

# SEATTLE PUBLIC UTILITIES 2020 APPLICATION

## LOW INCOME MULTIFAMILY (4 UNITS OR MORE) TOILET & CLOTHES WASHER PROGRAM

1. Confirm the eligibility of the building, tenants, and toilets or clothes washers (See program guidelines on next page)
2. Submit the application and required documents via email to [melissa.levo@seattle.gov](mailto:melissa.levo@seattle.gov) or mailing address listed below.

SPU – Low Income Multifamily Toilet Program  
PO Box 34018  
Seattle WA 98124-4018

**Required documents:**

- List of units: List common area bathrooms and housing units in order, including unit number, household size, and number of toilets in each unit.
  - Copy of your regulatory agreement that details rent and/or income restrictions and occupancy requirements.
  - Copy of your organization’s IRS Determination letter confirming non-profit status.
  - Copy of IRS W9 form.
3. Wait until you receive an authorization letter before proceeding.
  4. Install eligible toilets or clothes washers.
  5. Complete your project and submit Completion Form and receipts for toilets and installation (with breakdown of price of toilets, accessories and labor) to the address above. **Project must be completed within the authorized timeframe agreed on and documented in the authorization letter (typically 90 days).**

**LOW-INCOME PROGRAM INCLUDES:**

FREE TOILETS for all low-income housing units

UP TO \$100/TOILET installation allowance

FREE COIN-OP CLOTHES WASHER replacement

**Applicant Information**

<b>Name</b>		<b>Title</b>
<b>Mailing Address</b>		
<b>City</b>	<b>State</b>	<b>ZIP Code</b>
<b>Phone (     )     </b>	<b>Fax (     )     </b>	
<b>E-mail</b>		
<b>How did you hear about the program?</b>		

**Building Information**

<b>Name of Facility</b>		<b>Water Provider</b>
<b>Facility Address</b>		
<b>City</b>	<b>ZIP Code</b>	<b>Year Built</b>
<b>Property Owner</b>		
<b># of Units</b>	<b># of Residents</b>	<b># of Common Area toilets</b>

**Number of Eligible Fixtures to be Replaced**

Toilets (pre-2004) _____	Washers _____	SPU Acct _____
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**By signing this application, the Applicant acknowledges and agrees to the following terms and conditions:**

- If not the owner of above building, the Applicant has authority to enter into this agreement to replace toilets in the building indicated above. The information provided on this form is true and correct.
- Seattle Public Utilities does not design, manufacture, or specifically endorse any particular toilet. If receiving toilets through the free toilet program, the Applicant expressly agrees to waive any claims against Seattle Public Utilities as a distributor of such toilets. If participating in the free toilet program, Applicant may be billed for any delivered toilets that are not installed or not returned to the vendor.
- Seattle Public Utilities shall have the right, but not the obligation, to inspect the installed toilets for the sole purpose of verifying that installations are in conformance with program requirements. Inspections are not a certification, warranty or other approval with respect to the Applicant’s compliance with applicable laws, ordinances, and building codes.
- Seattle Public Utilities has not and does not make any representations or promises with respect to toilets, showerheads, and faucet aerators, their water consumption, and/or water savings from the installed products. Seattle Public Utilities makes no implied or express warranties regarding this program or its policies, procedures, and/or any installed products, AND specifically disclaims any warranty of merchantability, or fitness for a particular purpose.

Applicant signature \_\_\_\_\_

Date \_\_\_\_\_

# SEATTLE PUBLIC UTILITIES

## 2020 PROGRAM GUIDELINES

### LOW INCOME MULTIFAMILY (4 UNITS OR MORE) TOILET & CLOTHES WASHER PROGRAM

- Building qualifications:
  - Building is located within Seattle and receives a Seattle Public Utilities (SPU) water bill; *AND*
  - Building is owned or managed by a non-profit housing provider; *OR*
  - Building is subject to rent and/or income restrictions recorded against the property limiting occupants to very low income or extremely low income individuals or families (70% of the state's median income. see below)

#### Income Guidelines – 2020

<u>Household Size</u>	<u>Annual Income Limit</u>
1 person	\$35,592
2 persons	46,548
3 persons	57,492
4 persons	68,448
5 persons	79,404
6 persons	90,348

- The toilets and/or clothes washers have not been replaced through this program in the past.
- Toilets
  - Existing toilets were installed before 2004
  - You must replace all (pre-2004) toilets in the building.
  - New toilets must be **Premium 1.1 gpf (or less) toilets** (See [list of eligible toilets](#) or go to [www.savingwater.org/rebates](http://www.savingwater.org/rebates)). Replacements should also be “like for like” (of similar quality and features to the existing toilets).
- Clothes washers
  - Old clothes washers must be top-loading
  - If replacing clothes washers, they must be replaced with models with an Integrated Water Factor (IWF) of 3.9 or lower.

#### Contact:

Melissa Levo  
Residential Indoor Water Conservation Program Manager  
(206) 615-1282  
[melissa.levo@seattle.gov](mailto:melissa.levo@seattle.gov)