



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Christian M. Halliburton
Commissioner Terrence Carroll
Commissioner Joel A. Nark

Public Safety Civil Service Commission

January 23, 2014

Approved February 13, 2014

Call to Order: Commission Chair Halliburton called the Public Safety Civil Service Commission monthly meeting to order at 10:00 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Christian Halliburton
Commissioner Joel Nark
Jennifer A. Greenlee, Executive Director
Teresa Jacobs, Administrative Staff Assistant
Jeff Slayton, Assistant City Attorney

PUBLIC COMMENT: No One Signed up to Speak

1. Approval of Minutes

December 20, 2013 Meeting: The Commission reviewed the minutes of the December 20, 2013 monthly meeting of the Commission. Commissioner Nark moved to accept the minutes as written. Commission Chair Halliburton seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.

Executive Session: The Commission went into executive session at 10:30 am the executive session ended at 10:45 am

2. Schmidt v. SPD-PSCSC No. 12-002

- **Appellants Motion for Reconsideration**
- **SPD's Procedural Objection to Appellants Motion for Reconsideration**

The appellant filed a motion for reconsideration of the Commission's Decision and Order issued on December 20, 2013 denying Lieutenant Schmidt's appeal. The Department filed a Procedural Objection to Appellants Motion for Reconsideration. The Commission reviewed both parties' filings and denied the appellant's motion on the merits rather than on procedural grounds because they did not find a basis to overturn the decision issued by the Commission.

3. Executive Director Report:

Monthly Case Status Report/Appeals Update: The Commission reviewed the Monthly Case Status Report.

City of Seattle Civil Service Commissions

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- **Fox v. SPD-PSCSC No. 13-01-003:** The Executive Director reported to the Commission she has attempted to contact Mr. Fox several times to find out if he will use the Union grievance or PSCSC appeal process for his appeal. She also contacted his union but was unable to obtain any information. Commissioner Nark suggested that the Executive Director send notice via certified service that the appeal will be dismissed unless Mr. Fox contacts the Commission before a given deadline.
- **Lowe v. SPD-PSCSC No. 13-01-007-**The Executive Director reported the first prehearing was held on January 13 and the parties have set the discovery schedule for the hearing. The Commissioners will look at dates in February to hold the hearing. Although two commissioners are considered a Quorum, the Commission would like to hear the appeal with the full body (3) of the Commission. The Commission directed the Executive Director to contact City Councilmember Harrell's office regarding the status of an appointment of a new Commissioner.
- **Monthly Summit (Budget) Report:** The Executive Director reported that the Commission spent 85% of its budget in 2013.

4. Old/New Business:

- **Fire and Police Exams:** Colleen Lafferty and Rachael Schade, Fire and Police Exams Analysts updated the commission on the completed oral boards for Fire and the current application and exams processes for the Fire Battalion Chief, Fire Captain, Fireboat Pilot and lateral Police Officer.
- **February Meeting:** Commission Chair Halliburton notified the Commission that he had a conflict on the next scheduled meeting date. The Commission agreed to change the meeting to February 13
- **Rules:** Jeff Slayton Commission counsel notified the Commission he looked at the rules and found a section regarding counting time as redundant. Mr. Slayton stated that if the section remains, it may cause confusion, and suggested the section be deleted and deleting would not be substantive. The Commission voted to delete the redundant section. The final approved version of the rules will be published.
- **Adjourn:** All other business before the Commission having been considered, Commission Chair Halliburton adjourned the meeting at 10:45 am.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 2/13/2014

/s/ Christian M. Halliburton 2/13/2014

Date:

Teresa R. Jacobs
Administrative Staff Assistant

Date:

Christian M. Halliburton
Commission Chair

2/13/14