



# City of Seattle

Mike McGinn, Mayor

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## Seattle Public Utilities

Ray Hoffman, Director

### Seattle Public Utilities Expectations of Drainage Systems Maintenance Contractors

As of September, 2013, SPU is required to inspect every private stormwater facility that discharges to the public stormwater system every 2 years. Because of this increase of inspection frequency, SPU depends on contractors to complete work correctly the first time and in a reasonable time frame. SPU allows property owners and property managers to self-certify work completion, which helps to make inspections more efficient for homeowners, contractors, and SPU. To self-certify, SPU requires that the completed corrective action checklist (or corrective action letter) and a copy of an itemized invoice be submitted to the inspector. SPU will randomly inspect a percentage of self-certified sites.

The Drainage System Maintenance Contractors list is provided to property owners and property managers with the intention of assisting them navigate and expedite the inspection process. To remain on the list, you must agree to the following expectations. Please note that a contractor can be removed from the list at SPU's discretion if it has been determined that the contractor is not meeting these expectations.

1. Contractors will respond to bid inquiries within 2 business days.
2. Contractors will contact the SPU Inspector if there are any questions about the work. Inspectors are willing to meet onsite to discuss issues, when necessary.
3. Make sure you have received both the corrective action checklist or corrective action letter and a map for the site. You may contact the Inspector to receive these items as needed.
4. Replace outlet traps that have been removed or knocked off during catch basin cleaning.
5. Do not decant waste water from any type of equipment used to clean stormwater facilities back into a stormwater facility. Waste water must be disposed of at an approved discharge location. Decanting of waste water into a stormwater facility is a violation of the City of Seattle's Stormwater Code and a Notice of Violation with a fine can be issued to the contractor.
6. Once the work is completed, submit the completed corrective action checklist and an itemized invoice to the Inspector as soon as possible.

