



Rental # R \_\_\_\_\_

- Photography/Filming permits are only scheduled a maximum of 14 days in advance
- \$30 permit fee per 4-hour block of time for each park (includes set-up and clean-up time). **Does not apply to the Volunteer Park Conservatory.**
- \$30/hour attendant fees may be required at certain locations
- Please forward completed applications via email at: [picnics@seattle.gov](mailto:picnics@seattle.gov), in-person or by mail to the address below
- Permits are issued when application has been reviewed, approved, and payment has been applied
- All payments are non-refundable and non-transferable

## Contact Information

Main Contact					
First Name*	Last Name*	Gender*	Ethnicity (optional)	Languages (optional)	Date of Birth* / /
Residential Address*			Apt./Suite	City*	State* Zip Code*
Organization Name (if applicable)	Company Address		City	State	Zip Code
Primary Phone* ( )	Cell Phone ( )	Email Address*			Promotional Email

## Park Site

Park Requested*	Exact Location at Park * (please attach map of your site plan)	
Day/Date Requested*	Time Requested* (must include all prep, set-up and clean-up time)	
	Start Time:	End Time:
Type of photography* (i.e. family, wedding photos) <b>Not for Professional Use</b>	Expected Attendance*	
Clean-up/Services		
<i>Site must be returned to its original condition or you may be charged for the cost of services and repairs.</i>		
Equipment*		
List all equipment being brought into the park:		
<u>Vehicle Access</u> —not all parks are accessible for load/unload privileges. If you have special requirements which makes it necessary for you to have vehicle access, please inquire when making your reservation.		
<u>Insurance Requirement</u> —If applicable, Commercial General Liability for \$1 million with the City of Seattle listed as additional insured.		

## Payment

Payments can be made:

- By phone by calling **206-684-4080, Opt. 2**. If available, please provide your permit number.
- In-person by visiting the **Event Scheduling Office, Seattle Parks & Recreation, 300 Elliott Ave W, Suite 100, Seattle, WA 98119**

The information provided on this form is accurate to the best of my knowledge.

Signature\*:

Name\*(printed)

Date\*