[Lost or stolen license](#)[Enhanced driver license/  
ID card \(EDL/EID\)](#)[Motorcycles](#)[Commercial Driver License  
\(CDL\)](#)[ID Cards](#)[Fees](#)[Driving record](#)[Request a driving record](#)[Request another person's  
driving record](#)[Frequently asked questions](#)[Check the status of a driver  
license or ID card](#)

## Driving record

### [Request a driving record](#)

Find out how to get a copy of your driving record.

### [Request another person's driving record](#)

Learn how to get a copy of a driving record if you need to create or renew an insurance policy, hire a driver, or screen volunteers.

### [Frequently asked questions](#)

Get answers to your questions about driving records.

### [Check the status of a driver license or ID card](#)

Find out if a driver has a valid Washington driver license, instruction permit, or ID card.

Want a  
friendly  
reminder?



Get email reminders  
when your vehicle tabs  
and boat decals are due.

[Sign me up!](#)





#### Getting a license

#### Renewal and updates

#### Lost or stolen license

#### Enhanced driver license/ ID card (EDL/EID)

#### Motorcycles

#### Commercial Driver License (CDL)

#### ID Cards

#### Fees

#### Driving record

##### Request a driving record

Request another person's  
driving record

Frequently asked questions

Check the status of a driver  
license or ID card

#### Suspended license

#### Driving safety and accidents

#### Driver licensing offices

## Request a driving record

### How to request a driving record

- [Request a driving record online.](#)
  - After you've paid for a record, you may access it **up to 24 hours**. We accept MasterCard, Visa, or American Express credit or debit card (not gift cards).
  - Print a copy.
  - Email a copy to yourself from License eXpress. (This option's only available through a [License eXpress account](#))
  - If you need us to **send your record to someone else**, please **request it by mail or in person**.
- **By mail.** Complete a [Driving Record Request](#). See the form for details.
- **In person.** Bring your photo ID and payment to a [driver licensing office](#).

### Payment options

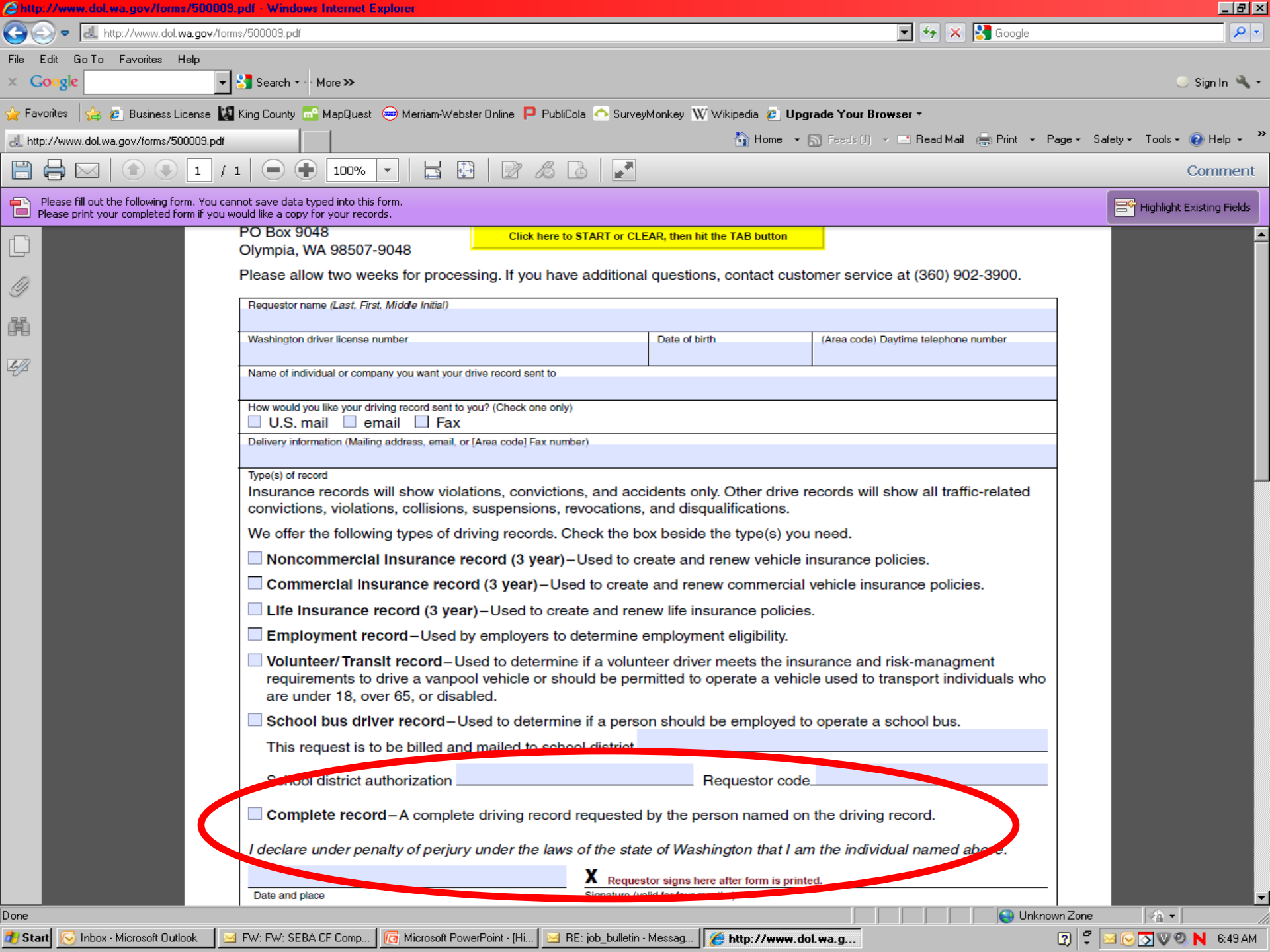
All driving records are **\$13**. This fee is **non-refundable**. If you request a record:

- **By mail:**, you may pay with a check or money order payable to "Department of Licensing."
- **At an office**, you may pay with:
  - Cash
  - Check
  - MasterCard and American Express credit/debit cards and **some** Visa debit cards.
    - There's a **vendor-charged fee** on all credit/debit card purchases.
    - Credit/debit cards **not accepted** at Coulee Dam, Davenport, Friday Harbor, Forks, Goldendale, Newport, Republic, and South Bend.

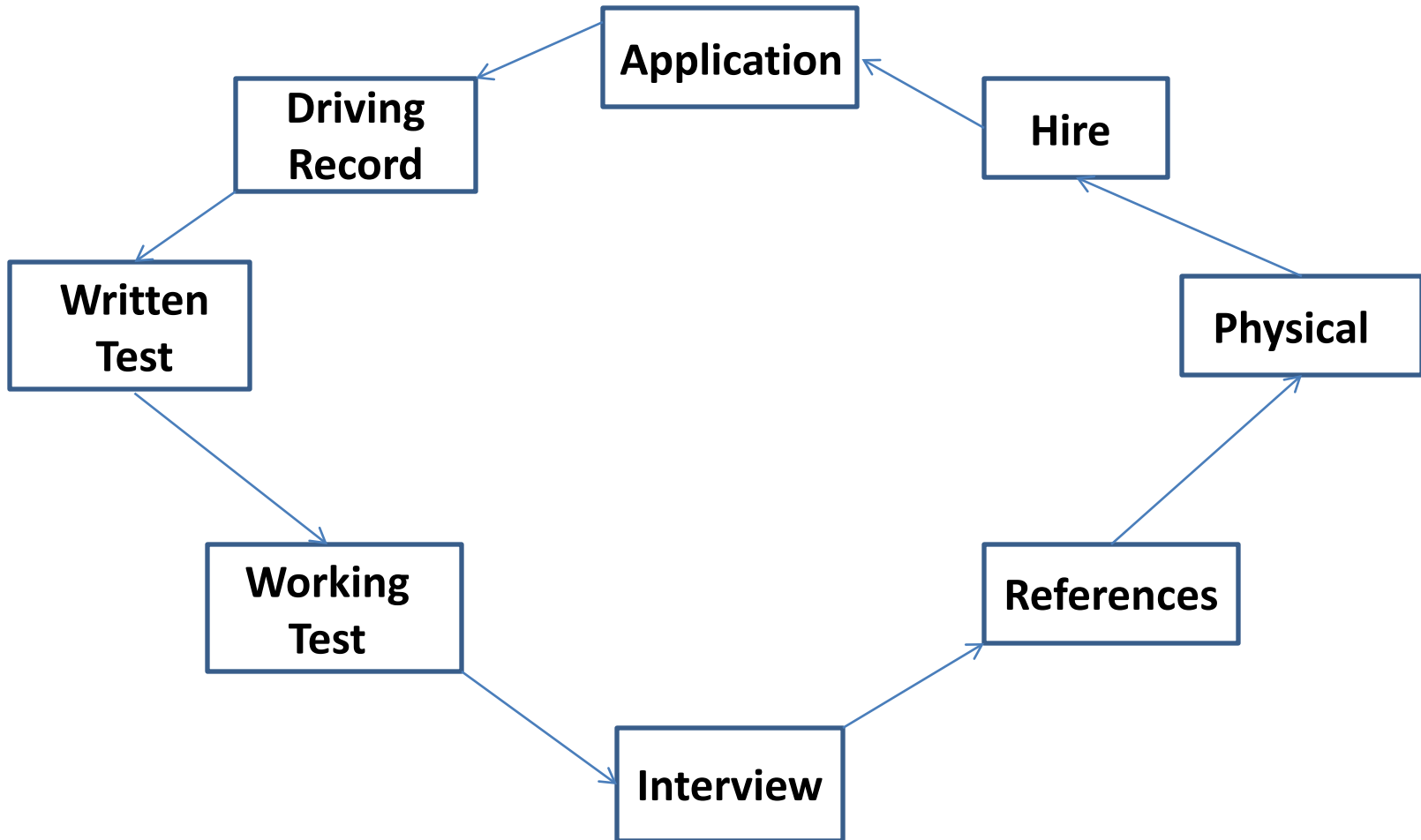
### More information

### Driver licensing offices

Type of record	Who can get a copy	What the record includes
<b>Complete record</b> Used to create and renew noncommercial motor vehicle insurance policies.	<ul style="list-style-type: none"> <li>• The person named on the driving record</li> <li>• Attorneys</li> <li>• Law and justice agencies</li> <li>• Governmental agencies</li> </ul>	<ul style="list-style-type: none"> <li>• Convictions</li> <li>• Violations</li> <li>• Collisions</li> <li>• Suspensions, revocations, and disqualifications</li> <li>• Deferred prosecutions</li> <li>• Failures to appear (FTA)</li> </ul>
<b>3-year noncommercial insurance abstract*</b> Used to create and renew noncommercial motor vehicle insurance policies.	<ul style="list-style-type: none"> <li>• The person named on the driving record</li> <li>• Insurance companies and their agents</li> </ul>	The past 3 years' noncommercial driving: <ul style="list-style-type: none"> <li>• Convictions</li> <li>• Violations</li> <li>• Collisions</li> <li>• Failures to appear (FTA)</li> </ul>
<b>3-year commercial insurance abstract*</b> Used to create and renew commercial motor vehicle insurance policies.	<ul style="list-style-type: none"> <li>• The person named on the driving record</li> <li>• Insurance companies and their agents</li> </ul>	The past 3 years' commercial driving: <ul style="list-style-type: none"> <li>• Convictions</li> <li>• Violations</li> <li>• Collisions</li> <li>• Failures to appear (FTA)</li> </ul>



# Hiring Process Overview



# Hiring Process Timeline

- **Recruitment opened – January 2, 2013**
- **Recruitment closes – February 19, 2013**
- **Written test – late February and early March**
- **Working test – April**
- **Interviews – May**
- **Reference checks – June**
- **Pre-employment physicals – July**
- **Start date - September**



# Resources

- **Apprentice website**
- **Sample test**

<http://www.seattle.gov/util/AboutUs/Careers/ApprenticeshipOpportunities/WaterPipeWorker/index.htm>



Departments | Services | Staff Directory | My.Seattle.Gov

GO

Seattle.gov This Department

# SEATTLE PUBLIC UTILITIES

Reliable water, sewer, drainage & solid waste services.

**Ray Hoffman, Director**

Home My Services Environment & Conservation Engineering For Businesses Documents Help & FAQs Translations **About Us**



## PAY MY BILL \$

[Pay my bill - eBilling](#)  
[Single payment](#)  
[All payment options](#)  
[Online payment basics](#)  
[Billing problems](#)  
[Walk-in payment locations](#)

Select Language ▼

**Customer Service**  
**(206) 684-3000**  
[Contact Us](#)

## LEARN HOW TO MANAGE STORMWATER AT HOME

Reduce flooding, protect property, and restore and protect our waterways.



## MY CARTS

[Report missed collection](#)  
[Change cart size](#)  
[Second recycling cart](#)  
[Missing or damaged carts](#)  
[Print collection calendar](#)

## KEEP YOUR KITCHEN COMPOSTING CLEAN

View tips on how to store kitchen scraps.



## EBILL ACCOUNT

User ID

Password

Website Feedback

Residential Customer Service  
Monday - Friday, 7:30 a.m. - 6:00 p.m.  
(206) 684-3000

[General Inquiry](#)

[Billing Question](#)

SPU Business Customer Service  
Monday - Friday, 7:30 a.m. - 5:00 p.m.  
(206) 684-5800 | [Email](#)

TTY Only (Hearing and Speech Impaired)  
(206) 233-7241

Out of Area - (800) 862-1181

[Walk-in Payment Center Locations](#)

Report flooding, sewer backups, hydrant  
breaks, or chemical spills, open 24/7:  
(206) 386-1800

Electrical outage hotline: (206) 681-7400

[City Light Information](#) (electrical service)

[City of Seattle Phone Directory](#)

## JOBS

We welcome individuals who strive for  
excellence

[Jobs](#)

[Apprenticeship program](#)

[Press releases](#)

[Newsletters](#)

[At Your Service Blog](#)

## MANAGEMENT

[Director's message](#)

[Strategic Business Plan](#)

[Annual Report Card](#)

[Financial Statements](#)

[Public Disclosure](#)

[Community Advisory Committees](#)

## CONFERENCE

SPU sponsors or participates in industry-significant  
conferences.

[Product Stewardship Strategies](#)

## 1% PUBLIC ART PROGRAM

Art that enhances SPU projects, facilities and properties or  
educates the viewer.

[Artist residencies](#)

[Portable work](#)

[Works in progress](#)

[See all >](#)

Our customers rely on us to  
deliver some of the highest quality  
drinking water in the nation, work  
to reduce waste shipped to  
landfills, and prevent waste and  
stormwater from going into local  
waters.

## REPORT

Call for flooding, hydrant, water  
main or sewer leaks  
(206) 386-1800 (24/7)

[Plugged storm drain](#)

[Pollution](#)

[Illegal dumping](#)

[Graffiti](#)



Apprenticeship Program--Seattle Public Utilities - Windows Internet Explorer

http://www.seattle.gov/util/AboutUs/Careers/ApprenticeshipOpportunities/index.htm

test taking secrets

File Edit View Favorites Tools Help

Favorites

Get more Add-ons

Apprenticeship Program-...

http://spucms01/groups/pub...

Organization - SPUWEB

Departments | Services | Staff Directory | My.Seattle.Gov

GO

Seattle.gov This Department



SEATTLE PUBLIC UTILITIES

Reliable water, sewer, drainage & solid waste services.

Ray Hoffman, Director

Home

My Services

Environment & Conservation

Engineering

For Businesses

Documents

Help & FAQs

Translations

About Us

Management

SPU & the Environment

Careers

SPU & the Community

Media

Contact Us

Careers

Apprenticeship Program

Drainage & Wastewater

Water Pipe Worker

Benefits

Resources

About Us > Careers > Apprenticeship Program

Select Language

Apprenticeship Program

Now accepting applications for the Water Pipe Worker apprenticeship program.

The last day to apply is Tuesday, February 19, 2013 at 4 p.m. (Pacific Time).

Apply online >

Open House

Attend the Water Pipe Worker apprenticeship open house for information about the program and tips to help you in the hiring process. Learn more >

Friday and Saturday, February 8 and 9, 2013

8 a.m. to 4 p.m., (parking & doors open at 7 a.m.)

City of Seattle Joint Training Facility

9401 Myers Way South, Seattle (Map >)

Two-Year Paid Program

Earn while you learn as an apprentice at Seattle Public Utilities. If accepted into one of SPU's two-year, on-the-job training programs, you'll receive valuable job skills, excellent pay and attractive benefits. In addition to being full-time employees of SPU, apprentices are required to attend evening classes on their own time. The classes are paid for by SPU. Apprentices are also required to participate in fitness training during the apprenticeship. Learn more about the Standards of Apprenticeship (pdf) adopted by the City of Seattle.



Website Feedback

# What are your core values?

## SPU's Core Values are:

- Safety
- Respect
- Diversity
- Trust
- Humor
- Productivity
- Integrity
- Innovation
- Partnership

# Where Can I Get More Information?

- Online:
- [www.seattle.gov/utility/apprentice](http://www.seattle.gov/utility/apprentice)
- Message Phone Line:  
(206) 733-9474

