



PAVEMENT RESTORATION FOR UTILITY SERVICE CONNECTIONS

Last Revised 12/5/17

New utility service connections usually involve restoration of roadway pavement, and any required restoration as a result of utility work must be completed by a private contractor. All restoration, utility or other work zone areas must be reflected in your site plan. Additionally, ANY work in the right of way requires a permit from SDOT Street Use. This CAM explains the process, permitting and inspection requirements for pavement restorations required as a result of utility service connections.

CUSTOMER & CONTRACTOR REQUIREMENTS

When a customer needs a new utility service connection, they must contact the utility directly to initiate the process. The customer must provide a separate pavement restoration permit. Some private utility service providers may obtain this permit for the customer; please check with your private utility service provider. Otherwise, the customer should work with the private contractor to ensure the contractor obtains a pavement restoration permit. That permit must be given to the utility service provider BEFORE the utility obtains an installation permit from SDOT Street Use. Customers are also responsible for coordinating with the utility to find out when the utility needs to receive the pavement restoration permit, and for hiring a private contractor to do the pavement restoration work. Each utility has their own schedule and time commitment to their customers for installing service connections. The private contractor completing the pavement restoration work is responsible for coordinating with all appropriate utilities. **Pavement restoration must be completed within 60 days after all utility service connections are installed at that location.**

A private contractor doing pavement restoration for utility service connections must meet the requirements described in this section (see detail in CAM 2602). The contractor must provide documentation that they have a valid City of Seattle Business License and Washington State Contractor License; submit a Certificate of Insurance for General Liability Insurance in the amount of \$1,000,000 to the Risk Management Division naming the City of Seattle as additional insured; and provide an executed bond with the City of Seattle in the amount of \$10,000 on the standard bond form provided by SDOT. The Street Use Pavement Restoration Contractor application is online at: www.seattle.gov/Documents/Departments/SDOT/Services/Permits/stuse_PavementRestorationContractorApplicationpacket.pdf

PERMIT REQUIREMENTS

The pavement restoration permittee must provide the address where the restoration work will take place and the pavement type (e.g., asphalt, concrete or asphalt-over-concrete base) and other required documentation per the utility application process. If the new service is on an arterial street a traffic control plan must be submitted and approved prior to beginning work. **Permittees should allow a minimum of 21 days to obtain an approved traffic control plan.**

The contractor must make a Job Start Notification Call to Street Use at least 48 hours before beginning work. The permit is not valid unless Street Use is notified that work is beginning. Starting work without a Job Start Notification Call will result in a penalty fee of \$300.

LEGAL DISCLAIMER: This Client Assistance Memo (CAM) should not be used as a substitute for codes and regulations. The applicant is responsible for compliance with all code and rule requirements, whether or not described in this CAM.

All aspects of the restoration must be completed in accordance with SDOT Director's Rule 01-2017 (Right-of-Way Opening and Restoration Rule), and the City of Seattle Standard Plans and Specifications. The permittee will be required to provide material source and mix design information for all materials that will be used for the restoration. If the permittee is proposing to substitute an alternative material from the standard materials in the Right-of-Way Opening and Restoration Rule (ROWORR) they must get approval PRIOR to starting construction. The material source information for alternative materials should be submitted to Street Use for approval at least 10 days prior to paving.

The Street Use inspector will at a minimum do the following inspections:

- Inspection of the exposed subgrade
- Inspection of the base material and placement
- Inspection during paving
- Final inspection
- Acceptance inspection

If the inspector is not notified to conduct these inspections the contractor may be required to provide laboratory or field test results from a certified materials laboratory to confirm that the installation meets city standards.

SIDE SEWER PAVEMENT RESTORATION

Side sewer contractors that want to do their own pavement restoration must notify DPD that they will complete their own restoration at the time they obtain their permit. A side sewer contractor will not need to get a separate pavement restoration permit when they are doing restoration only for the side sewer opening, however, they will be required to meet all other requirements listed in the previous section for submittals, traffic control and inspections. A side sewer contractor will be required to get a pavement restoration permit if the restoration will include permanent restoration for other service connections.

Side sewer contractors are also required to notify their Street Use inspector when they will be backfilling the excavation. Full time inspection of backfilling is required for side sewer permits when the restoration is done by the contractor and not SDOT. If the side sewer contractor does not choose to do their own pavement restoration, the Street Use inspector will contact SDOT Street Maintenance to complete a work order for backfilling and pavement restoration and the permittee will be billed for the cost of this work.

PERMIT FEES

An issuance fee will be collected at the time a pavement restoration permit is issued. Please see the current fee schedule. The permittee will also pay an inspection deposit. The actual inspection charge will depend on the number of inspections required for the job. The permit holder will get a refund for any unused inspection deposit after the restoration is accepted. If additional inspection time is required the permittee will be billed at the hourly rate listed in the current fee schedule. The fee schedule is available at: www.seattle.gov/Documents/Departments/SDOT/Services/Permits/SDOT_Street_Use_Permit_Fee_Schedule.pdf

Access to Information

Client Assistance Memos are available online at: www.seattle.gov/transportation/document-library/client-assistance-memos. Paper copies of these documents are available at our Permit Services Counter located on the 23rd floor of the Seattle Municipal Tower at 700 5th Avenue in downtown Seattle; phone number (206) 684-5253.