

**COVER SHEET**

**Organization Information:**

Organization name: Southwest Youth and Family Services

Organization address: 4555 Delridge Way SW, Seattle, WA 98106

Describe your legal status and, if applicable, state of incorporation (for example, Washington State non-profit corporation, Washington State partnership, sole proprietorship):

Washington State nonprofit corporation, recognized as a 501(c)(3) organization by the IRS

**Application Components and Checklist (submit in this order)**

- X Cover Sheet
- X Key People
- X Previous Experience
- X Tracking to Success
- X Women and Minority Inclusion; Non-discrimination

**Contact Information:**

Contact person: Steve Daschle  
(please print clearly)

Title: Executive Director

Mailing address: 4555 Delridge Way SW, Seattle, WA 98106

Day/Work phone: (cell) 206-214-8605      Email address: sdaschle@swyfs.org

Signature:       Date: 2-8-12

Additional information is provided in Attachment 3.

## **Southwest Youth and Family Services Middle and High School Social, Emotional and Behavioral Support RFQ**

### **Key People**

1. Depending on the service to be provided in a particular school, key people will include case managers, Aggression Replacement Training facilitators, and child and family therapists from the Southwest Counseling Center at Southwest Youth and Family Services. People in these positions have experience working with middle and high school students at high risk or academic failure and their families to improve school performance including having fewer than five absences per semester.

**Counseling Center** staff provide intensive emotional and behavioral services through case management and counseling for students with multiple risk factors. This work requires that they collaborate with school staff to address nonacademic barriers to learning; and use multi-tiered strategies to address significant or severe attendance and behavior issues.

Counseling Center staff members have long a long history of working with families and students at Sealth and West Seattle High Schools, and at Denny and Madison Middle Schools.

2. Robert Gant, the Counseling Center Director, will lead programs to success. Robert Gant served as the coordinator for the Southwest Network of the Seattle Youth Violence Prevention Initiative since its inception and was recently promoted to his current position. From his role as network coordinator, he has extensive experience coordinating and supervising programs to achieve outcome and indicator-based results. Academic results achieved through SYVPI include improved attendance and improved academic performance.

### **Previous Experience**

Southwest Youth and Family Services works primarily with very low and low income youth and families; ELL families and youth; and immigrant and refugee families and youth. SWYFS also works with students at risk of academic failure and at risk of involvement with the juvenile justice system. Languages spoken by staff members include Cambodian, English and Spanish.

Southwest Youth and Family Services has worked for over thirty years to improve academic achievement among youth in low income and immigrant and refugee families. Indicators achieved include improvement in school attendance; and re-entering high school. These outcomes and indicators have been documented in the Education Center and Seattle Youth Violence Prevention Initiative programs. These goals and indicators have been achieved through direct services including:

- intensive case management;
- connecting students to resources and community supports;
- providing parents information about what students should be doing to succeed in school, including what to do at home to improve academic outcomes;
- utilizing multi-tiered strategies to address attendance and behavior issues, including case management, counseling; and
- Aggression Replacement Training.

Staff from SWYFS have extensive experience collaborating with middle and high schools in two school districts. Case managers and child and family therapists have been invited into middle and high schools to provide on-site service, as well as to work with families off site. SWYFS accepts referrals from middle and high schools as well. In Seattle, SWYFS has coordinated and delivered services successfully with Sealth and West Seattle High Schools, and Madison and Denny Middle Schools, providing case management and support, counseling, and parent education on both education and behavioral management.

- Contacts include:

Mariko Lockhart, Director  
 Seattle Youth Violence Prevention Initiative  
 City of Seattle, 700 5th Ave., Suite 1700, Seattle, WA 98104  
 (206) 233-9715

**Denny Middle School Staff**

Denny International Middle School  
 2601 SW Kenyon St., Seattle WA 98126

Jeff Clark, Principal  
 206-252-9000

Patricia J Rangel, House Administrator  
 206-252-9000

Officer Samuel Braboy, SPD School Emphasis Officer  
 206-650-7548

**Chief Sealth School Staff**

Angie L. Thomas, Assistant Principal  
 206-252-8559

Carrie Syvertsen, M.S.W., School Social Worker  
 9th grade Achievement Center  
 206-252-8566

## **West Seattle High School Staff**

West Seattle High School  
3000 California Ave. Southwest  
Seattle, WA 98116

Ruth Medsker, Principal  
206-252-8800

Marcia Berenter, Head Counselor  
206-252-8819

Susan Nyman, 9<sup>th</sup> grade Counselor  
206-252-8875

The most significant barriers low income and immigrant and refugee families face are:

- lack of support in managing cultural and language barriers, including cultural approaches to adolescence;
- lack of access to materials such as books, school supplies and sports equipment;
- unfamiliarity with American educational processes and culture;
- lack of access to community resources such as transportation and community recreation programs; libraries and basic services.

Southwest Youth and Family Services addresses these challenges and barriers by

- providing staff who are knowledgeable about the requirements of education and other systems;
- offering bilingual and bicultural group and individual education for parents on accessing community resources;
- providing bilingual assistance meeting basic family needs;
- offering counseling in English and Spanish. Counseling can now be provided in Cambodian, as well.

Services are provided on-site in schools; in families' homes; or in our building on Delridge Way Southwest. Services are provided at times that are convenient and culturally appropriate for students and families. Services are available for youth on their own or in the context of their families.

## **Tracking to Success**

1. In the past two years Southwest Youth and Family Services has tracked school attendance for youth involved with the Seattle Youth Violence Prevention Initiative. Counselors and case managers track school enrollment, engagement and

attendance. Additional academic data is tracked in those instances in which access to the Seattle school data is available.

The Education Center tracks daily attendance; student assessments; test results; credits earned; and weekly academic progress.

2. Southwest Youth and Family Services has used school and service data to track, report and continuously improve student outcomes. In those instances where access to student academic information has been available, SWYFS has tracked enrollment and attendance, credits achieved and classes taken, and test scores. SWYFS has used student academic assessments to develop individualized plans and tracked progress on a weekly basis to ensure continuous improvement.

SWYFS has had access to Seattle Public Schools student data for students enrolled in the credit retrieval program through its Education Center. There is significant overlap between students enrolled in services and those enrolled in Seattle schools. SWYFS is confident that this system can be expanded to include middle and high school students as needed to ensure access to data and tracking.

In the past two years specifically, counselors and case managers have used school attendance data as a measure of increased engagement in education for the SYVPI. Students who have received counseling, case management and other SYVPI services have demonstrated a measurable increase in school attendance.

3. Southwest Youth and Family Services has used daily and weekly academic grade and attendance data to improve student outcomes in its Education Center. Staff use data regarding student attendance, test results, weekly academic progress, assessment results to refine service plans, and to communicate between programs on student progress.
4. Sample data reports attached.

### **Woman and Minority Inclusion; Non-discrimination**

1. If Southwest Youth and Family Services is selected by the school district, we do not anticipate subcontracting or hiring additional employees at this time. If warranted by increased caseloads, SWYFS may hire additional employees, but will not subcontract services.

SWYFS's nondiscrimination in hiring is demonstrated by its employee demographics. 66% of employees are people of color; 34% are bilingual; 18% are immigrant or refugee; and people of color make up 43% of the management team.

### Attachment 3

#### **Involvement of Current and Former City Employees**

Southwest Youth and Family Services has no employee or volunteer currently employed by the City or employed by the City in the past two years who is working or assisting the organization with the response to this RFQ or on completion of an awarded contract.

Southwest Education Center

Attendance

JAN 2011-12

M T W TH F M T W TH

TOTAL  
DAYS MTH %

**Seattle Public**

	3	4	5	9	10	11	12	16	17	18	19	23	24	25	26	30	31	TOTAL	DAYS	MTH %
Student name																		15	88%	
Student name			EA														UA	15	88%	
Student name																	WITHDRAWN	17	100%	
Student name									UA									16	94%	
Student name	A	A	W															0	0%	
Student name									UA				UA	UA		UA	UA	12	71%	
Student name				UA	UA	UA						UA	UA	UA	UA	UA	WITHDRAWN	9	53%	
Student name	EA	EA	EA						UA									13	76%	
Student name			UA	UA														15	88%	
Student name																	WITHDRAWN	17	100%	
Student name	A		UA						EA								WITHDRAWN	14	82%	
Student name				UA	UA												WITHDRAWN	15	88%	
Student name							UA						UA				WITHDRAWN	15	88%	
Student name	A			UA	UA		UA		UA				UA	UA	UA	UA	WITHDRAWN	8	47%	
Student name	W																	0	0%	
Student name									S			UA	UA					6	35%	
Student name									UA								WITHDRAWN	16	94%	
Student name	A	UA	UA	UA	UA				UA				UA	UA	UA			7	41%	
Student name									S									7	41%	
Student name															S	UA		1	6%	
Student name	A			UA	UA				UA				UA	UA	UA			10	59%	
Student name	A			UA											UA		WITHDRAWN	14	82%	
Student name	A								UA				UA					15	88%	
Student name	A			UA													WITHDRAWN	15	88%	
Student name																S		2	12%	
Student name									S									7	47%	
Student name				S	A	A		A				UA	UA	UA	UA	UA		1	6%	
Student name																		17	100%	
Student name	W																	0	0%	
Student name																				
Student name																				
<b>Highline Public</b>																				
Student name	A			UA	UA							UA	UA		UA	UA		10	59%	
Student name						UA						UA				UA		14	82%	
Student name	UA				UA	UA	UA	UA	W	WITHDRAWN	0	0%								
Student name	EA				EA	EA	EA	EA	EA		0	0%								
Student name	UA	UA	UA				UA					UA	UA	UA	UA	UA		7	41%	
Student name				UA			UA					UA						14	82%	

5 New Students  
15 Withdrawn

Instructors: Lisa Gascon/Matt Hamilton  
Program Manager: Bryan K Hayes

## MONTHLY STATUS REPORT

Agency:	Southwest Youth and Family Services	Program: SYVPI Case Management
Person Completing Form:		Phone & E-mail:
Report Period:		

Milestones & Performance Commitments	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Contract Goal
# of unduplicated youth carried over from 2010	27												27	25
# of referrals received	7	6	6	4	5	6	3	5	7	8	3	4	64	
# of unduplicated youth who complete intake & assessment	21	8	4	7	1	0	1	1	0	13	3	0	59	64
<b># of new participants who develop and sign an ISP</b>	21	8	4	7	1	0	1	1	0	13	2	0	58	51
# of youth who receive case management monthly (unduplicated for the month)	48	52	54	61	62	62	63	63	63	66	66	66	63	<b>63 per month</b>
<b># of unduplicated youth achieving one service plan goal*</b>	0	0	4	26	0	6	4	1	0	4	2	5	52	50
<b># of additional service plan goals achieved**</b>	0	0	1	1	0	18	7	7	10	0	1	0	45	25
<b>Total # of service plan goals achieved</b>	0	0	5	27	0	24	11	8	10	4	3	5	97	75

\*Youth must be active for at least 30 days prior to completing a service plan goal and the goal must be included in the youth's ISP for the Agency to invoice for the goal.

\*\* 25 additional service plan goals will be achieved; not to exceed five types of service plan goals per youth.



Monthly Program Target and Narrative Report -- 2011

I. PERFORMANCE TARGETS	2010 - Cumulative (including this invoice)	2010 - This Invoice	11-Jan	11-Feb	11-Mar	11-Apr	11-May
# youth/family completing intake screening	185	0	53	73	28	56	6
# youth with signed Disclosure of Information forms	246	3	0	29	0	44	6
# youth with signed FERPA forms	129	0	0	6	0	16	4
Number of youth still engaged in network recommended services at three months	120						26
Number of youth still engaged in network recommended services at six months	120						14
Number of youth engaged in recommended services for one year without restrictions or sanctions related to violent behavior	120						10
<b>Totals:</b>	<b>920</b>	<b>3</b>	<b>53</b>	<b>108</b>	<b>28</b>	<b>116</b>	<b>66</b>

<sup>1</sup> evidenced by agreeing to and signing off on participation in recommended services for youth/family

II. OTHER INDICATORS	2010 - Cumulative (including this invoice)	2010 - This Invoice	11-Jan	11-Feb	11-Mar	11-Apr	11-May
Total # of youth referred who are SYVPI priority populations			53	73	29	24	26
90% of referrals answered within 48 hours			53	73	29	24	26
# youth/families engaging in services recommended in intake/screening within 30 days of enrolling			N/A	N/A	N/A	N/A	N/A

Month/Year: December 2011

11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	2011 Total
28	2	6	4	6	5	21	288
3	2	6	4	1	5	9	109
3	1	6	4	6	6	1	53
7	3	10	3	3	16	32	100
7	3	16	9	11	18	7	85
1	3	3	5	4	50	0	76
<b>49</b>	<b>3</b>	<b>47</b>	<b>29</b>	<b>31</b>	<b>100</b>	<b>70</b>	<b>711</b>

11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	2011 Total
	11	6					222
	11	6					222
							0
N/A	N/A						