We hope to see you but if you cannot be present at the meeting and would like to participate via conference call please follow the instructions at the bottom. Please let me know if you cannot attend or if you plan to call in so we can make sure to have the conference bridge set up.

**AGENDA**

<table>
<thead>
<tr>
<th>Min</th>
<th>Approx. Time</th>
<th>Role</th>
<th>Presenter</th>
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</table>
| 10  | 5:30 -- 5:40 | 1. Regular Business  
   a. Welcome and introductions  
   b. Attendance – sign in  
   c. Safety | Holly Griffith, SWAC Chair  
Sheryl Shapiro, CAC Program Manager |

**Monthly Topics**

| 5   | 5:40 – 5:45 | Updates | Susan Fife-Farris, Division Director  
SPU Solid Waste Planning and  
Program Management  
Sego Jackson, Solid Waste LOB Liaison |
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<tbody>
<tr>
<td>10</td>
<td>5:45 – 5:50</td>
<td>Review, Discussion</td>
<td>Susan Fife-Farris</td>
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<tr>
<td>25</td>
<td>5:50 – 6:15</td>
<td>Presentation, Discussion, Feedback</td>
<td>Susan Fife-Farris</td>
</tr>
</tbody>
</table>
| 60  | 6:15 – 7:15 | Presentation, Discussion, Feedback | Pat Kaufman, Commercial Recycling &  
Composting Program Manager |
| 10  | 7:15 – 7:25 | Discussion | Sheryl Shapiro, CAC Program Manager  
Members |
| 5   | 7:25 – 7:30 | Sharing | Members |

Please help us accommodate meeting participants and staff who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and/or similar products.

**Conference Call Instructions:**
1. Call 206-684-9205,
2. The password is 7781 and then press #.
3. We will connect you to the meeting just before the meeting starts, so you may hear some music before you hear us on the other end.
4. Problems? **Call us in the conference room at 206-733-9912.**