

1 Section 1. Adoption

2 A. In accordance with Article VI, Section 6.1 of the Seattle Park District adopted bylaws,
3 the Board of Commissioners shall adopt an annual budget each year by resolution.

4 B. The expenditure allowances for the Budget Summary Levels (BSLs) in Attachment A
5 to this resolution are adopted and constitute the appropriations for the Park District annual
6 budget for 2020.

7 C. The expenditure allowance for each BSL in Attachment A may be used only for the
8 purpose listed in Attachment A for that BSL unless otherwise authorized by the Board of
9 Commissioners of the Park District through resolution.

10 Section 2. The Park District 2020 Budget is consistent with the appropriation authority
11 for Park District funded programs in City departments as approved and passed by the Seattle
12 City Council for the 2020 Adopted Budget. The management and expenditure of the Park
13 District funds shall be consistent with parameters outlined in the interlocal agreement between
14 the Park District and The City of Seattle as adopted by the Park District Board of Commissioners
15 in Seattle Park District Resolution 1 and City of Seattle Ordinance 124468.

16 Section 3. Attachment B to this resolution shows the revised six-year spending plan for
17 the Park District that reflects changes made to 2020 expenditures. This information is for
18 planning purposes only and complies with Section 4.3 of the 2014 interlocal agreement between
19 the Seattle Park District and City of Seattle.

20 Section 4. Unexpended appropriations. To be consistent with existing City of Seattle
21 budget practices, appropriations provided in the Park District budget for operating and
22 maintenance expenses that remain unexpended or unencumbered at the close of the fiscal year
23 shall automatically lapse unless otherwise authorized by the Park District Board of

- 1 Commissioners via resolution. Any appropriations provided in the Park District budget for
- 2 capital outlays remaining unexpended or unencumbered at the close of the fiscal year shall
- 3 remain in full force and effect unless otherwise abandoned by the Park District Board of
- 4 Commissioners via resolution.

1 Section 5. This resolution shall take effect upon passage.

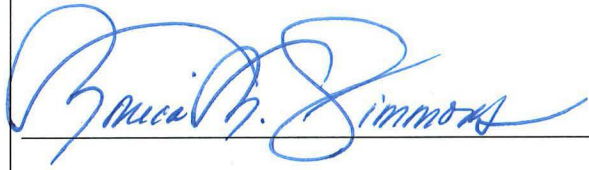
2 Adopted by the Seattle Park District this 25th day of NOVEMBER, 2019, and signed

3 by me in open session in authentication of its adoption this 25th day of NOVEMBER, 2019.

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President, Seattle Park District

6 ATTEST:

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8 City Clerk

9 Attachments:

10 Attachment A – 2020 Seattle Park District Operating and Capital Budget

11 Attachment B – Seattle Park District 2015-2020 Financial Plan

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Attachment A – 2020 Seattle Park District Operating and Capital Budget

Budget Summary Level (BSL)	2020 Proposed Budget		Budget Summary Level Purpose
Cost Center Maintenance and Repairs	Operating	\$10,109,518	The purpose of the Cost Center Maintenance and Repairs Budget Summary Level is to repair and maintain parks, park buildings, and park infrastructure.
Leadership and Administration	Operating	\$2,038,212	The purpose of the Leadership and Administration Budget Summary Level is to provide executive, community, financial, human resource, technology, and business support to the department.
Department-Wide Services	Operating	\$887,555	The purpose of the Department-Wide Services Budget Summary Level is to provide management and operations of services that span across multiple lines of business within Seattle Parks and Recreation such as partner relationship management, emergency operations, and security services.
Parks and Open Space	Operating	\$2,542,205	The purpose of the Parks and Open Space Budget Summary Level is to provide management and operations of the City’s developed and undeveloped parkland.
Recreation Facility Programs	Operating	\$10,354,125	The purpose of the Recreation Facility Programs Budget Summary Level is to provide active and passive recreation services to Seattle residents through the direct management, maintenance, and operation of programs and facilities and by leveraging partnerships.

Seattle Conservation Corps	Operating	\$556,982	The purpose of the Seattle Conservation Corps Budget Summary Level is to provide training, counseling, and employment to formerly homeless and unemployed people with the goal that they acquire skills and experience leading to long-term employment and stability.
Zoo and Aquarium Programs	Operating	\$1,938,403	The purpose of the Zoo and Aquarium Budget Summary Level is to support contracted non-profit partners ability to provide services to the community through operations of the Woodland Park Zoo and the Seattle Aquarium.
Fix it First	Capital	\$17,502,000	The purpose of the Fix It First Budget Summary Level is to provide for major maintenance, rehabilitation, and preservation of parks, forests, facilities, and related infrastructure.
Maintaining Parks and Facilities	Capital	\$338,000	The purpose of the Maintaining Parks and Facilities Budget Summary Level is to improve existing P-Patches and dog off-leash areas as set forth in the first six-year planning cycle of the Seattle Park District.
Building for the Future	Capital	\$7,854,000	The purpose of the Building for the Future Budget Summary Level is to develop new parks and facilities, to acquire new park land, and to improve existing parks and facilities
2020 Appropriations	Operating	\$28,427,000	
	Capital	\$25,694,000	
Grand Total 2020 Appropriations		\$54,121,000	

Attachment B Seattle Park District 2015-2020 Spending Plan

		2015	2016	2017	2018	2019	2019 Revised	2020 Revised	2020 Proposed
	Park District Property Tax	-	47,798,347	49,843,850	51,000,322	52,091,227	52,091,227	53,338,893	53,338,893
	Interfund Loan Revenue								
	Interest Earnings						1,600,000		1,300,000
	Interfund Loan - Ramp Up Year	10,008,008							
	Total Revenues	10,008,008	47,798,347	49,843,850	51,000,322	52,091,227	53,691,227	53,338,893	54,638,893
Operating Expenses									
1.1	Major Maintenance Backlog and Asset Management	1,492,509	1,640,012	619,882	635,379	651,263	764,263	667,545	713,165
1.3	Saving Our City Forests	99,680	499,175	511,654	524,446	537,557	1,933,859	1,944,538	2,067,733
2.1	Increase Preventive Maintenance	844,721	1,417,700	1,453,143	1,489,471	1,526,708	2,711,244	2,757,601	2,922,287
2.2	Provide Clean, Safe, Welcoming Parks	1,839,430	2,088,854	2,141,075	2,194,602	2,249,467	4,242,674	4,318,300	4,613,421
2.4	Make Parks Safer	30,000	243,248	249,329	255,562	261,951	261,951	268,500	274,915
2.5	Improve Dog Off-leash Areas (2.5 to Capital in 2017)	103,819	106,414		-				
3.1	Restore Community Center Operations	1,351,689	1,385,481	2,358,172	2,417,127	2,577,555	4,521,740	4,611,649	4,932,362
3.2	Recreation Opportunities for All	130,105	471,638	483,429	495,515	507,903	507,903	520,601	535,407
3.3	Better Programs for Young People—Seattle's Future	250,467	256,729	263,147	269,726	276,469	1,711,914	1,728,400	1,827,423
3.4	Meeting the Needs of People with Disabilities	166,000	170,150	174,404	178,764	183,233	1,143,106	1,156,914	1,227,281
3.5	More Programs for Older Adults	262,000	268,550	275,264	282,145	289,199	1,209,166	1,225,523	1,253,893
3.6	Put the Arts in Parks	-	344,488	353,100	361,928	370,976	370,976	380,250	386,381
3.7	Get Moving Fund	76,644	256,250	262,656	269,223	275,953	275,953	282,852	290,270
3.8	Customer Service and Technology	-	307,500	315,188	323,067	331,144	438,144	339,422	354,941
4.3	Maintain and Activate Seattle's New Waterfront Park	-	-	-	-	310,000	310,000	315,250	340,114
4.5	Maintain 14 New Parks at Land-Banked Sites	-	-	-	150,000	875,000	715,000	1,085,000	1,105,004
4.7	Maintain Smith Cove Park	-	-	-	-	-	-	226,808	244,696
4.9	Activating and Connecting to Greenways	-	118,744	121,713	124,756	-	-	-	-
4.10	Performance Monitoring and Strategic Management	439,333	900,634	923,150	946,228	969,884	969,884	994,131	1,039,956
4.10	Performance Monitoring and Strategic Management (Legislative)	342,001	-	-	-	-	-	-	-
4.11	Urban Parks Partnership	125,000	570,000	684,250	701,356	618,890	748,890	764,362	795,348
5.1	Interfund Loan Payback	-	1,487,592	1,487,592	7,217,803	1,487,592	-	-	-
1.4	Aquarium Major Maintenance (Operating in 2015 & 2016 budget)	300,000	1,080,000						
1.6	One-Time Utility Funding						1,906,000	1,564,000	1,564,000

1.5	Zoo Operations Support AWI (Not spread by initiative)						1,938,403	1,938,403	1,938,403
							564,000		
	Total Operating	7,853,398	13,613,159	12,677,147	18,837,097	14,300,744	27,245,070	27,090,048	28,427,000
	Capital Expenses								
1.1	Major Maintenance Backlog and Asset Management	843,291	16,861,863	18,359,659	18,818,651	19,289,117	12,957,412	14,853,830	14,853,579
1.1a/4.3	Waterfront Redevelopment				-	1,102,551	1,102,551	3,252,412	3,252,412
1.2	Community Center Rehabilitation & Development	358,000	4,329,000	3,399,171	3,484,150	3,571,254	319,499	376,931	376,931
1.3	Saving Our City Forests	353,320	2,196,575	2,251,489	2,307,777	2,365,471	969,169	1,031,066	1,031,066
1.4	Aquarium Major Maintenance	0	0	1,107,000	1,134,675	1,163,042	1,163,042	1,192,118	1,192,118
1.5	Zoo Major Maintenance	500,000	1,800,000	1,845,000	1,891,125	1,938,403		48,460	48,460
2.5	Improve Dog Off-leash Areas (Operating in 2015&2016 budget)	-	-	109,075	111,802	114,597	114,597	117,462	117,462
2.6	Rejuvenate Our P-Patches	100,000	200,000	205,000	210,125	215,378	215,378	220,763	220,763
4.1	Park Land Acquisition and Leverage Fund	-	2,000,000	2,050,000	2,101,250	2,153,781	2,153,781	2,207,626	2,207,626
4.2	Major Projects Challenge Fund	-	1,600,000	1,640,000	1,681,000	1,723,025	1,723,025	1,766,101	1,766,101
4.4	Develop 14 New Parks at Land-Banked Sites	-	4,997,750	5,298,308	5,029,887	2,892,335	3,517,335	406,721	406,721
4.9	Activating and Connecting to Greenways	-	200,000	205,000	210,125	215,378	215,378	220,763	220,763
4.6	Develop Smith Cove Park (Funding for direct project costs)	-	550,000	697,000	3,018,879	697,000	2,171,276		-
4.6	Develop Smith Cove Park	-		-		-			-
??	RDA Relocation-One Time						2,177,000		-
	Total Capital	2,154,611	34,735,188	37,166,703	39,999,446	37,441,333	28,799,443	25,694,251	25,694,000
	Grand Total	10,008,009	48,348,347	49,843,850	58,836,543	51,742,076	55,586,635	52,784,300	54,121,000
	Use of/Contribution to Fund Balance - Interfund Loan Payback	-		-	5,730,210	-	(1,357,592)		(1,357,592)
	Use of Fund Balance - Lapsed Appropriations	-		-		-	500,000		
	Use of Fund Balance - One-Time Utility Cash Flow True-Up	-		-		-	1,500,000		1,500,000
	Use of/Contribution to Fund Balance - Smith Cove Inter-Initiative Loan	-	550,000	-	2,106,000	-	1,253,000		(697,000)
	Total Use of/Contribution to Fund Balance	-	550,000	-	7,836,210	-	1,895,408		(554,592)

General notes:

Initiatives shaded in gray in the Reference # column have both capital and operating costs.
Revenues and expenditures assume 2.5% inflationary increases.

Notes for 2019-2020 Changes:

2019 and 2020 reflect many shifts among Initiatives, including the following:

Reducing \$10 million from capital initiatives. This includes the reduction of \$4.8 million from Initiative 1.1, \$3.3 million from Initiative 1.2, and \$1.9 million from Initiative 1.5 (capital). The funding in these capital projects will be backfilled by Real Estate Excise Tax.

Increasing operating initiatives by \$10 million, including an *addition* of \$1.2 million to Initiative 2.1, \$1.7 million to Initiative 2.2, \$1.8 million to Initiative 3.1, \$1.4 million to Initiative 3.3, \$1 million to Initiative 3.4, \$900,000 to Initiative 3.5, and \$1.9 million to a new operating Initiative 1.5. These costs were formerly supported by the General Fund.

Realignment of planned expenses among initiatives to reflect current demands and capture efficiencies, including shifting \$1.4 million from capital to operating activities in Initiative 1.3, shifting \$250,000 of costs from Initiative 4.5 to Initiative 2.2, and shifting \$128,000 of funding from Initiative 4.9 (operating) to Initiative 3.5.

Adding \$1.5 million of expense in new initiative 1.x to support utility funding, using reserved fund balance. This is a one-time shift for 2019 and 2020 only, and these additional costs will need to be addressed in the next six-year spending plan.

Adding \$1.7 million of one-time funding in 2019 for tenant improvements at a new leased office space. This includes \$477,000 of existing appropriation from Initiative 1.1, which will be backfilled with King County Trail Levy resources, \$500,000 of unreserved fund balance, and \$700,000 of Park District interest earnings, which are also added as revenues.

Partially reducing expense authority in Initiative 5.1 to reflect the early payback of the Interfund Loan from 2015. This front-loaded expense, backed by reserved fund balance, is reflected in 2018. The fund balance will be replenished with planned Park District revenues between 2019 and 2023.

Using the remaining expense authority in Initiative 5.1 to fund additional community center hours in Initiative 3.1.

Increasing expense authority in 2019 to reflect the front-loading of \$1.3 million in expense authority to develop Smith Cove Park, and moving \$221,276 from operating Initiative 4.7 to capital Initiative 4.6. This expense is backed by reserved fund balance, which will be replenished with planned Park District revenues between 2019 and 2024. The reduced expense authority in 2020 reflects the first instance of this fund balance replenishment. This plan also retroactively reflects this front-loaded expense in 2016 and 2018.

Notes for 2019 Revised and 2020 Proposed Changes:

2019 Revised

Several changes were made to the 2019 spending plan, including the following:

- \$564,000 in additional appropriation for the Annual Wage Increase (AWI) consolidated in one line.
- \$400,000 of additional interest earnings are being appropriated to cover the AWI expense.
- Note that the small difference between AWI expenditures and revenues will be covered by fund balance or 2020 underspend.
- \$625,000 funding exchange from Initiative 1.1 to Initiative 4.4 to fund the Belltown Orchard and Pea Patch project design.

2020 Proposed

Overall, the difference between 2020 Endorsed and 2020 Revised operating initiative reflects the appropriation of \$1.3M in interest earnings to support the AWI increases in 2020 (\$1.27M) and a small amount for health care and retirement costs (\$74K) distributed as follows:

		AWI/SPFL	Health Care/Retirement
1.1	Major Maintenance Backlog and Asset Management	42,508	3,115
1.3	Saving Our City Forests	115,233	7,966

2.1	Increase Preventive Maintenance	159,391	5,298
2.2	Provide Clean, Safe, Welcoming Parks	279,079	16,042
2.4	Make Parks Safer	5,996	418
3.1	Restore Community Center Operations	302,477	18,284
3.2	Recreation Opportunities for All	14,234	572
3.3	Better Programs for Young People—Seattle's Future	94,233	4,789
3.4	Meeting the Needs of People with Disabilities	66,717	3,647
3.5	More Programs for Older Adults	23,500	4,865
3.6	Put the Arts in Parks	5,723	408
3.7	Get Moving Fund	6,887	531
3.8	Customer Service and Technology	14,472	1,047
4.3	Maintain and Activate Seattle's New Waterfront Park	24,864	
4.5	Maintain 14 New Parks at Land-Banked Sites	16,611	3,389
4.7	Maintain Smith Cove Park	17,888	
4.10	Performance Monitoring and Strategic Management	42,688	3,092
4.11	Urban Parks Partnership	30,147	889
		1,262,649	74,352

Notes on Two Interfund Loans:

In 2015, the Park District took out the first interfund loan against the Parks and Recreation Fund (10200) for \$10M know as the "Ramp Up" Year.

The 2015-2020 MPD funding cycle assumed that the loan would be paid off over the course of 8 years at a cost \$1,487,592 annually.

In 2018, legislation was passed to pay off the Ramp Up Year loan early rather than contining to debt finance it. This saved outyear intersest papyments.

MPD revenues will continue to include \$1,487,592 in revenues to 'pay back' the MPD fund (Major Maintenance Backlog). There's currently about \$3M outstanding.

The second interfund loan was done in 2018 to pay for the development of Smith Cove Park.

Similar to the 2015 loan, the intent was to cash finance the project rather than debt finance it as originally planned.

The 2015-2020 MPD funding cycle assumed that the loan would be paid off over the course of 12 years at a cost of \$697,00 annually.

The loan was paid off in full in 2018, and the MPD will continue to collect \$697,000 annually to pay back the lending fund. There's currently about \$3.2M outstanding.

Note that while the project is fully appropriated, construction is planned for 2020, so the funds have not yet been spent.

The 2015-2020 MPD funding cycle assumed that the loan would be paid off over the course of 12 years at a cost of \$697,00 annually.

The loan was paid off in full in 2018, and the MPD will continue to collect \$697,000 annually to pay back the lending fund. There's currently about \$3.2M outstanding.

Note that while the project is fully appropriated, construction is planned for 2020, so the funds have not yet been spent.