



Please complete and save the fillable PDF available at:

http://www.seattle.gov/util/cs/groups/public/@spu/@garbage/documents/webcontent/1_067979.pdf

Send your Checklist with attachments to:

Angela Wallis, angela.wallis@seattle.gov

CHECKLIST APPLICABILITY

The Checklist is required for projects that:

- Seek modification(s) to [Land Use Code SMC 23.54.040](#) for solid waste, compostable and recyclable materials storage and access; or
- Plan to use compactors; or
- Are multifamily, mixed-use or townhouse developments with 10 or more units; or
- Are SEDU or congregate apartments with more than 20 beds; or
- Have no curb cut

1. CONTACT INFORMATION

- a. First Name _____
- b. Last Name _____
- c. Email _____
- d. Phone number _____

2. PROJECT DETAILS

- a. Project # _____
- b. Project Address _____
- c. Project Name _____
- d. Residential square footage _____
- e. Commercial square footage _____
- f. Total number of residential units ____ (number should be equal to 1, 2, 3 & 4 below)
 - i. Number of SEDUs ____
 - ii. Number of apartment dwelling units ____
 - iii. Number of live/work units ____ (treat as residential for solid waste planning)
 - iv. Number of townhouse units _____
- g. Construction type: new construction redevelopment additions/alterations
- h. Describe special challenges related to solid waste storage, staging or collection, such as steep grade, easement, no alley, etc.

- i. No curb cut
- j. Distance to curb cut from the solid waste storage or staging area exceeds 50'.

3. SOLID WASTE STORAGE

a. What is the 23.54.040 code requirement for square footage of your solid waste room?

Residential: _____

Commercial _____

TOTAL: _____

b. What is the proposed square footage of your solid waste room? _____

I. If you are seeking a modification from code, please describe how you meet the criteria as outlined in **SMC 23.54.040 I 1 & 2.**

c. Solid waste room or exterior enclosure dimensions: _____

d. CONTAINERS

Please complete the table.

Dumpsters & Carts				
	Number of containers	Size of containers (96g, 2yd, 3yd, 4yd). <i>*Specify if material will be compacted.</i>	Pick-up Frequency (Plan for 1x/wk pick-up for all services)	Total cubic yards/wk or gallons/wk (# of containers X size X # pick up days)
RESIDENTIAL CONTAINERS				
Residential RECYCLE				
Residential GARBAGE				
Residential FOOD WASTE				
COMMERCIAL CONTAINERS				
Commercial RECYCLE				
Commercial GARBAGE				
Commercial FOOD WASTE				

Note: Multifamily & Commercial sectors can share **garbage** containers, with adequate capacity for both. Recycle and Food & Yard Waste *cannot* share containers due to

- e. If using compactors, ensure 2' of space around every side of the compactor to allow for the power unit and servicing.
- f. Yes No Will the new or remodeled building impact solid waste storage or collection for any adjacent building?
 - l. If yes, please explain the impacts. Include your plans for coordinating solid waste needs with the adjacent building(s).

4. SOLID WASTE STAGING & COLLECTION

Collection Day Placement

Special requirements exist for dumpsters larger than 2 yards, or compacted dumpsters:

- a. 3 cubic yard or larger dumpsters are planned. Dumpsters will be brought by management to the alley or a paved staging area for service and will be staged within 6' of the truck.
- b. Compacted dumpsters will be brought by management to the alley or a paved staging area for service and will be staged within 6' of the truck.

For 2 cubic yard or smaller containers:

- a. Containers will be accessed by the driver from an enclosure or room within 25' of the truck (for 2yd and smaller containers only; no compactors; access fees apply for this service).
- b. Distance between container storage location and truck is greater than 25' but less than 50'. *(Pick-up fees will apply to move containers for servicing. Driver will move containers a maximum of 50').*
- c. A curb cut is located within 50' of the staging area.
- d. Describe the service location: (Include street name or indicate alley)

- e. What, if any grade exists at the collection site? ____% **(may not exceed 6%)**
- f. 22' of overhead space will exist for truck access and servicing
- g. Alley is at least 10' wide
- h. Containers will be set out for service on or directly in front of the property to which they belong, or in the portion of the alley directly behind the property. *If not, please explain:*

5. REQUIREMENTS FOR ARCHITECTURAL PLANS

Please show the following on your plans:

- a. Dumpster, cart, and compactor locations and positions in the solid waste room or enclosure. *Please note: all three waste streams must be co-located if they are directly accessed by residents and/or commercial tenants.*
- b. Clearly highlight and label the solid waste storage and collection areas.
- c. Dumpster, cart, and compactor dimensions (Dumpster dimensions can be found [here](#)).
- d. 2' of space between every dumpster (for maneuverability)
- e. 4' of space between dumpsters that face each other (when lids open toward each other), to allow residents to open lids and deposit materials.
- f. 2' of space around all sides of a compactor (to allow for access to the power unit)
- g. Every trash/recycle chute room includes space for one, 32g food waste cart.
- h. Access door to the solid waste room or enclosure are a minimum of 6' wide.
- i. Paths and corridors through which dumpsters are transported are a minimum of 7' wide.
- j. Exterior staging area dimensions.
- k. Alley or street grade of service location.
- l. Service location and demonstrate that sufficient space is planned to service all containers (service days may differ for each commodity).
- m. Exterior staging area for dumpsters is paved or concrete.
- n. If parking is adjacent to solid waste storage or staging, demonstrate that resident and truck access to containers will not be impaired by parking.
- o. Show structural detail of enclosure to ensure proper screening as required by code where applicable.

6. TOWNHOMES WITH 10+ UNITS

- a. Developments with 10 or more units should have shared solid waste services (dumpsters or carts). An HOA or a shared irrigation meter is required to set up shared service.
- b. If solid waste containers will not be shared, please demonstrate how containers will be put out on collection day such that containers can be serviced in front of the unit to which they belong.
- c. Individual storage areas for solid waste containers are at least 3' x 6' to accommodate a 96g recycling bin (33"D x 28" W).

7. QUESTIONS

Please submit your questions via email to: angela.wallis@seattle.gov

8. ATTACHMENTS

- a. PAR or MUP Correction Letter
- b. Site plan* (required)
- c. One-page detail of the solid waste room or enclosure* (required)