



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission
Commission Chair Christian M. Halliburton
Commissioner Terrence Carroll
Commissioner Joel A. Nark

Public Safety Civil Service Commission Special Meeting February 13, 2014

Approved March 20, 2014

Call to Order: Commission Chair Halliburton called the Public Safety Civil Service Commission special meeting to order at 10:00 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Christian Halliburton
Commissioner Joel Nark
Jennifer A. Greenlee, Executive Director
Janice Pratt, Administrative Staff Assistant (temporary)
Jeff Slayton, Assistant City Attorney

PUBLIC COMMENT: No Public Comment

1. Approval of Minutes

January 23, 2014 Meeting: The Commission reviewed the minutes of the January 23, 2014 monthly meeting of the Commission. Commissioner Nark moved to accept the minutes as written. Commission Chair Halliburton seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.

2. SFD – Requests for Late Applications Filing

William Simpson of the Seattle Fire Department was on duty November 27, 2013. This was inside the filing period for the battalion chief's test. He thought he had successfully submitted his application. When he called to confirm with Colleen Lafferty during his next shift, Ms. Lafferty stated that his application was there for 2012 but not for 2014.

He tried confirming with Information Technology at the Fire Department that he had been on the website and attempted to submit an application. IT is no longer able to provide metadata confirming he had accessed the website but could confirm he was on duty that day and logged on to email. Colleen Lafferty stated if they could show he reset his password, this would show he accessed the system within the filing period. Commissioner Chair Halliburton stated if research shows he attempted to access the system, submitting his application will be allowed. Captain Simpson and Colleen Lafferty left.

Captain Simpson and Colleen Lafferty returned and confirmed the system showed a password change on November 27, 2013. Commission Chair Halliburton asked Captain Simpson to print it, give it to the Executive Director and it will be approved.

City of Seattle Civil Service Commissions

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3. Monthly Case Status Report/Appeals Update: The Commission reviews the Monthly Case Status Report.

- **Fox v. SPD-PSCSC No. 13-01-003:** Dismissed. Appellant's withdrawal form was submitted and the Executive Director dismissed the PSCSC appeal.
- **Lowe v. SPD-PSCSC No. 13-01-007:** Police Department filed its motion Wednesday, February 12th to disqualify Appellant's counsel. The Commissioners would like to wait until the response and reply have been filed and receive the complete packet. Oral arguments will be at the regularly scheduled meeting in March.

4. Executive Director's Report

- **Monthly Summit (Budget) Report:** Nothing significant to report.
- **Community Service/Bilingual Rule Proposal Follow up:** The Executive Director said the Mayor's office wants to put the proposed rules on hold until a new Chief of Police is appointed and the rules can be looked at within a broader recruitment context. The Mayor's Office and SPD may take a look at this in six months to a year with a wider perspective. The Commissioners were in agreement that they would not pursue the proposed rule revisions at this time.
- **Council Appointment Update:** The Executive Director stated applications are being screened in Councilmember Harrell's office. The next Public Safety Committee meeting is on February 19th. Unknown if there will be a definite candidate by then but it will be discussed at that meeting. If they do have a candidate, the appointment could be confirmed by the full Council on the following Monday.
- **360 Review Update:** The Executive Director met with Justin Natali. He will talk to the company regarding template questions and will discuss best template to use. He is scheduled to talk with the company tomorrow and will get back to the Executive Director next week. The Executive Director has given Mr. Natali a list of names, including the Commissioners, legal advisors to the Commission, staff and exams analysts, to send requests to complete the survey.

5. Old/New Business:

- Greg Robertson (HR Director, Seattle Fire Department) requested an additional name be added to the extension for the F107-12 Firefighter certification. The reason for the request is to allow them to consider a probationary firefighter, who did not complete his probation, for the future class that starts this month, February 26.

Executive Session: the Commission went into executive session at 10:41. The executive session ended at 10:46.

- Commission Chair Halliburton stated it is the judgment of the commission that the extension to the register should be granted today with the additional name in order to allow the candidate in the pool for the February class.
- Closing of the Sargent exam application process. Ninety-Five applied.
- **Adjourn:** All other business before the Commission having been considered, Commission Chair Halliburton adjourned the meeting at 10:50 am.

Respectfully Submitted By:
/s/ Jennifer Greenlee 3/20/2014


Jennifer Greenlee
Executive Director

Date: 3/20/14

/s/ Christian M. Halliburton 3/20/2014


Christian M. Halliburton
Commission Chair

Date: 3/20/14