CONSIDER PROJECT

Review Proview Policy to determine if project requires Proview review (see Note 1)

Does this project trigger Proview review?

YES

PREFERRED: Initiate e-Builder process to request Proview, including uploading documents

Apply for Proview

Use one of two methods.

ALTERNATE: Fill out Proview application form and send (with attachments) to Aisling Quinn-Fleming (Ling)

Ling uploads attachments to e-Builder

Ling schedules Proview meeting, sends email notification, and sends appointments to any designated stakeholders (See Note 2)

Proview meeting participants review project materials prior to Proview meeting

Presentation is made at meeting, followed by round-table discussion. Ling takes minutes. A consensus decision is made for three potential paths forward.

PATH A: Project requires further development and will need additional Proview review at a later date

PATH B: Project is approved to proceed to next designated phase. (See Note 3)

PATH C: Project is rejected

END PROVIEW REVIEW

NOTES:

1. In broad terms, any project that involves construction equipment or changes the use of a Park facility or Park lands will likely trigger Proview review. Contact Kim Baldwin for guidance if needed.

2. Proview meetings are held on Tuesday mornings. Proview applications must be received before noon on the Monday at least 5 business days prior to desired meeting date. Reviews are scheduled on a first come, first served basis, and may be delayed if the agenda is too full.

3. Project phases include project proposals, design programs, conceptual designs, schematic designs, and 30% design development. Later review cycles are done as Proview Tech Reviews.