



# City of Seattle

## Seattle Retirement Savings Plan

### Board of Administration Meeting

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#### **Minutes, May 30, 2018**

**SRSP Members Present:** Sally Bagshaw (Chair), Andrew Beane, Tim Burgess, Jeff Davis, Glen Lee, Jason Malinowski, Travis Rosenthal

**City Staff Present:** Nina Melencio (SCERS), Brian Chu (LEG), George Emerson (FAS), Patricia Lee (LEG)

**Legal Staff Present:** Carlton Seu, City Attorney's Office

**Others Present:** Angela Antonelli (Georgetown University Center for Retirement Initiatives, via videoconference)

#### **Call to Order:**

Sally Bagshaw, Chair, called the meeting to order at 2:03 pm

#### **Public Comment:**

There was no public comment.

#### **Introductions**

This is the first meeting of the Seattle Retirement Savings Plan (SRSP) Board of Administration. Board members and city staff introduced themselves.

#### **Presentation on Government-Facilitated Retirement Savings Plans**

Angela Antonelli, Executive Director of the Georgetown University Center for Retirement Initiative, gave a presentation on government-facilitated retirement savings plans for private sector workers. There is a growing retirement crisis in the United States due to an aging population, lack of retirement readiness and lack of coverage. Seattle is the first city to create a retirement savings plan that aims to address this issue, joining 10 states who are in the process of implementing plans.

Ms. Antonelli described the auto-IRA model design of the SRSP where employers who do not offer a retirement savings plan are mandated to automatically enroll their employees in the SRSP. A comparison was made to other models, such as open multiple employer plans and retirement marketplaces. The regulatory and legal landscape for auto-IRA programs was discussed.

Ms. Antonelli provided a timeline and program implementation steps for those states who are in the process of implementing plans, with a focus on the OregonSaves plan that was first to launch. The Center for Retirement Initiatives is researching opportunities for multiple jurisdictions to collaborate to expand coverage, build scale and reduce costs.

### **Workplan Discussion**

Jason Malinowski stated that the ordinance establishing the SRSP requires a market analysis to determine plan feasibility and a legal analysis to ensure the plan does not conflict with federal or state law. These analyses will be conducted by external providers and need to be completed by the end of this year, so have high prioritization on the workplan. There was a review of the items to be addressed in these analyses and the providers that had been selected by the implementing states. Boston College and K&L Gates had been hired by most of the auto-IRA states to conduct a market/feasibility analysis or legal analysis, respectively. Carlton Seu will follow-up on the requirements that the SRSP needs to follow in making contracting decisions.

There was a question on the impact of the SRSP on employers and which employers would be covered. The Board felt it would be helpful to have a representative from OregonSaves present at a future Board meeting to discuss their experience. Mr. Seu agreed to draft an analysis considering the definition of a covered employer.

The other workplan items were reviewed. A plan administrator will eventually be hired to manage the SRSP day-to-day. An extended contract will likely be preferred given that there will be limited assets at plan initiation. There was discussion of partnering with other jurisdictions to reduce costs and potentially borrowing funds from the City as a bridge until there are more substantial assets.

### **Logistics and Next Steps**

CM Sally Bagshaw nominated Tim Burgess to be vice-chair of the Board.

**Motion:** Upon motion by Sally Bagshaw, seconded by Jeff Davis, the Board of Administration appointed Tim Burgess as vice-chair of the Seattle Retirement Savings Plan Board of Directors. The motion passed unanimously 6-0 with Mr. Burgess abstaining.

**Adjourn Meeting - 3:49 pm**