



# City of Seattle

## CIVIL SERVICE COMMISSIONS

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### Public Safety Civil Service Commission

Commission Chair Joel A. Nark  
Commissioner Christian M. Halliburton  
Commissioner Sam Pailca

**Public Safety Civil Service Commission**  
**February 18, 2016**  
**Approved March 17, 2016**

**Call to Order:** Commission Chair Joel Nark, called the Public Safety Civil Service Commission meeting to order at 10:10 a.m. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

**In Attendance:**

Commissioner Chair Joel Nark  
Jennifer A. Greenlee, Executive Director  
Teresa R. Jacobs, Administrative Staff Assistant  
Jeff Slayton Assistant City Attorney

**In Attendance by Phone:**

Commissioner Christian Halliburton  
Commissioner Sam Pailca

**PUBLIC COMMENT:** No one signed up to speak

**1. Approval of Minutes:**

**January 21, 2016:** The Commission reviewed the minutes of January 21, 2016. Commissioner Halliburton moved to accept the minutes as written. Commissioner Pailca seconded the motion. The motion passed and the minutes were approved by acclamation and signed by the Chair.

**2. Firefighter Oral Board**

Paul Joseph Denning  
Richard James Alicia  
Cody Walker  
Karen Dickson

Dalton Darmody  
Demaris Davis-Galloway  
Rebecca Farnsworth  
Jacob La Boren

The commission reviewed the requests for exceptions submitted by candidates who for various reasons arrived late or could not attend the Firefighter Oral Boards. Colleen Lafferty was present to provide information on the process when candidates are late and provided to the Commission the number of applicants who were scheduled to take the exam. Ms. Lafferty stated the candidates are informed that if they arrive late, they will be able to take the test, but they must sign a waiver that states their test has to be appealed to the Commission for approval. 2,685 candidates were invited to take the exam. 2,377 sat for the exam. On average 90-95% candidates attend the Oral Boards once they pass the written exam.

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**City of Seattle Civil Service Commissions**

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Tel (206) 233-7118, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

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3. **Exam Updates:** Colleen Lafferty, Fire Exams Analyst and Rachael Schade, Police Exams Analyst provided updates on the Fire and Police Exams.

**Firefighter:** There were 7,185 applicants, 23% higher than in 2014. 50% were present to take the exam, 80% passed.

**Fireboat Pilot:** There were 6 applicants. Due to an administrative error, an additional 2 week filing period was reopened after the initial 2 week filing period ran.

**Fire Captain:** 64 candidates applied

**Fire Battalion:** 20 Candidates applied. The exam date is scheduled for April 9th.

**Police:** 340 sat in January for exams.

**Lateral Entry Exams:** 52 were scheduled for testing in February.

**Police Sergeant:** There were 103 applicants, eight more than last. March 26 is the written exam. May 14 & 15 are scheduled for Oral Boards.

4. **Case Status Report/Appeals Update:**

The commission reviewed the Case Status Report and received updates on the following appeals:

- **Leutz v. SPD 15-01-002:** The Appellant withdrew his appeal. A Dismissal Order was issued.
- **Arbogast v. SPD 15-01-009/022:** The Commission agreed to commence the hearing on April 13th and will consider the Commissions availability later in April or in May to continue.
- **Said v. SPD 15-01-023:** An Order of Dismissal was issued to the Appellant.
- **Zerr v. SPD 16-01-001:** A new appeal was filed by a Seattle Police Officer regarding suspension. The Executive Director will schedule a First Prehearing with the parties.

5. **Executive Directors Report:**

- **Monthly Summit (Budget) Report:** The Commission reviewed the budget that was loaded for January 2016. The Executive Director stated the budget is on track for January.
- **Uniform Retirement Projections:** At the January meeting, Commission Chair Nark asked Rachael Schade to provide the number of uniform officers that were eligible for retirement. Ms. Schade stated there are 217 officers at 30 years of service or more who are eligible.

6. **Old Business/New Business:** None

**Executive Session:** The Commission went into Executive Session at 11:10 am. The Executive Session ended at 11:16 am.

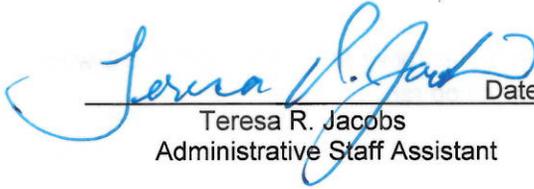
- **Oral Boards:** The Commission denied all the candidates who appealed for exceptions.
- **Said:** The Commission reviewed and approved the letter that will be sent to Chief O'Toole and Assistant City Attorney Amy Lowen.

**Adjourn:** All other business before the Commission having been considered, Commission Chair Nark adjourned the meeting at 11:19 am.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 3/17/2016

/s/ Joel A. Nark 3/17/2016

  
Date: 3-17-16  
Teresa R. Jacobs  
Administrative Staff Assistant

  
Date: 3/17/16  
Joel A. Nark  
Commission Chair