Committee Members	Present?	SPU Staff	Role
Kelsie Blanthorn	Yes	Sego Jackson	Solid Waste LOB Policy Liaison
Rachtha Dahn	Yes	Jemini Davis	Solid Waste Administrative Support
Joel Dashnaw	Yes	Susan Fife-Ferris	Solid Waste Planning & Program Management Division Director
Brie Kuhn	Yes	Katie Lynd	Community Affairs Liaison
Adam Maurer	Yes	Pat Kaufman	Recycle/Compost Commercial Program Manager
Nico Onoda-McGuire	No	Stephanie Schwenger	Solid Waste Lead Planner
Alessandra Pistoia	Yes	Diana Wadley	Department of Ecology
Lizzie Szorad	No	Heather Trim	Guest
Dirk Wassink	Yes	Hannah Scholes	Guest

1. **Regular Business**
   - SWAC Co-Chair, Dirk Wassink called the meeting to order at 5:35 PM.
   - Members and guests introduced themselves. Prompted by the SWAC chair, they each shared their name and what they would name their boat if they had one to travel the world.
   - March meeting minutes were approved by SWAC members in attendance.

Charter Update
   - Lizzie Szorad will be moving to Colorado and has resigned from the SWAC.
   - SWAC is required to have nine members in order to advise on official regulations and policies. We plan to recruit members in the next couple of months for the SWAC to meet this standard.
   - Mami Hara is currently reviewing the charter
   - Katie will be giving presentation to the E-team next week
   - Tentative dates for recruitment are May 15 to June 6th. Hoping to have charter signed by Jeff, Kathleen and Mami by the end of April.
   - SWAC members have the opportunity to participate in recruiting new members. Katie sent out a script/template for SWAC members to use in order to encourage people to join SWAC in the future.
   - Current SWAC members will be asked to sign new member agreements as there will be an updated document tailored specifically towards SWAC.

2. **Comprehensive Plan Updates**

Stephanie Schwenger led a presentation on the Waste Prevention Strategic Planning Initiative.

- 2021 Solid Waste Plan Update Status
  - Experienced many curve balls that caused delays
  - Must now submit a revision (AKA Update) with:
    - Additional & lengthier process steps
    - Newly required Contamination Reduction &
    - Outreach Plan (CROP)
  - Charting path forward to complete the Plan
- Key Upcoming Milestones
  - Edit & update draft ~600-page text
  - Offer final internal executive, City Council, &/or Mayor's Office review
  - Gather public comment & conduct SEPA review
  - Incorporate public comments & obtain documentation of SWAC's involvement in planning process
  - Prepare & submit "preliminary draft package" to Ecology for review
  - Incorporate Ecology comments obtain Mayor's Office approval to transmit final plan to City Council
  - Adopt final plan via City Council Resolution
  - Submit adopted final plan update to Ecology

3. **Solid Waste LOB Updates**
   - Solid Waste Framework
     - We have been in the process of developing a Framework for SWLOB that lays out our Vision (Zero Waste) and Mission that aligns with the SPU SBP, which was presented to Council today. It includes strategies, actions, and metrics developed around focus areas that are included in the SBP:
       - Delivering equitable essential services
       - Stewarding environment and health
       - Empower out customers, community, and employees
       - Strengthening our utility's business practices
     - The hope is that Solid Waste Line of Business Deputy Director, Jeff Fowler, will present the details at a future meeting.
   - Surveys
     - We are in the process of inventorying the surveys and other request for input that we plan to conduct over the next few years, with a hope of developing a clarifying process to ensure consistency across the SWLOB, and develop a high-level plan to approach them more strategically in the future
   - Midway LF/ST/WSDOT
     - SPU has pulled together comments on the ST OMF EIS and we to submit the comments to Ecology/Sound Transit
   - Haz Waste Plan Update
     - Haz Waste program is pulling together their Plan Update and hope to go out for public comment in June or July.

- Kirkland City Council and Staff NTS Tour
  - Jeff Neuner conducted a virtual tour for Kirkland CC and staff a couple of weeks ago, and it went very well
  - We received good feedback from them afterwards. Jeff and Katie are going to work together to create a video of the virtual tour that we can use regularly.
- Starbucks
  - They are running a two-month reusable cup pilot in West Seattle that started last week.
  - It will be a great opportunity to gather information on what works and doesn't work for future reusable cup programs.

4. **Legislative Updates**
  - SB 5022
    - Ban on wide range of EPS foam products.
    - Utensils, straws, condiment packets, and cup lids require that the customer request them, rather than be provided automatically. Some exceptions, such as cup lids for to-go at drive through.
    - Post-consumer recycled content requirements for beverage bottles.
    - Post-consumer recycled content requirements for "trash" bags.
    - Post-consumer recycled content requirements for household cleaning and personal care products.
    - Stakeholder group to be appointed to adds recycled content requirements and issues for additional plastics.
  - Still alive:
    - SB 5174. EPR for wind generator blades
    - HB 1161. Modifying drug take back law (EPR)
    - HB 1053. Adjusting implementation dates on restrictions on carryout bags (this includes fixing the preemption section so aligns with whenever state law is actually implemented).

5. **SWAC Chat**
  - Virtual breakout groups were formed to discuss "Contamination reduction- What do we see as barriers to participate in sorting waste correctly? - How do we bring the public in as a partner into contamination reduction?"
6. **Around the Table & Community Insights**
  - SWAC members are encouraged to send items/events they are interested in sharing with the rest of the group to Katie to share out by the end of the meeting.

Adjourned   7:00 p.m.