Present: Julie Pond, Signe Gilson, Katie Kennedy, Joseph Ringold, Katherine Salinas, Rob Stephenson
Absent: Dan Corum, Neil Parry, Carl Pierce, Wendy Walker
Staff: Vicky Beaumont, Linda Rogers, Sheryl Shapiro, Jeff Neuner, SPU Staff

5:08 pm Call to Order

1. Regular Business, Julie Pond, Chair
   a. Meeting notes approved – November 7, 2012
   b. Outstanding to-do’s
      • Outreach recommendations – no additional items were sent to Sheryl Shapiro.
   c. Chair report

2. Station Rebuilds – Jeff Neuner, SPU Staff  Update on status
   • South Transfer Station
      o South transfer station is almost completed; punch list of items for contractor to complete is being worked through;
      o May open to collected waste in late January, 2013, and bring self haul on in February
      o Performance testing for approximately 6 weeks into operation that will stress the facility for tons/commercial trips and self haul
   • North transfer station - .
      o Designer CDM Smith was brought on under contract in early November, and SPU has started programming workshops
      o Will reengage at the 30% design level with the community and SWAC, probably July at the earliest
      o General contractor interviews have been held, and SPU has shortlisted two firms
      o Partial price proposals are due the week of December 10th
      o Construction is planned for 2014-2016
   • South Recycle and Disposal Station Phase 2
      o SPU is looking at the various needs for re-purposing the old transfer station property, and doing overall programming in the first half of 2013
      o 3 main elements being concentrated on: landfill closure (South Park Landfill remediation project), recycling/reuse, trailer parking, and Household Hazardous Waste collection facility
3. 2013 SWAC Officer Elections - Julie Pond, Chair
   - Julie reminded SWAC that officer elections will be occurring at the January meeting
   - Asked who is interested in the different positions: chair, vice-chair, secretary
   - Each of the 2012 officers explained their individual duties, and the time commitment with each
   - Katie Salinas indicated she’d be interested in continuing as secretary if no one else is interested
   - SWAC will need to elect a chair, vice-chair, and secretary
   - Action: Linda is to send out notice to members about elections, asking them to think of what position they would be interested in for 2013
     o Linda will also request Sheryl Shapiro send out form to all SWAC members for those who wish to re-apply for another term.

4. Letter re Medicine Return Legislation to Board of Health (King County & Seattle) – Julie Pond
   - Julie reviewed the letter that has not yet gone out, pending input from the other Citizen Advisory Committees
   - The SWAC offered some suggestions for final revisions
   - Action: Julie will make agreed-upon revisions and send letter out to the Board of Health, with copies to the CACs; also have draft prepared for CDWAC to review at 12/12/12 meeting.

5. Tours - Julie Pond, Chair
   The SWAC discussed potential tours; agreed to wait until 2013, and discuss at future meeting. Some suggestions to consider for tours included:
   - What are priorities for tours?
   - Where do we want to go? Suggestion to engage new 2013 members and refocus on this 1Q13
   - Action: Katie Salinas will send out a list of facilities and potential dates – may be able to coordinate a tour in January.
     o Joseph Ringold volunteered to assist calling facilities to get available dates and hours
   - Is a weekend tour an option? Many facilities are not fully operational on weekends and not set up for tours; this may not be the best option.
   - Action: To be further discussed at the January meeting, or later when new members come on board.

   Information from SPU not available as of this meeting to work on this; will bring forward at January 2013 meeting
   - Action: Vicky will bring SPU’s 2013 plan to next meeting to inform SWAC’s discussion on 2013 Work Plan
7. **Announcement: Construction & Demolition Ordinance** passed Tuesday, 12/3/12.

8. **Strategic Plan** – Vicky Beaumont, Policy Liaison
   - Strategic plan, similar to the one done by Seattle City Light, is being requested of SPU for all 3 lines of business
     - Intention is to set rate path for next six years
     - Advisory committee involvement will be requested as this plan is developed
     - Work happening in 2013 and beyond; will include public engagement

9. **One Less Truck Report** – Julie Pond, Chair
   - Discussed preliminary findings on pilot project
   - Pilot reflected reduction in garbage tonnage per household
   - Report does not include recycle and yardwaste information
   - **Action:** Ask Carl W to attend future meeting and explain report after pilot ends – possibly February 2013 meeting

10. **January SWAC Meeting** – Vicky Beaumont
    - The scheduled January meeting is for January 2\(^{\text{rd}}\). This is the first day back to work.
    - Suggestion was made to reschedule the January meeting to January 23\(^{\text{rd}}\). This would give 2 weeks between the January meeting and the regularly scheduled February meeting.
    - The SWAC agreed to change the January meeting to January 23\(^{\text{rd}}\) as this works better for most of the members.

**Wrap Up:**

11. **Review:** Julie Pond, Chair
    - a) **Recommendations**
    - b) **Action Items:**
        - Outreach suggestions to be sent to Sheryl Shapiro.

12. **Preliminary agenda for next meeting – January 23\(^{\text{rd}}, 2013\)**
    - Work planning
    - Officer Elections
    - Potential Tours

13. **Possible future agenda items**

6:25 PM - Meeting adjourned