

SDCI Project Number

Pre-Application Site Visit Request

Project site address:

Project Type: Short Plat MUP MUP with Demo Demo Const Grading

STFI Status: Okay to issue in ECA Not okay to issue in ECA

Project site owner: _____

Owner's Representative: _____

Mailing Address: _____

City, State, Zip: _____

Phone No: _____ **Fax No:** _____

Email address: _____

Project description:

Describe proposed excavation, fill, and other grading:

Describe proposed foundation type(s):

Authorization to conduct Site Visit:

I am the (owner, owner's authorized representative) of the above addressed property and hereby give permission to the City of Seattle, Department of Construction and Inspections to enter the above addressed property to conduct a Pre-Application Site Visit. I agree to inform the property's tenants, if any, of the site visit. I am aware that if conditions at the addressed site present a hindrance to the inspector, such as uncontrolled dogs or uncooperative tenants, the Pre-Application Site Visit will not be conducted and the scheduled site visit and fee may be forfeited.

Signed: _____

Dated: _____

Daytime Phone No.: _____

Please check one of the following:

- Owner Occupied
- Renter/lessee Occupied
- Vacant

- Impervious surface area has been added since 1992
- Project or site has an approved exemption under Project Number _____ (see attached).

Instructions for completing and submitting:

Pre-Application Site Visit Request form and Preliminary Application Form

- Complete all sections of this form and sign where noted in the authorization box
- Complete a Preliminary Application
- Attach a site plan

Submit applications:

- Submit applications through the Seattle Services Portal, our online application system. Allow 24 hrs for processing.
- Pay the \$166.50 site visit fee online or at the cashier's station after project number is assigned.

***NOTE:** Staff time spent in excess of ¼ hour will be billed per Director's Rule I-2013. Please call (206) 684-8850 for status of your Pre-Application Site Visit Report or Preliminary Assessment Report

Pre-Application Site Visit Fee*:

\$ 166.50

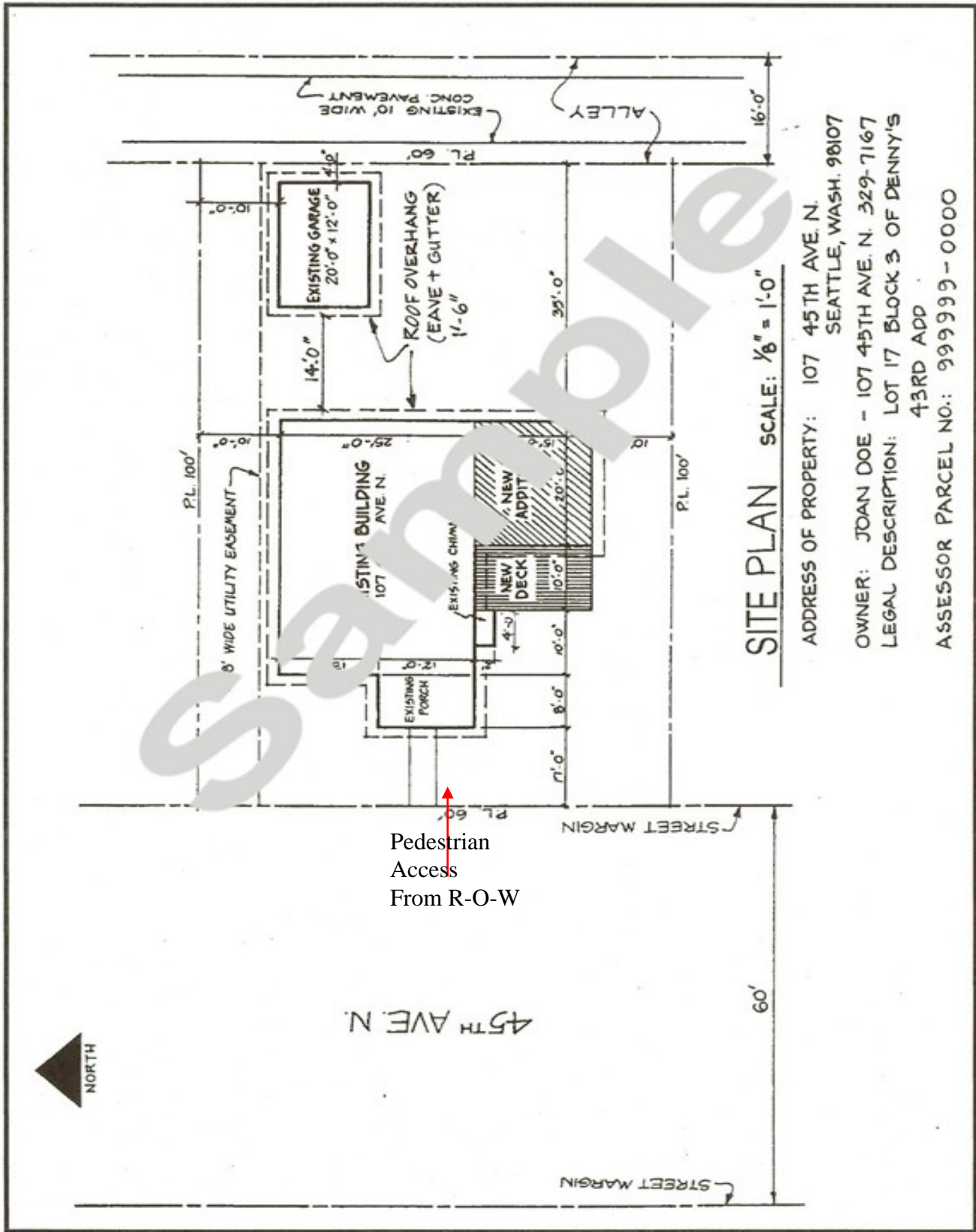
ASC Staff: _____

Date: _____

Register Key	665
Component Number	75
Project Code	USITEDEV

Fee Paid (stamp):

Receipt # _____



Please call (206) 684-8850 if you have not received your Pre-Application Site Visit Report within 7 business days or your Preliminary Assessment Report within 12 business days of paying for your site visit.