

AGENDA

<i>Min</i>	<i>Time</i>	<i>Discussion Item</i>		<i>Presenter</i>
<u>Administration</u>				
10	5:00 – 5:10	1. Regular Business a. Approve meeting notes – October 2, 2012 b. Outstanding to-do's: i. Secure medicine return letter ii. Anything else? c. Chair report		Julie Pond, Chair
<u>Monthly Topics</u>				
15	5:10 – 5:25	Briefing and Discussion	2. Membership Update on expiring terms, application process, etc	Sheryl Shapiro
30	5:25 – 5:55	Briefing and Discussion	3. Climate Action Plan Christie will close the loop with the SWAC regarding their sub-committee work on the materials management section of Seattle's Climate Action Plan.	Christie Baumel, Office of Sustainability
10	5:55 – 6:05	Briefing	4. One Less Truck Subcommittee report on last meeting.	Sub-committee
25	6:05 – 6:30	Briefing	5. Outreach Continue the discussion from last month about what SWAC may choose to do regarding outreach, including perhaps forming a subcommittee to develop options.	Julie Pond, Chair
15	6:30 – 6:45	Briefing and Discussion	6. 2013 Work Plan SWAC to discuss what will be wanted on next year's work plan.	Vicky Beaumont, Policy Liaison
<u>Wrap Up</u>				
15	6:45 – 7:00	7. Review a. Recommendations b. Action Items 8. Preliminary agenda for next meeting 9. Possible future agenda items		Julie Pond, Chair