



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Christian M. Halliburton

Commissioner Joel A. Nark

Commissioner Sam Pailca

Public Safety Civil Service Commission

October 16, 2014

Approved November 20, 2014

Call to Order: Commission Chair Halliburton called the Public Safety Civil Service Commission meeting to order at 10:08 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Christian Halliburton

Commissioner Joel Nark

Commissioner Sam Pailca

Jennifer A. Greenlee, Executive Director

Teresa R. Jacobs, Administrative Staff Assistant

Jeff Slayton, Assistant City Attorney

PUBLIC COMMENT: No one signed up to speak

1. Approval of Minutes:

September 18, 2014: The Commission reviewed the minutes of September 18, 2014. Commissioner Nark moved to accept the minutes as written. Commissioner Halliburton seconded the motion. Commissioner Pailca abstained. The motion passed and the minutes were approved by acclamation and signed by the chair.

2. Dori Towler, Sr. Personnel Specialist, Seattle Fire Dept. Re: SFD Proposed Rule Change:

Dori Towler, SFD, Sr. Personnel Specialist and Julie McCarty, SFD Director of HR presented information clarifying the proposed rule change to Rule 11.03. The Commission reviewed the proposed changes at the September meeting and requested Ms. Towler provide clarifiers of proposed changes to Rule 11.03.f. *requested deferral*. Commissioner Halliburton moved to have the proposed rule change published as required and posted on the InWeb for public comment to be taken up for a vote at a next substantive meeting. Commissioner Pailca seconded the motion. The motion passed.

- The Commission went off the record at 10:15 am for an Earthquake Drill. The meeting resumed at 10:17 am

3. Monthly Case Status Report/Appeals Update: The Commission reviewed the monthly case status report.

- **Lowe v. SPD-PSCSC # 13-01-007:** The Executive Director gave an update that the parties are working together on Discovery. The Commission agreed to hold its regular meeting in December for prehearing and scheduling the hearing for January.

City of Seattle Civil Service Commissions

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4. Executive Director's Report:

- **Monthly Summit (Budget) Report:** The Executive Director reported the budget is on track and under budget.
- **2015 Budget:** The Executive Director informed the Commission that the proposed Commission budget shows an increase for allocation of funds for City services. Previously these monies were budgeted to the departments that provided the services (such as Information Technology), instead of the departments that are using the services. The City Council will review the Mayor's proposed budget and final budget approval occurs near the end of November.

5. Old Business/New Business:

- **Civil Service Conference:** Commissioner Nark and Exams Analyst Rachael Schade and Personnel Analyst Kim Dow gave an update on their attendance at the Civil Service Conference held in September in Yakima.
- **Commissioner Email:** The Executive Director informed the Commission that the City is developing email protocols for Boards and Commissions and she will continue to keep the Commission updated on progress.
- **Joint Meeting of the Commissions:** The Executive Director reported to the Commission that the joint meeting with CSC is scheduled for December 10.

Adjourn: All other business before the Commission having been considered, Commission Chair Halliburton adjourned the meeting at 10:55 am.

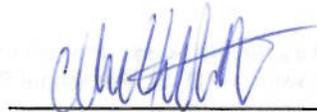
Respectfully Submitted By:

/s/ Teresa R. Jacobs 11/20/2014

/s/ Christian M. Halliburton 11/20/2014



Teresa R. Jacobs
Administrative Staff Assistant
Date: 11-20-14



Christian M. Halliburton
Commission Chair
Date: 11/20/14