



## Vendor Blender

# STREET USE VENDING FEES ARE CHANGING!

On June 10, 2019, we're implementing some important changes to our Street Use permitting:

- Phase 1 of our migration to the new Accela permitting system goes live
- We're changing the way we calculate fees as part of the 3rd phase of our overall fee update strategy approved by the Seattle City Council

For information about all of the changes to Street Use permit fees and the new Accela permit system, visit our website here: [www.seattle.gov/transportation/permits/updates](http://www.seattle.gov/transportation/permits/updates)

### Why are the changes happening?

- There were some minor increases to the permit issuance and hourly review/inspection fees based on cost of living adjustments;
- We are changing the way to calculate some occupation fees based on the impacts to high use areas like arterials and in urban centers/villages;
- Reduce cost barriers of permitting for entrepreneurs;
- Create a more equitable fee structure across permits;
- Recover costs to the City associated with administering the program;
- Have a new permitting system to apply for and pay for permits online (no more need to come downtown to get your permits)!

### When will the changes be effective?

All fee changes and the launch of the new Accela permit system will go into effect on June 10, 2019. The new fees will be implemented based on the permit issuance date, not the permit application date. All permits issued after June 10, 2019 will automatically be assessed under the new fee schedule. Vendors are still required to submit applications a minimum of thirty days prior to the permit's expiration date to avoid a lottery.

### Accela Phase 1

With the first phase of our migration to Accela, you'll be able to apply for all public space permits (this includes vending, block parties, and other private, long-term uses),



permits for gardening in planting strips, and permits for storage containers in the right of way using the Seattle Services Portal. We will transfer existing permit applications over to our new permitting system.

You can create an account here:

<https://cosaccela.seattle.gov/Portal/welcome.aspx>

If you have a Restricted Parking Zone (RPZ) permit or a Seattle Department of Construction and Inspections permit, you already have a Seattle Services Portal account and will not need to create a new account as your information will already be in the system.

### What is changing?

Read below to learn about the changes to all vending permits, changes specific to each vending permit type, and for what you need to know to manage your vending permit(s) going forward.

### Do You Have Questions?

For more information about changes to our fee structure and what this means for you, visit [www.seattle.gov/transportation/permits/updates](http://www.seattle.gov/transportation/permits/updates)

If you have any questions about how these changes will affect you, please email us at [publicspace@seattle.gov](mailto:publicspace@seattle.gov)!



**Seattle**  
Department of  
Transportation

## Changes to All Vending Permits

- The \$344 and \$644 Program Administration fees for all vending permits have been removed!
- Review and inspection fees will increase from \$260 to \$269 per hour
- Permit issuance fee will increase from \$175 to \$181 per permit
- Stadium, plaza, and sidewalk vending will be charged occupation fees per square foot based on location in the Table 1 below. Street types can be looked up here: <https://streetsillustrated.seattle.gov/street-types/>

| Street Type         | Urban Center | Urban Village | Neither |
|---------------------|--------------|---------------|---------|
| Arterial Street     | \$1.40       | \$1.35        | \$0.90  |
| Non-arterial Street | \$1.20       | \$1.15        | \$0.70  |

## Changes Specific to Permit Type

### Stadium Event Vending Changes (19C)

#### Key Changes

- Permits will no longer be issued by month, but issued for a year duration
- Removed the monthly occupation fees for spring season (\$170/month) and fall season (\$110/month)
- Occupation fees will be calculated by square footage of vending area and by street type based on the rates in Table 1 above
- Contiguous sites will be permitted under one permit, rather separate permits for each 20' X 20' site
- For a standard 20' X 20' vending site, the permit fees may be reduced by \$1,560 for the year!

#### How will my permit fees change?

We anticipate that your total fees will be reduced, see the example in Table 2 comparing 2018 and 2019 fees based on one 20' X 20' site. The total cost of Stadium Event vending permits will be less under the new fee structure, but the payment will be due at one time rather than spread out over the year.

Stadium vendors planning on vending during the months of April, May, and June will need to obtain a spring Stadium vending permit under the current Street Use fee structure. Starting on June 10, you can apply online for your new permit via the Seattle Services Portal at <https://cosaccela.seattle.gov/Portal/welcome.aspx>. Or you can submit a new application in person by June 1, 2019 for vending in July.

### Curb Space Vending Changes (19G and 19H)

#### Key Changes

- Occupation fees will increase from \$468 to \$478 for each 4-hour block of vending per day per paid parking stall
- Occupation fees for non-paid parking curbside vending fees will be charged at a reduced rate of \$104 for each 4-hour block of vending per day per non-paid parking stall

**Table 2. 2018 Fees vs. 2019 Fees, Stadium Event Vending**

| Fee  | 2018 Fees                  | 2019 Fees, effective June 10                |
|--|----------------------------|---|
| Issuance Fee   | \$350 (\$175 twice a year) | \$181 (once per year)                       |
| Spring Monthly Occupation Fee, \$170 per month, at 6 months                | \$1020                     | \$0   |
| Fall Monthly Occupation Fee, \$110 per month, at 6 months                  | \$660                      | \$0   |
| Occupation Fee, per sq. foot, non-arterial, non-urban village/ center rate | X                          | \$280 (\$0.70 per square foot X 400 sq. ft) |
| 1 hour estimated review time   | \$260                      | \$269                                       |
| <b>Total</b>   | <b>\$2,290</b>             | <b>\$730</b>                                |

#### How will my permit fees change?

We anticipate that your total fees will be reduced, see Table 3 below to compare 2018 and 2019 fees. For example, a curbside vending permit for one day a week for 4 hours a day will be reduced \$319 and fees for a night permit by \$619.

**Table 3. 2018 vs. 2019 Fees, Curb Space Vending**

| Fee  | 2018 Fees      | 2019 Fees, effective June 10 |
|--|----------------|------------------------------|
| Program Administration Fee, Day  | \$344          | \$0                          |
| Program Administration Fee, Night  | \$644          | \$0                          |
| Issuance Fee   | \$175          | \$181                        |
| Occupation Fee, for each 4-hour block of vending, per paid parking stall     | \$468          | \$478                        |
| Occupation Fee, for each 4-hour block of vending, per non-paid parking stall | \$468          | \$104                        |
| 1-hour review time estimated   | \$260          | \$269                        |
| <b>Total Permitting Fees, Day</b>  | <b>\$1,247</b> | <b>X</b>                     |
| <b>Total Permitting Fees, Night</b>  | <b>\$1,547</b> | <b>X</b>                     |
| <b>Total Permit Fees, Paid Parking</b>                                       | <b>X</b>       | <b>\$928</b>                 |
| <b>Total Permit Fees, Non-paid Parking</b>                                   | <b>X</b>       | <b>\$554</b>                 |