



January 19, 2011

**Seattle Municipal Tower, 700 Fifth Avenue
Room 4096**

DRAFT

5 p.m.-7 p.m.

Chair: Signe Gilson

Vice Chair: David Ruggiero

Secretary: Laura Feinstein

In attendance: Signe Gilson, Chair; Laura Feinstein; Carl Pierce; David Ruggiero; Rita Smith

Absent:

Staff: Vicky Beaumont; Linda Rogers, Tim Croll

Guests: Dan Corum, Julie Pond, Rob Stephenson

5:05 pm Call to Order

Administration:

Chair Report:

- November 2010 minutes approved
- Three guests joined the SWAC: Dan Corum, Julie Pond, Rob Stephenson
- Effective Feb 2nd, 2011 SWAC meetings are changed to the first Wednesday of each month, and will be located at SMT 5965
- **November action items:**
 - None

Monthly Topics:

5. SPU's Strategic Outlook For Solid Waste – Briefing & Discussion

Tim Croll, SPU's Solid Waste Director, reviewed lines of business highlights for the coming year. Key items included:

- Waste Prevention Business Area
 - Support Council and City Attorney's Office in Yellow Pages lawsuit; implement opt-out registry – first half of the year
 - Council's plastic bag ban
- Clean City Business Area:
 - Deal with City Auditor recommendations, and general elected official interest in graffiti and litter programs in light of no new resources
- Hazardous Waste Business Area
 - Support LHWMP's request for 2012 fee increase at Board of Health
- New Solid Waste Facilities Business Area
 - South Transfer Station (STS) construction expected to be 90% complete by 4Q
 - North Transfer Station (NTS) design concept and procurement means selection by 2Q
 - Actual initiation of procurement depends on design concept selected and permitting timelines
- Facilities Operations Business Area
 - Primary focus is to keep facilities going during construction phases; some short-term improvements have been made, such as STS locker rooms; gradual change over of some fleet equipment from 40-foot to 48-foot loaders.
- Historic Landfills Business Area
 - New flare for Kent Highlands

- Processing & Disposal Business Area
 - Internal agreement on organics processing and recycling processing contract extensions vs. RFP(s) by 3Q
- Collection Business Area
 - Save approximately \$600K on replacement cans; increase HUB use in container repair
 - Manage risk of CleanScapes/Teamsters service disruption – April
 - Adopt ordinance to set dollar penalties for illegal hauling 1Q
 - Forward ordinance jointly with Department of Planning & Development (DPD) to set requirements for C&D recycling at construction sites 2Q
 - Director's rules for above ordinance
 - Adopt ordinance prohibiting disposal of asphalt, brick and concrete 2Q
 - Ordinance to authorize certification program for C&D processing 2Q
 - Every Other Week (EOW) garbage collection pilot 3 & 4 Q
 - Increasing household and business food waste diversion by 5%
 - Multi-family (MF) universal food waste subscription implemented – Sept 1st
 - Solid Waste inspection staff reprogramming – how best to use inspectors
- Cross Business Area
 - Issue first fines for missing recycling reporting
 - Draft 1 of Solid Waste Comp Plan out for public comment – late 1Q – early 2Q
 - 2010 Annual Recycling Report

6. 2011 Rate Increase and budget – Briefing and Discussion

Tim Croll presented an overview of rates increase and 2011 projected revenues. Debriefed SWAC on the budget ultimately adopted by Council.

- 6.3% average rate increase for all customer except self-haul vs. 7.12% requested
- Reviewed projected revenues and financial performance
- Drivers included
 - Decrease in demand due to recession
 - Financing transfer station construction
 - Container replacement costs moving from capital to O&M
 - LHWMP program cost increase for 2012
 - Making up for loss of Green Fee in 2009
- Mayor & City Council adjustments from Mayor's proposed rates
 - Reduced cost assumptions in a number of areas
 - Added EOW pilot, Multi-family Mandatory Organics, Yellow Pages legislation costs

7. Officer Elections

Three of the four potential new members visited the SWAC January meeting. Their appointment has not yet been confirmed. Signe Gilson, current Chair, reviewed duties of Chair, Vice Chair and Secretary.

- Motion was made and carried to postpone officer elections until February meeting, or when new members are confirmed. This will give them the opportunity to decide if they are interested in one of the positions, and participate in the elections.
- Before the next meeting members will fill out an experience and interest matrix.

8. 2011 Annual Work Plan – Briefing and Discussion

Vicky Beaumont reviewed draft of 2011 work plan based on input from November meeting.

- Recommended additions from SPU's Strategic Outlook.
- Add Food+ - update of 2010 implementation
- 4Q – Review update guidelines to customers. Documentation from SWIM before finalizing
- Commercial MF – Can mini and micro sized cans (smaller than 32 gal) be made available to commercial customers, especially small businesses?
- SWAC would like tours and/or field trips in 2011. Suggested locations included
 - Recovery One – Tacoma
 - North Cedar Grove

- Nucor Steel plant
- Total Reclaim
- Allied's Rabanco Recycling center
- Cement factory
- Shoreline Transfer Station - new

9. 2010 Tonnage Update – Briefing

Vicky Beaumont reviewed 2010 disposed tons report. Looked at projected vs. actual, and some of the causes. Questions posed included

- How is the disposed tons projection developed? When will it be ready for 2011? Vicky will find out and get back to the SWAC.
- What factors effect solid waste management?
- How do these impact revenue streams?

10. Wrap Up

Recommendations

- No new recommendations from this meeting

Action Items

- Vicky will obtain 2011 projections for tonnage disposed
- Laura will prepare members grid of interests and short bios for all members.
 - Vicky will send Laura the one from last time.
- Vicky will update list of SWAC issues for February meeting

Preliminary Agenda for Next Meeting – February 2nd 2011, Room SMT 5965

- Approve January 2011 minutes
- Every-other-Week – Carl Woestwin
- Grants – Dick Lilly
- Product stewardship – Dick Lilly
- Yellow pages issue, junk mail – Dick Lilly
- Officer elections

7:05 PM - Meeting adjourned