



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Eric de los Santos
Commissioner Amy S. Bonfrisco
Commissioner Angelique M. Davis

October 18, 2017

Civil Service Commission Special Meeting

Approved December 21, 2017

Call to Order: Acting Chair, Commissioner Amy Bonfrisco called the regular monthly meeting to order at 9:05 am. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commissioner Amy S. Bonfrisco
Commissioner Angelique M. Davis
Jennifer A. Greenlee, Executive Director
Gary Smith, Assistant City Attorney
Teresa Jacobs, Administrative Staff Assistant

Not In Attendance:

Commission Chair Eric de los Santos

PUBLIC COMMENT: No one signed up to speak

1. Approval of Minutes:

July 19, 2017 CSC Monthly Meeting: The Commission reviewed the minutes of the July 19, 2017 monthly meeting. Commissioner Davis moved to accept the minutes as written. Commissioner Bonfrisco seconded the motion. The motion passed and the minutes were approved by acclamation and will be signed by the Chair.

2. Case Status Report/Appeals Update:

- **Case Status Report:** The Commission reviewed the monthly Case Status Report.
- **Maggio v. SDOT-CSC No. 17-03-006:** The Executive Director reported to the Commission that the appeal is currently on hold pending the conclusion of an investigation.

City of Seattle Civil Service Commissions

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3. Executive Director's Report:

- **Monthly Summit (Budget) Report: Monthly Summit (Budget) Report:** The Executive Director reported that the Budget is on track.
- **Employee Elected Commissioner:** The Executive Director updated the Commission on the election being held in November.

4. Old/New Business:

- **Civil Service Conference:** Commissioner Bonfrisco updated the Commission on her attendance at the 36th Annual Civil Service Conference that was held in September in Yakima.
- **Working Meeting/Commission Retreat:** The Commission discussed the possibility of having a retreat. Commissioner Davis stated she'd be interested. The Commission will revisit at the next meeting when all Commissioners are present.
- **Survey:** The Commission discussed formatting a survey to appellants/employees to get a sense of the service the Commission is providing. The Commissioners will look at the possibility of working on a survey during a Commission retreat.
- **Joint Meeting of the Commissions:** The Commissioners agreed to a joint meeting with the PSCSC to take place in December. The Executive Director will schedule the meeting after coordinating with the PSCSC.

Adjourn: All other business before the Commission having been considered, Acting Chair Commissioner Bonfrisco adjourned the meeting at approximately 9:30 am.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 12/21/2017

 Date: 12-21-17

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Eric de los Santos 12/21/2017

 Date: 12-21-17

Eric de los Santos
Commission Chair