

CITY OF SEATTLE TENANT SERVICES OPPORTUNITY

SMALL GRANTS APPLICATION TEMPLATE

1.	Applicant Agency:			
2.	Agency Executive Director:			
3.	Agency Primary Contact:			
	Name:	Title:		
	Address:	Email:	Phone #:	
4.	Organization Type:	Non-Profit	Other (Specify):	
5.	Federal Tax ID or EIN:		DUNS Number:	
7.	WA Business License Number:			
8.	Proposed Project Name:			
9.	Population(s) project will serve:			
10.	Funding Amount Requested:			
11.	Approximate # of people to be served:			
Location, address, and City Council District(s) where the activities/project will take place. <div style="background-color: #cccccc; height: 20px; width: 100%;"></div>				
13.	Partner Agency (if applicable):			
	Name:	Title:		
	Address:	Email:	Phone #:	
Description of partner agency proposed activities:				
Signature of partner agency representative: _____ Date: _____				
Authorized physical signature of applicant/lead organization <i>To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the governing body of the applicant who will comply with all contractual obligations if the applicant is awarded funding.</i>				
Name and Title of Authorized Representative:				
Signature of Authorized Representative: _____ Date: _____				

Organization Description

Project type and description

Proposed Budget

Expense Items	SDCI Contract Funded ("Grant")
TOTAL (Not to exceed \$5,000)	

Would you like Renting in Seattle staff to give a Tenants' Rights presentation?

Yes

No

Do you require any other city resources? (If yes, please describe)

2019 Tenant Services Request for Proposal

Fiscal Sponsor Information (if applicable)

An organization may be the fiscal sponsor for your project if it meets the following eligibility requirements:

Fiscal sponsor has a Federal Tax ID number/employer identification number (EIN), Washington State Business License Number (UBI), and City of Seattle Business License Number.

If Fiscal sponsor is a non-profit, they also must have been granted 501(C)(3) tax exempt status by the United States Internal Revenue Service

Fiscal sponsor has a W-9.

Fiscal Sponsor Name:	
Applicant Organization Name:	
Fiscal Sponsor Address:	City, State Zip:
Federal Tax I.D. Number/Employee Identification Number (EIN)	
Washington State Business License Number (UBI)	
City of Seattle Business License Number	
Fiscal Sponsor Signer's Name:	Fiscal Sponsor Signer's Title:
Fiscal Sponsor Signature:	Fiscal Sponsor Signature Date:
Applicant Organization Signer's Name:	Applicant Organization Signer's Title:
Applicant Organization Signature:	Applicant Organization Signature Date: