



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Angelique M. Davis
Commissioner Amy S. Bonfrisco
Commissioner Eric de los Santos

October 17, 2018

Civil Service Commission Meeting

Approved, November 15, 2018

Call to Order: Commission Chair, Angelique Davis called the regular monthly meeting to order at 9:36 am. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Angelique M. Davis
Commissioner Amy Bonfrisco
Commissioner Eric de los Santos
Jennifer A. Greenlee, Executive Director
Jeff Slayton, Assistant City Attorney

PUBLIC COMMENT: No one signed up to speak

1. Approval of Minutes:

September 19, 2018 CSC Monthly Meeting: The Commission reviewed the minutes of the September 19, 2018 monthly meeting. Commissioner de los Santos moved to accept the minutes as written, Commission Chair Davis amended the minutes to state that she adjourned the September meeting. Commissioner Bonfrisco seconded the motion, the minutes were approved as corrected and will be signed by the chair.

2. Case Status Report/Appeals Update:

- **Case Status Report:** The Commission reviewed the monthly Case Status Report. The Executive Director updated the Commission on the current appeals:

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 386-1301, Fax: (206) 684-0755, <http://www.seattle.gov>

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Current Appeals:

Maggio v. SDOT-CSC No. 17-03-006: The Executive Director reported to the Commission that the appeal is currently still on hold pending the conclusion of an investigation by SDHR. The Executive Director received an update from the appellant. The appellant will provide another update in January.

Evert v. Parks-CSC No. 18-01-005: CSC Hearing Officer Donna Lurie conducted a prehearing on September 20. The hearing will take place on November 14 and 16.

Franklin v. Parks-CSC No. 18-07-006: CSC Hearing Officer Chris Mathews conducted a prehearing on October 5. The hearing will take place on November 30 and December 3.

3. **CSC Employee Survey:** The Commission reviewed the latest draft of the CSC employee survey that was formatted by Commissioner de los Santos. Commissioners Davis and Bonfrisco provided suggested edits to the survey. Commissioner de los Santos will incorporate the edits and will submit the changes for review at the next meeting. Commission counsel Jeff Slayton will seek advice from Assistant City Attorney, Jessica Nadelman regarding public disclosure and privacy issues.

4. Executive Director's Report:

- **Monthly Budget Report:** The Executive Director reported the budget is on track.

Adjourn: Commission Chair Davis adjourned the meeting at 10:01 am due to an alarm in the building. The Commission went back on the record at 10:04 am after the building received an "all clear" message.

5. Old/New Business:

- **November & December Meetings:** The Commission agreed to hold its November meeting on November 15 at 1:00 pm. and hold the joint meeting with the PSCSC on December 20.
- **Civil Service Conference:** The Executive Director reported the Civil Service Conference was held in Yakima, September 20 through 21. No one from the Civil Service was in attendance. The Commissioners will receive links to the program materials that have been made available by the conference organizer.

Adjourn: All other business before the Commission having been considered, Commission Chair Davis adjourned the meeting at approximately 10:12 am.


Respectfully Submitted By:

/s/ Teresa R. Jacobs 11/15/2018

 Date: 11-15-18

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Angelique M. Davis 11/15/2018

 Date: 11-15-18

Angelique M. Davis
Commission Chair